

NHamp
F
44
.C522
1998

CHESTERFIELD

NEW HAMPSHIRE

ANNUAL REPORTS

**for the Year Ending
DECEMBER 31, 1998**



CHESTERFIELD SCHOOL DISTRICT
**for the Year Ending
JUNE 30, 1998**

SPOFFORD FIRE DEPARTMENT
DECEMBER 31, 1998



DEDICATION

This year's dedication goes to a woman who has given the Town of Chesterfield many years of service. She is best known as the Town Clerk, but has also done several other jobs for the Town. She was secretary for the Police Department as well as Bookkeeper for the Town. This dedication goes to Betsey Chickering, who has retired from the position of Town Clerk after twenty-one years.

Betsey started out by helping her mother-in-law, Imogene Chickering. For a number of years she did much of the work as Deputy Town Clerk before Imogene retired in 1978. Betsey stepped in to fill her spot and was elected into the position in the following years. Betsey tried to retire once, but the Town wrote her in on the ballot and she served another year. With another try she finally was able to retire December 1, 1998, with Shirley Philbrick taking her place.

We would like to thank Betsey for the many years of dedication she has given the Town, and hope she enjoys her retirement.

F
44
0522
1998

INDEX

Annual Town Meeting 1998	18
Auditors' Report	41
Building Inspector's Report	67
Cemetery Commission Report	66
Chesterfield Fire Department Report	81
Chesterfield Retirees & Seniors' Report	73
Comparative Statement of Expense	29
Conservation Commission	60
Detailed Statement of Expenses	45
Detailed Statement of Receipts	43
Estimated & Actual Revenues 1998	31
Estimated Revenues 1999	16
Fire Warden Report	80
Health Agencies Reports	74
Health Officer Report	65
Library Report	68
Police Department Report	61
Public Works Report	58
Schedule of Town Property	33
Selectmen's Report	5
Solid Waste/Recycling Center Report	59
Statement of Appropriations & Tax Rate	26
Statement of Bonded Debt	32
Summary of Inventory Valuation	17
Tax Collector's Report	35
Town Budget - 1999	13
Town Clerk's Report	34
Town Officers Listing	2
Town Treasurer's Report	37
Town Warrant	6
Trust Funds - Financial Statement	56
Trustees of the Trust Funds Report	53
Vital Statistics	124
Welfare Director's Report	72
<u>SPOFFORD FIRE DISTRICT:</u>	
Annual Meeting - 1998	83
Budget Report/Financial Report	85
Commissioners' Report	87
Warrant	88
<u>SCHOOL:</u>	
Budget	95
Chesterfield Graduates	123
Health Services Report	121
Independent Auditor's Report	103
Principal's Report	113
Report of School District Meeting	108
School District Officers	90
School Lunch Program	122
School Warrant	92
Staff Listing	120
Statement of Compliance	91
Superintendent's Report	111
Technology Committee Report	119
Treasurer's Report	105

**1998
TOWN OFFICERS**

REPRESENTATIVES TO THE GENERAL COURT	Edwin Smith	2000	
	McKim Mitchell	2000	
MODERATOR	Michael Bentley	2000	
ASSISTANT MODERATOR	Warren Allen		
SELECTMEN	Timothy Butterworth, Chmn.	1999	
	Joseph Scrivani	2000	
	Robert Johnson	2001	
TOWN CLERK	Betsey Chickering	2000	Resigned
	Shirley Philbrick	1999	Appointed
DEPUTY TOWN CLERK			
TAX COLLECTOR	Elizabeth Benjamin	1999	
DEPUTY TAX COLLECTOR			
TOWN TREASURER	Edward Cheever	1999	
DEPUTY TOWN TREASURER	Margaret Winn		
AUDITORS	John Panek	1999	
	Kenneth Woodward	2000	
FULL-TIME POLICE	Earl Nelson, Chief Lester Fairbanks, Sgt Jason Graves Robert Tillson Kevin White		
PART-TIME POLICE	Harley Blake Stacey McIntire Peter Prince		
ANIMAL CONTROL OFFICER	Harley Blake		
TRUSTEE OF TRUST FUNDS	Jane Perham, Chm	1999	
	Elizabeth Wilkinson	2000	
	Jane J. Allen	2001	
FIREWARDS	Richard Cooper	1999	
	Ronald T. Guyette	2000	
	William Vogeley	2001	Resigned
	Timothy Hanley	1999	Appointed

SEXTON	McKim Mitchell		
HEALTH OFFICER	Kris Grimes		
BUILDING/FIRE INSPECTOR	Patrick Haley		
EMERGENCY MANAGEMENT DIR.	Stephen Bevis		
LIBRARIAN	Elizabeth J. Anderson		
LIBRARY TRUSTEES	Elizabeth Benjamin, Chm	1999	
	Leslie MacLean	1999	
	Cynthia Houghton	1999	
	Edward Cheever	2000	
	Peggy Fegley	2000	
	Prudence Mitchell	2000	
	June Rawlings	2001	
	Patricia Porter	2001	
	Heidi Stanclift, Treas	2001	
	Timothy Butterworth		
SUPERVISORS OF THE CHECKLIST	Cabot Wigginn	2000	
	Clifford White	2002	
	Edward Cheever	2004	
BUDGET COMMITTEE	Bob Del Sesto	1999	
	Lisa Prince	1999	Resigned
	Rick Harrington	1999	Appointed
	Susan Newcomer	1999	
	Robert Borofsky, Chm	2000	
	Linda Lord	2000	
	Harold Nowill	2000	
	Barbara Lorenz	2001	
	Warren Porter	2001	
	Robert Yacubian	2001	
	Joseph Scrivani		
BOARD OF ADJUSTMENT	Burton Riendeau, Chm	1999	
	Harold Nowill	1999	
	John Perkowski	2000	
	Davis Peach	2001	
	Charles Reilly	2001	
	Harriet Davenport (Alt)	2001	
	Lucius Evans(Alt)	2001	
	Robert Johnson		
PLANNING BOARD	Alan Betz	1999	
	Carol Larsen-Sorterup, CoChm	2000	
	David Mann	2000	
	James Loney	2000	

	Susan Lawson-Kelleher, CoChm	2001	
	Davis Peach	2001	
	Fred Szmit		
	Robert Johnson		
CEMETERY COMMISSION	Louis Perham, Chm	1999	
	David Smith	2000	
	Cabot Wiggin	2000	
	John Rancourt	2001	
	Cornelia Jeness	2001	
	Joseph Scrivani		
PARKS & RECREATION COMMISSION	Rus Bergeron, Chm	1999	
	Kristen McKeon	2000	
	Ruth Van Houten	2000	
	Barbara Mahoney	2001	
	Joseph Scrivani		
PARKS & RECREATION DIRECTOR	Melissa Donovan		
CONSERVATION COMMISSION	Kathleen Davidson	1999	Resigned
	Lynn Borofsky	1999	Appointed
	Thomas Duston, Co-Chm	1999	
	Steve Fisher	2000	
	Jeffrey Newcomer	2000	
	Fred Szmit Co-Chm	2001	
	Timothy Butterworth		
SPOFFORD PRECINCT REPRESENTATIVE	Chester Greenwood		

SELECTMEN'S REPORT 1998

While the Town of Chesterfield progresses pretty steadily from one year to the next, beneath the surface there are always changes.

By far the most difficult transition in 1998 was our search for a replacement for Town Clerk Betsey Chickering. This shouldn't be any surprise, since the town has been served by dedicated and experienced Chickerings for most of the century. Betsey tried to leave a year ago, but was drafted to serve another year while she trained a replacement. This arrangement fell apart just as she tried to leave for a second time. As the town stumbled through some emergency alternatives, Betsey stepped up to the plate a third time, and saved the town again. At last we have a new trained town clerk, Shirley Philbrick, competently providing automobile registrations, wedding certificates, and advice to Chesterfield residents.

Can enthusiasm and on-the-job training replace dedicated experience? We certainly hope so. Evelyn Nadeau's resignation as Administrative Assistant required an extra effort to find a good replacement. Penny Cooper deserves our greatest appreciation for doing double duty for several months until at last we selected Rick Carrier, who has taken over the helm as Town Administrator. Phyllis Evanuk was brought on board to help with minutes at budget committee and selectmen's meetings.

Betty and Don Ashworth left Chesterfield to retire in Texas, and have been replaced by Health Officer Kris Grimes and Building Inspector Pat Haley. Bart Bevis has become highway foreman, and McKim Mitchell became the town sexton, and took care of the cemeteries with Josh McElroy after another experienced employee, Chet Bevis, retired. Melissa Donovan is the new Director of Parks and Recreation, and organizes winter activities as well as the summer programs.

We make changes to the town buildings, too. The new library is fully operational, and is settling in nicely beside the town hall. The Historical Society has taken over the old library, and with donations, local contractors and some volunteer labor they are busy fixing-up and painting. The town offices have a new access ramp, just in time for the icy weather.

We have other losses to the town, too – Stow Mills is going to move, leaving behind a modern, up-to-date and empty warehouse. We hope to find a new occupant soon.

Besides our hard-working employees, Chesterfield has been well-served by many volunteers and committee members. The new Public Works Advisory Group – Alvin Davis, Stub Thomas, and Bob Borofsky – have lent their years of experience in planning, budgeting, and experimenting with new ideas. The two volunteer fire departments are as hard-working and essential as ever. Perhaps the biggest one-time outflowing of volunteer effort came in setting up the new library, and the volunteers continue to help with projects. The ZBA and Planning Board have met with our new code enforcement officers to improve implementation of their decisions. Many times we hear people complain about lack of involvement in modern society, but here in Chesterfield we realize our glass is half full – while we could always use more volunteers, we are amazed and grateful that so many people give so much to the town.

By the time we write the next chapter of Chesterfield's History, it will be the year 2000. We try to hold on to what makes Chesterfield such a special place to live, while learning to keep up with the changes. Your selectmen look forward to guiding the town prudently into the next century and next millennium.

Timothy Butterworth, Chmn.

Joseph Scivani
BOARD OF SELECTMEN

W. Robert Johnson

**1999 TOWN WARRANT
TOWN OF CHESTERFIELD
STATE OF NEW HAMPSHIRE**

To the inhabitants of the Town of Chesterfield, in the County of Cheshire, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the CHESTERFIELD TOWN HALL in said Chesterfield, on Tuesday, the 9th day of March, next at ten of the clock in the forenoon (polls at this location close at 6:00 p.m.) to ballot for Town Officers and other questions required by law to be decided by ballot.

You are further hereby notified to meet at the CHESTERFIELD SCHOOL in said Chesterfield on Tuesday, the 9th day of March, next at six thirty of the clock in the evening (polls at this location will be open from 6:30 p.m. to 8:00 p.m.) to ballot for Town Officers and other questions required by law to be decided by ballot.

The business meeting will be called to order at 6:30 of the clock in the evening to act upon the following subjects:

ARTICLE 1: To vote an Australian Ballot for all necessary Town Officers.

ARTICLE 2: Are you in favor of the adoption of Amendment #1 to create section **209 Protected Shoreland District** and section **209.1 Spofford Lake District** under Article II, Use Districts?

ARTICLE 3: Are you in favor of the adoption of Amendment #2 to create section **209.2 Brooks and Streams** under Article II, Use districts establishing the following list of streams to be covered by the town in accordance with the Shoreland Protection Act:

Catsbane Brook from the Connecticut River to the junction of Town and Hubbard Brooks; **Gulf Brook** (also called Leavitts Brook) from the Madame Sherri dam to the Connecticut River; **Partridge Brook** from Spofford Lake to the Westmoreland town line; **Very Brook** from Glebe Rd. to its junction with Partridge Brook; **Hubbard Brook** from the dam at Mill Pond to its junction with Town Brook; **Town Brook** from Route 9 to its intersection with Hubbard Brook?

ARTICLE 4: Are you in favor of the adoption of Amendment #3 under Article IV Special Regulations to revise section **402 Home Occupation**?

ARTICLE 5: To hear the report of the Budget Committee, or act in any way related thereto.

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of One Million Five Hundred and Seventy Thousand Ninety Dollars (\$1,570,090) for the following purposes, or act in any way related thereto. (\$1,570,090 recommended by the Selectmen) (\$1,554,090 recommended by the Budget Committee)

		Recommended By The Selectmen	Recommended By The Budget Committee
1.	Executive	\$ 96,990	96,990
2.	Elections, Registrations, Vital Stats.	21,300	21,300
3.	Financial Administration	39,350	39,350
4.	Legal Expense	20,000	20,000
5.	Personnel Administration	146,750	137,750
6.	Planning Board	11,500	11,500
7.	Board of Adjustment	4,350	4,350
8.	General Government Buildings	21,650	21,650
9.	Cemeteries	32,413	32,413
10.	General Insurance	37,000	37,000
11.	Regional Association (SWRPC)	3,622	3,622
12.	Police	245,196	243,196
13.	Ambulance	18,000	18,000
14.	Building Inspection	10,000	10,000
15.	Fire Inspection	9,000	9,000
16.	OEM/Civil Defense	12,450	12,450
17.	Forest Fires	2,300	2,300
18.	Highway/Town Road Maintenance	476,282	476,282
19.	Street Lighting	19,500	19,500
20.	Solid Waste	137,873	132,873
21.	Health Officer	3,465	3,465
22.	Animal Control	3,000	3,000
23.	Other Health (Hepatitis B Shots)	200	200
24.	General Assistance	25,000	25,000
25.	Parks and Recreation	42,680	42,680
26.	Library	62,819	62,819
27.	Patriotic Purposes	300	300
28.	Conservation Commission	2,525	2,525
29.	Debt Service	64,575	64,575
		\$1,570,090	\$1,554,090

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of Ninety Nine Thousand Eight Hundred and Eighty Five Dollars (\$99,885) for the purpose of the operation of the Chesterfield Fire Department, or act in any way related thereto. (Recommended by the Selectmen) (Recommended by the Budget Committee)

Payroll	\$ 12,000
Contracted Services	400
Rescue Supplies	700
Telephone	1,000
Electricity	2,500
Fuel Oil	3,500
Equipment Repair	1,500
Testing	1,000
Insurance	8,000
Dues	650
Vehicle Maintenance	10,000
Gas & Oil	1,000
Supplies	2,000
Equipment	20,000
Rescue Equipment	1,500
Fire Prevention	350
Training	2,500
Building Maintenance	1,200
Principal Bond/Note	20,000
Interest Bond/Note	<u>10,085</u>
	\$99,885

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Five Hundred Dollars (\$14,500) to be added to the already established Chesterfield Fire Truck Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 9: To see if the Town will vote to raise and appropriate from general fund surplus the sum of Ten Thousand Five Hundred Dollars (\$10,500), which is the unexpended 1998 CFD appropriation, to be added to the already established Chesterfield Fire Truck Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to be added to the already established Expendable Trust for Fire Ponds, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of Sixty Nine Thousand Seven Hundred Dollars (\$69,700) for the purpose of repairs to the Spofford Lake Dam. This appropriation shall be non-lapsing and may be encumbered by the selectmen for up to 3 years.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the already established Revaluation Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (\$25,000 Recommended by the Budget Committee)

ARTICLE 13: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Police Department Equipment and to raise and appropriate the sum of Six Thousand Five Hundred Dollars (\$6,500) to be placed in this fund.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 14: To see if the town will vote to raise and appropriate the sum of Eighteen Thousand Dollars (\$18,000) to be added to the already established Police Cruiser Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of Thirty Two Thousand Dollars (\$32,000) for the purchase of a police cruiser, of this amount Nine Thousand Dollars (\$9,000) is authorized to be withdrawn from the Police Cruiser Capital Reserve Fund, and to authorize the issuance of not more than Twenty Three Thousand Dollars (\$23,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate and interest thereon, or act in any way related thereto. [2/3 ballot vote required]

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of Thirty Two Thousand Dollars (\$32,000) for the purchase of a police cruiser; of this amount Thirteen Thousand Dollars (\$13,000) is authorized to be withdrawn from the Police Cruiser Capital Reserve Fund, and the balance of Nineteen Thousand Dollars (\$19,000) is to be raised from general taxation, or act in any way related thereto. [For consideration in the event Art. 15 fails]

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) for the purchase of a portable two-way radio for the police department, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to upgrade a computer at the police department, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 19: To see if the Town will vote to raise and appropriate up to Five Thousand Dollars (\$5,000) to be added to the already established Conservation Fund or act in any way related thereto. Said sum is to be the net revenue after expenses from timber management of Friedsam Town Forest.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of Thirty One Thousand Dollars (\$31,000) to be placed in the already established Highway Heavy Equipment Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of Eighty Seven Thousand Five Hundred and Fifty Eight Dollars (\$87,558) for the purpose of tarring Town roads, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 22: To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Seven Hundred and Ten Dollars (\$11,710) for the purpose of Construction/Reconstruction of Town roads, or act in any way related thereto. This is a non-lapsing, non-transferable special article appropriation.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 23: To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for guard rails, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 24: To see if the Town will vote to raise and appropriate the sum of Thirty Two Thousand Five Hundred Dollars (\$32,500) for the purchase of property abutting the transfer station (Tax Map 4 Lots A4 and A5.1), and to authorize the selectmen to purchase said property, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 25: To see if the Town will vote to raise and appropriate the sum of Nineteen Thousand Four Hundred and Ninety Seven Dollars (\$19,497) for the purchase of a skid steer at the transfer station, said amount to be offset by the amount received from the trade-in or sale of the existing skid steer, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 26: To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to support the Chesterfield Senior Meals program, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 27: To see if the Town will vote to raise and appropriate the sum of Seven Thousand Four Hundred and Thirty One Dollars (\$7,431) to aid Home Healthcare and Community Services and Meals on Wheels, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 28: To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred and Three Dollars (\$3,203) to support the work of Monadnock Family Services/Mental Health, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 29: To see if the Town will vote to raise and appropriate the sum of Two Thousand Four Hundred Dollars (\$2,400) to support the work of Keene Community Kitchen, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 30: To see if the Town will vote to raise and appropriate the sum of One Hundred and Forty Dollars (\$140) to support the work of Windham Youth Services, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 31: To see if the Town will vote to raise and appropriate the sum of Three Hundred and Fifty Dollars (\$350) to support the work of The Gathering Place, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 32: To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to support the work of Southwestern Community Services, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 33: To see if the Town of Chesterfield will grant an easement to the Asbury United Methodist Church for a water line from the Church building to the existing old dug well located in front of the new library and for a line to a proposed new septic tank field, said septic tank field to be located on property owned by Audrey and Harry Ericson. This line will cross the northwest corner of the town-owned field located below the library. No town monies are requested or necessary to convey easements to the Church.

[Inserted by Petition]

ARTICLE 34: To see if the Town will vote to establish a select committee to investigate the options, and the costs thereof, for providing high school level education for the children of the town. The committee shall consist of six (6) members. Two members shall be appointed by the Board of Selectmen, two members shall be appointed by the Town School Board, and two members shall be appointed by the Budget Committee. Options to be investigated shall include:

1. Continue the present agreement with the Keene High School
2. Enter into an agreement with adjoining towns, including the Town of Brattleboro
3. Provide vouchers to the parents or guardians of high school age children so they may select a high school of their choice
4. Establish a Town of Chesterfield High School
5. Establish a Charter School
6. A combination of any of the above

[Inserted by Petition]

ARTICLE 35: To see if the Town will vote to allow the Board of Selectmen to dispose of municipal assets by sealed bid, or by other means as deemed appropriate, or act in any way related thereto.

ARTICLE 36: To see if the Town will vote to accept the following to be added to the Chesterfield Cemetery Maintenance Fund:

John J. & Glendyce J. Shield Friedsam Cemetery Lots #142 A & B	\$ 350.00
Timothy A. Fosburgh Spofford 1965 Cemetery Lots #137 A & B	\$ 50.00
William & Jane K. Seamans Friedsam Cemetery Lots #226,227,238,239	\$ 1800.00
Paul R. & Keith W. Zarr Friedsam Cemetery Lots #33A&B,34A&B,35A&B	\$ 350.00
Linda Claflin Chesterfield West Cemetery Lots #82W E,F,G,H	\$ 96.67
Chester S. & Ann R. Bevis Chesterfield West Cemetery Lot #80 A & B	\$ 350.00

ARTICLE 37: To transact any other business that may legally come before this meeting.

Given under our hands this Eleventh day of February in the year of our Lord Nineteen Hundred and Ninety Nine.

Board of Selectmen

Timothy Butterworth

Joseph Scrivani

W. Robert Johnson

A True Attested Copy of the Warrant
Chesterfield Selectmen

BUDGET OF THE TOWN OF CHESTERFIELD 1999

PURPOSE OF APPROPRIATION	ACTUAL APPROP. 1998	ACTUAL EXPEND. 1998	SELECTMEN'S RECOMMENDED 1999	NOT RECOMMENDED BY SELECTMEN 1999	BUDGET COMM. RECOMMENDED 1999	NOT RECOMMENDED BY BUDGET COMM.
General Government						
Executive	86,294	82,387	96,990		96,990	
Elections, Regs,Vital Stats	22,752	24,271	21,300		21,300	
Financial Administration	39,780	35,038	39,350		39,350	
Legal Expense	25,000	10,437	20,000		20,000	
Personnel Administration	143,964	131,609	146,750		137,750	9,000
Planning Board	11,100	5,115	11,500		11,500	
Zoning Board	3,815	2,732	4,350		4,350	
General Government Buildings	22,550	23,497	21,650		21,650	
Cemeteries	40,925	28,222	32,413		32,413	
General Insurance	37,000	33,282	37,000		37,000	
Regional Association (SWRPC)	3,582	3,582	3,622		3,622	
PUBLIC SAFETY						
Police	229,761	244,819	245,196		243,196	2,000
Ambulance	17,000	16,867	18,000		18,000	
Fire Department	56,800	46,240	69,800		69,800	
Building Inspection	10,000	8,952	10,000		10,000	
Fire Inspection	0	0	9,000		9,000	
OEM/Emergency Management	10,000	2,555	12,450		12,450	
Forest Fires	2,300	1,660	2,300		2,300	
HIGHWAYS AND STREETS						
Administration, Highways & Streets	523,221	396,894	476,282		476,282	
Bridges	44,490	1,468	0		0	
Street Lighting	19,700	18,555	19,500		19,500	
Construction/Reconstruction	25,002	25,002	11,710		11,710	
Tarring	84,600	84,503	87,558		87,558	

BUDGET OF THE TOWN OF CHESTERFIELD 1999

SANITATION				
Solid Waste Disposal	137,117	115,154	137,873	132,873
HEALTH				
Health Officer	1,875	2,601	3,465	3,465
Animal Control	3,000	2,946	3,000	3,000
Other: Hepatitis B Shots	200	0	200	200
Chesterfield Senior Meals	500	500	500	500
Home Health/M.O.W.	7,678	7,244	7,431	7,431
Monadnock Fam. Serv./Mental Health	3,203	3,203	3,203	3,203
Keene Community Kitchen	3,000	3,000	2,400	2,400
Youth Services	140	140	140	140
The Gathering Place	350	350	350	350
Southwestern Community Services	0	0	500	500
WELFARE				
Direct Assistance	25,000	21,404	25,000	25,000
CULTURE AND RECREATION				
Parks and Recreation	45,068	47,680	42,680	42,680
Library	51,027	51,027	62,819	62,819
Patriotic Purposes	300	293	300	300
CONSERVATION				
Conservation Commission	1,325	729	2,525	2,525
Debt Service				
Principal Bond/Note	58,935	58,935	69,000	69,000
Interest Bond/Note	24,636	24,636	20,660	20,660
Interest Temporary Loans	5,000	1,623	5,000	5,000

BUDGET OF THE TOWN OF CHESTERFIELD 1999

CAPITAL OUTLAYS

Town Buildings/Drain & Code Renovation	10,000	10,000	0	0
Parking Lot Paving	12,355	0	0	0
Guard Rails	6,000	6,000	6,000	6,000
35000 GVW Truck	0	7,831	0	0
26000 GVW Truck	0	22,659	0	0
Backhoe Financed	66,500	9,095	0	0
Police Cruiser (financed)	0	0	32,000	32,000
Police Cruiser (purchased outright)	0	0	32,000	32,000
Parks & Rec/General Renovations	10,000	9,971	0	0
New Library Construction	0	137,091	0	0
Spofford Dam	0	0	69,700	69,700
Property Purchase (Transfer Station)	0	0	32,500	32,500
Skid Steer	0	0	19,497	19,497
Police Department Computer Upgrade	0	0	1,500	1,500
Police Dept. 2-way radio	0	0	4,000	4,000

TO CAPITAL RESERVES

CFD Fire Truck CRF	13,000	13,000	14,500	14,500
CFD Fire Truck CRF (from surplus)	7,686	7,686	10,500	10,500
Revaluation CRF	25,000	25,000	40,000	25,000
Highway Heavy Equipment CRF	29,586	29,586	31,000	31,000
Police Cruiser CRF	13,000	13,000	18,000	18,000
Police Equipment CRF	0	0	6,500	6,500
Conservation Fund	0	0	5,000	5,000
Parks & Rec Building CRF	0	0	0	0
Parks & Rec Outdoor Court CRF	0	0	0	0

15,000

TO TRUST & AGENCY FUNDS

CFD Fire Pond Expendable Trust	3,500	3,500	3,500	3,500
--------------------------------	-------	-------	-------	-------

TOTAL APPROPRIATIONS

	2,024,617	1,863,571	2,109,964	0
--	-----------	-----------	-----------	---

2,078,964

31,000

ESTIMATED REVENUES FOR 1999

TAXES

Land Use Change Tax	3,000
Yield Tax	15,000
Interest & Penalties on Taxes	55,000
Excavation Tax	1,400
Excavation Activity Tax	8,000

LICENSES, PERMITS & FEES

Business Licenses & Permits	6,000
Motor Vehicle Permit Fees	450,000
Building Permits	8,000
Other Licenses, Permits & Fees	11,500

FROM FEDERAL GOVERNMENT

Police COPS FAST Grant	0
------------------------	---

FROM STATE

Shared Revenues	11,000
Meals & Rooms Tax Distribution	50,000
Highway Block Grant	95,196
State & Fed. Forest Land Reimb.	6,000
Other	10,000

FROM OTHER GOVERNMENTS	3,175
------------------------	-------

CHARGES FOR SERVICES

Income From Departments	35,000
Other Charges	138,000

MISCELLANEOUS REVENUES

Sale of Municipal Property	20,500
Interest on Investments	50,000
Other	40,000

INTERFUND OPERATING TRANSFERS IN

From Special Revenue Funds	0
From Capital Reserve Funds	22,000
Trust & Agency Funds	14,500

OTHER FINANCING SOURCES

Proceeds from Long Term Bonds	0
-------------------------------	---

Amounts Voted from Surplus	10,500
----------------------------	--------

TOTALS	1,063,771
--------	-----------

SUMMARY OF INVENTORY OF VALUATION 1998

	Chesterfield & W. Chesterfield	Spofford	Total Town
Value of Land Only:			
Current Use	\$ 945,800	\$ 505,100	\$ 1,450,900
Conservation Restriction Assessment	0	0	0
Residential	35,113,100	66,202,200	101,315,300
Commercial/Industrial	4,006,500	4,143,500	8,150,000
Total of Taxable Land	40,065,400	70,850,800	110,916,200
Value of Buildings Only			0
Residential	\$ 51,183,400	\$ 58,887,200	\$ 110,070,600
Manufactured Housing	190,200	69,700	259,900
Commercial/Industrial	10,734,400	6,013,800	16,748,200
Total Value of Taxable Buildings	62,108,000	64,970,700	127,078,700
Public Utilities	\$ 1,616,593	\$0	\$ 1,616,593
Valuation Before Exemptions	\$ 103,789,993	\$ 135,821,500	\$ 239,611,493
Blind Exemptions (2)	31,200	(2) 31,200	(4) 62,400
Elderly Exemptions (32)	870,000	(15) 440,000	(47) 1,310,000
Physically Handicapped Exemption (1)	2,500	(0) 0	(1) 2,500
Total Dollar Amount of Exemption	903,700	471,200	1,374,900

NET VALUATION ON WHICH TAX

RATE IS COMPUTED	\$102,886,293	\$135,350,300	\$238,236,593
-------------------------	----------------------	----------------------	----------------------

REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES

State Forest Land	6,154
-------------------	-------

TAX CREDITS

Totally & Permanently Disabled Veterans	(7)	9,800
Other War Service Credits	(234)	23,400

ELDERLY EXEMPTION COUNT

Number of Individuals With Initial Applications in 1998	2 @ \$20,000
Total Number of Elderly Exemptions Granted in 1997	23 @ \$20,000
	11 @ \$30,000
	13 @ \$40,000

CURRENT USE REPORT

<u>Use</u>	<u>Acres</u>	
Farm Land	1,495	
Forest Land	14,704	
Unproductive Land	21	
Wet Land		
Total Number of Acres Exempted Under Current Use		16,220
Total Number of Acres Taken Out of Current Use During Year		2
Total Number of Acres Receiving the 20% Recreational Adjustment		2,835

DISCRETIONARY EASEMENT: 86.86 Acres (Golf Course)

TOWN MEETING 1998

Proceedings of the Annual Town Meeting of the voters of the Town of Chesterfield, New Hampshire, called at the Chesterfield School in said town on Tuesday, March 10, 1998.

Assistant Moderator Warren Allen called the Town Meeting to order at 10 o'clock in the forenoon at the Town Hall and declared the polls open for voting by ballot for Town Officials.

Polls were closed at 6:00pm at the Town Hall and voting resumed at 6:30pm at the Chesterfield School. Moderator Michael Bentley called the meeting to order with Warren Allen and Wendy Schaumburg as assistant moderator and clerk, respectively.

Lester Fairbanks led the meeting in the flag salute, followed by the invocation given by Rev. Paul Chang of the Asbury Methodist Church.

A voice vote was in the affirmative on a motion made by Richard Benjamin and seconded by Joan O'Neil to waive the reading of the warrant and the moderator would read each article as considered.

ARTICLE 2 A voice vote was in the negative and the article defeated on a motion made by Tim Butterworth and seconded by Susan Newcomer to allow the Selectmen to raise and overlay the amount of Ninety-Five Thousand Dollars (\$95,000) for the purpose of giving a 2% discount on real estate taxes paid in full up to fourteen (14) days inclusive of the postmarked date of the tax bill, or act in any way related thereto.

(Not Recommended by the Selectmen) (Not Recommended by the Budget Committee)

ARTICLE 3 The report of the Budget Committee was presented by Chairman Patrick McManus.

ARTICLE 4 A voice vote was in the affirmative on a motion made by Joe Scrivani and seconded by Bob Del Sesto to postpone consideration of this article until later in the meeting.

ARTICLE 5 A voice vote was in the affirmative on a motion made by Joe Scrivani and seconded by Bob Del Sesto to passover this article to raise and appropriate the sum of One Hundred Eight Thousand Dollars (\$108,000) (gross budget) for the purchase and original development of a Gravel Pit and to authorize the issuance of not more than Eighty-One Thousand Dollars (\$81,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate and interest thereon; the balance of Twenty-Seven Thousand Dollars (\$27,000) to be raised by general taxation. (2/3 ballot vote required)

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 6 It was brought to the attention of the voters by the Moderator that three words had been omitted from the article. On the six line of the article and after the words interest thereon should be inserted "with up to".

A vote by paper ballot was in the affirmative on a motion made by Joe Scrivani and seconded by Stub Thomas to raise and appropriate the sum of Sixty-Six Thousand Five Hundred Dollars (\$66,500) (gross budget) for the purchase of a backhoe, and to authorize the issuance of not more than Forty-Six Thousand Five Hundred Dollars (\$46,500) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate and interest thereon; with up to Twenty Thousand

Dollars (\$20,000) to be offset by the amount received from the trade-in or sale of the existing backhoe and any remaining amount to be raised by general taxation. (2/3 ballot vote required)

(Recommended by the Selectmen) (Recommended by the Budget Committee)

The Moderator kept the polls open for one hour for voting on this article.

Yes 137 No 6

A voice vote was in the affirmative on a motion made by Joe Scrivani and seconded by Stub Thomas to postpone consideration of Articles 7, 8, and 9 until after results of the vote on Article 6.

ARTICLE 10 A motion was made by Tim Butterworth and seconded by Glenn Chickering to raise and appropriate the sum of One Million Five Hundred Fifty-Six Thousand Two Hundred Two Dollars (\$1,556,202) for the following purposes, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

1. Executive	\$ 86,294
2. Elections, Registrations, Vital Stats.	22,752
3. Financial Adminstrations	39,780
4. Legal Expense	25,000
5. Personnel Administration	143,964
6. Planning Board	11,100
7. Board of Adjustment	3,815
8. General Government Bldgs	22,550
9. Cemeteries	40,925
10. General Insurance	37,000
11. Regional Association (SWRPC)	3,582
12. Police	229,761
13. Ambulance	17,000
14. Building Inspection	10,000
15. OEM/Civil Defense	10,000
15. Other Public Safety (Forest Fires)	2,300
17. Highway/Town Road Maintenance	508,221
18. Street Lighting	19,700
19. Solid Waste	137,117
20. Health Officer	1,875
21. Animal Control	3,000
22. Other Health (Hepatitis B Shots)	200
23. General Assistance	25,000
24. Parks and Recreation	45,068
25. Library	51,027
26. Patriotic Purposes	300
27. Conservation Commission	1,325
28. Debt Service	57,546

\$1,556,202

A voice vote was in the affirmative on a motion made by Joe Scrivani and seconded by Stub Thomas to amend Article 10 to \$1,571,202, by increasing Line 17 (Highway/Town Road Maintenance) by \$15,000 to \$523,221.

A voice vote was in the affirmative to accept Article 10 as amended.

ARTICLE 11 A voice vote was in the affirmative on a motion made by Richard Cooper and seconded by Joan O'Neil to raise and appropriate the sum of Eighty-Seven Thousand Eight Hundred Twenty-Five Dollars (\$87,825) for the purpose of the operation of the Chesterfield Fire Department, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

Payroll	\$12,000
Contract Services	500
Rescue Supplies	700
Telephone	1,200
Electricity	2,500
Fuel Oil	3,000
Equipment Repair	2,500
Testing	1,000
Insurance	8,500
Dues	650
Vehicle Maintenance	5,000
Gas & Oil	1,000
Supplies	700
Equipment	10,000
Rescue Equipment	1,500
Fire Prevention	350
PR Inspections	2,000
Training	2,500
Building Maintenance	1,200
Principal Bond/Note	20,000
Interest Bond/Note	11,025
	<u>\$87,825</u>

ARTICLE 12 A motion was made by Glenn Chickering and seconded by Stub Thomas to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the already established Chesterfield Fire Truck Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (\$13,000 Recommended by the Budget Committee)

A voice vote was in the affirmative on a motion made by Bob Del Sesto and seconded by Jon Glende to amend Article 12 to \$13,000, the amount recommended by the Budget Committee.

A voice vote was in the affirmative to accept Article 12 as amended.

ARTICLE 13 A voice vote was in the affirmative on a motion made by Gary Winn and seconded by Bob Del Sesto to raise and appropriate from the general fund surplus the sum of Seven Thousand Six Hundred Eighty-Six Dollars (\$7,686) to be added to the already established Chesterfield Fire Truck Capital Reserve Fund, or act in any way related thereto. Said sum is equal to the amount of unexpended monies, plus revenues and reimbursements from the 1997 budget of the Chesterfield Fire Department.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 14 A voice vote was in the affirmative on a motion made by Richard Cooper and seconded by Louis Perham to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to be added to the already established Expendable Trust for Fire Ponds, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 15 A voice vote was in the affirmative on a motion made by Harold Nowill and seconded by Alvin Davis to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in the already established Revaluation Capital Reserve

Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 16 A voice vote was in the affirmative on a motion made by Alvin Davis and seconded by Harold Nowill to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to fund the repair of the Town Hall Kitchen drain and fire code renovations for Town Hall and the Town Office Building, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 17 A voice vote was in the affirmative on a motion made by Susan Newcomer and seconded by Susan Sciuto to raise and appropriate the sum of Twelve Thousand Three Hundred Fifty-Five Dollars (\$12,355) to pave the parking lot by the Town Office Building, Police Station and Chesterfield Fire Station, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 18 A voice vote was in the affirmative on a motion made by Tim Butterworth and seconded by Alvin Davis to raise and appropriate the sum of Twenty-Five Thousand Two Dollars (\$25,002) for the purpose of Construction/Reconstruction of Town Roads, or act in any way related thereto. This is a non-lapsing, non-transferable special article appropriation.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 7 A voice vote was in the affirmative on a motion made by James Milani and seconded by Susan Newcomer to pass over this article to raise and appropriate the sum of Sixty-Six Thousand Five Hundred Dollars (\$66,500) for the purchase of a backhoe, said amount to be offset by the amount received from the trade-in or sale of the existing backhoe, or act in any way related thereto. (For consideration in the event Article 6 fails).

(Recommended by the Selectmen) (Not Recommended by the Budget Committee)

ARTICLE 8 A voice vote was in the affirmative on a motion made by James Milani and seconded by Susan Newcomer to pass over this article to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for repairs to the existing backhoe, or act in any way related thereto. (For consideration in the event both Articles 6 & 7 fail)

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 9 A voice vote was in the affirmative on a motion made by Tim Butterworth and seconded by Joe Scrivani to raise and appropriate the sum of Twenty-Nine Thousand Five Hundred Eighty-Six Dollars (\$29,586) to be placed in the already established Highway Heavy Equipment Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by The Budget Committee)

ARTICLE 4 A vote by paper ballot was in the affirmative on a motion made by Cornelia Jenness and seconded by Gary Winn to adopt the August 1 prior to the setting of the tax rate as the date for filing for an elderly exemption from the property tax.

Yes 90

No 1

ARTICLE 19 A voice vote was in the affirmative on a motion made by Harold Nowill and seconded by Alvin Davis to raise and appropriate the sum of Forty-Four Thousand Four Hundred Ninety Dollars (\$44,490) for the purpose of funding construction/reconstruction work on the Mountain Road Bridge, or act in any way related thereto. This is a non-laping, non-transferable special article appropriation.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 20 A voice vote was in the affirmative on a motion made by Alvin Davis and seconded by Bob Yacubian to raise and appropriate the sum of Eighty-Four Thousand Six Hundred Dollars (\$84,600) for the purpose of Tarring Town Roads, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 21 A voice vote was in the affirmative on a motion made by Alvin Davis and seconded by Harold Nowill to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for Guard Rails, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 22 A voice vote was in the affirmative on a motion made by Lester Fairbanks and seconded by Alvin Davis to raise and appropriate the sum of Thirteen Thousand Dollars (\$13,000) to be placed in the already established Police Cruiser Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 23 A voice vote was in the affirmative on a motion made by Harold Nowill and seconded by Richard Benjamin to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to fund general renovations and repairs at Wares Grove and North Shore, and to authorize withdrawal of said amount from the Parks and Recreation Building Capital Reserve Fund, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 24 A voice vote was in the affirmative on a motion made by Tim Butterworth and seconded by Joe Scrivani to raise and appropriate the sum of Five Hundred Dollars (\$500) to support the Chesterfield Senior Meals Program, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 25 A voice vote was in the affirmative on a motion made by Susan Newcomer and seconded by Joan O'Neil to raise and appropriate the sum of Seven Thousand Six Hundred Seventy-Eight Dollars (\$7,678) to aid Home Healthcare and Community Services and Meals On Wheels, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 26 A voice vote was in the affirmative on a motion made by Harold Nowill and seconded by Richard Benjamin to raise and appropriate the sum of Three Thousand Two Hundred Three Dollars (\$3,203) to support the work of Monadnock Family Services/Mental Health, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 27 A voice vote was in the affirmative on a motion made by Ruth VanHouten and seconded by Richard Benjamin to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to support the work of Keene Community Kitchen, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 28 A voice vote was in the affirmative on a motion made by Harold Nowill and seconded by Louis Perham to raise and appropriate the sum of One Hundred Forty Dollars (\$140) to support the work of Windham Youth Services, or act in any way related thereto.

(Recommended by the Selectmen) (Recommended by the Budget Committee)

ARTICLE 29 A vote by a show of hands was in the affirmative on a motion made by Cornelia Jenness and seconded by Nancy Parker to raise and appropriate the sum of Three Hundred Fifty Dollars (\$350) to support the work of The Gathering Place, or act in any way related thereto.

(Not Recommended by the Selectmen) (Not Recommended by the Budget Committee)

Yes 36

No 27

ARTICLE 30 A voice vote was in the affirmative on a motion made by Glenn Chickering and seconded by Stub Thomas to pass over this article to raise and appropriate the sum of Five Hundred Ninety-One Dollars (\$591) to support the work of Southwestern Community Services, or act in any way related thereto.

(Not Recommended by the Selectmen) (Not Recommended by the Budget Committee)

A voice vote was in the affirmative on a motion made by Gary Winn and seconded by Harold Nowill to take up Articles 31, 32 and 33 together.

A voice vote was in the affirmative on a motion made by James Milani and seconded by Joan O'Neil to accept Articles 31, 32 and 33 as written.

ARTICLE 31 The Town voted to allow the Board of Selectmen to dispose of municipal assets by sealed bid, or by other means as deemed appropriate, or act in any way related thereto.

ARTICLE 32 The Town voted to authorize indefinitely, until specific rescission of such authority, the Board of Selectmen to accept gifts of personal property, other than cash, which may be offered to the town for any public purposes pursuant to RSA 31:95-e, or act in any way related thereto. The Selectmen must hold a public hearing before accepting such gifts, and the acceptance shall not bind the town to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of any such personal property.

ARTICLE 33 The Town voted to authorize indefinitely, until specific rescission of such authority, the Board of Selectmen to accept on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19, or act in any way related thereto.

A voice vote was in the affirmative on a motion made by James Milani and seconded by Susan Newcomer to accept Articles 34 and 35 and waive the reading of these articles.

ARTICLE 34 The Town voted to accept the provisions of RSA 202-A:4-d authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the Library for any public purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the Town or the Library Trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property, or act in any way related thereto.

ARTICLE 35 The Town voted to accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Library Trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year, or act in any way related thereto.

A voice vote was in the affirmative on a motion made by Cornelia Jenness and seconded by Joan O'Neil to waive the reading and accept Article 36 as written.

ARTICLE 36 The Town voted to accept the following trust funds to be added to the Chesterfield Cemetery Maintenance Fund:

Robert D. & Heidi B. Hewett Spofford Cemetery - Lots 151A & B, 152A & B	\$ 700.00
Robert D. & Gregory S. Hewett Spofford Cemetery - Lots 149A & B, 150A & B	700.00
Wallace W. & Douglas B. Foster Friedsam Cemetery - Lots 84A & B	350.00
Harold E. & Nina M. Foster Friedsam Cemetery - Lots 83A & B	350.00
Norman L. & Jeanne M. Jelley Friedsam Cemetery - Lots 141A & B	350.00
Joseph S. & Susan A. Dudek Friedsam Cemetery - Lots 251A, 263A & B	525.00
Ronald E. & Carol B. Durfey Chesterfield West Cemetery - Lots 153 West I & J	350.00
Kevin L. Lougee Friedsam Cemetery - Lots 217A & B	350.00
Richard & Gail B. Cobb Chesterfield West Cemetery - Lots 80 East D & E	350.00
Gary W. & Margaret B. Winn Chesterfield West Cemetery - Lot 86	1,750.00

Tim Butterworth recognized Warren Porter for his four years of service as Selectman.

The moderator declared the meeting adjourned at 9:20pm.

The ballots cast under Article One were counted.

Number of Names on Checklist	2095
Number of Ballots Cast	452

ARTICLE 1

	<u>Votes</u>	<u>*Declared Elected</u>
Moderator for Two Years: Michael P. Bentley	377*	
Selectman for Three Years: A. John Hallengren	15	
W. Robert Johnson	247*	
Harold C. Nowill	55	
Ruth VanHouten	115	
Tax Collector One Year: Elizabeth A. Benjamin	410*	
Treasurer for One Year: Edward C. Cheever	401*	
Auditor for One Year: John Panek (write-in)	3*	
Clifford White (write-in)	3 declined	
Numerous scattered votes		
Auditor for Two Years: Kenneth A. Woodward	392*	
Supervisor of Checklist for Six Years: Edward C. Cheever	393*	
Trustee of Trust Funds for Three Years: Jane Allen (write-in)	11*	
Numerous scattered votes		
Fireward for Three Years: William Vogeley (write-in)	9*	
Numerous scattered votes		
Budget Committee for One Year: Susan B. Newcomer	314*	
Budget Committee for Three Years: Barbara A. Lorenz	222*	
Leslie A. MacLean	189	
Warren H. Porter	270*	
Kathleen Stohr	159	
Robert D. Yacubian	243*	
Cemetery Commission for Three Years: John Rancourt (write-in)	16*	
Cornelia Jenness (write-in)	25*	
Numerous scattered votes		
Library Trustee for Three Years: Carol A. Larsen-Sorterup	240	
Patricia J. Porter	273*	
June H. Rawlings	320*	
Heidi G. Stanclift	252*	

Respectfully submitted:

Betsey C. Chickering

**REPORT OF APPROPRIATIONS ACTUALLY VOTED
MARCH 10, 1998**

This is to certify that the information contained in this form, appropriations actually voted by the town meeting, was taken from official records and is complete to the best of our knowledge and belief. RSA 21-J:34.

Timothy Butterworth, Chmn.
Joseph Scrivani
W. Robert Johnson
BOARD OF SELECTMEN

GENERAL GOVERNMENT:

Executive	\$ 86,294
Election, Registration & Vital Stats.	22,752
Financial Administration	39,780
Revaluation of Property	0
Legal Expense	25,000
Personnel Administration	143,964
Planning and Zoning	14,915
General Government Buildings	22,550
Cemeteries	40,925
Insurance	37,000
Advertising & Regional Association	3,582

PUBLIC SAFETY:

Police	229,761
Ambulance	17,000
Fire	56,800
Building Inspection	10,000
Emergency Management	10,000
Other Public Safety (Forest Fires)	2,300

HIGHWAYS AND STREETS:

Administration	75,732
Highways & Streets	447,489
Bridges	44,490
Street Lighting	19,700
Other	109,602

SANITATION:

Administration	63,118
Solid Waste Collection	14,454
Solid Waste Disposal	59,545

HEALTH:

Health Officer	1,875
Animal Control	3,000
Health Agencies and Hospitals	15,071

WELFARE:

Direct Assistance	25,000
-------------------	--------

CULTURE AND RECREATION:

Parks and Recreation	45,068
Library	51,027
Patriotic Purposes	300

CONSERVATION:

Commission Operating Budget	1,325
-----------------------------	-------

DEBT SERVICE:

Principal - Long Term Bonds & Notes	58,935
Interest - Long Term Bonds & Notes	24,636
Interest on TANS	5,000

CAPITAL OUTLAY:

Machines, Vehicles & Equipment	66,500
Buildings	20,000
Improvements Other Than Buildings	18,355

OPERATING TRANSFERS OUT:

To Capital Reserve Funds	88,272
To Expendable Trust Funds	3,500

<u>TOTAL APPROPRIATIONS:</u>	\$	2,024,617
-------------------------------------	-----------	------------------

NET ASSESSED VALUATION:	238,236,593
--------------------------------	--------------------

TOTAL PROPERTY TAX COMMITMENT	6,117,914
--------------------------------------	------------------

TAX RATE PER THOUSAND OF VALUATION:

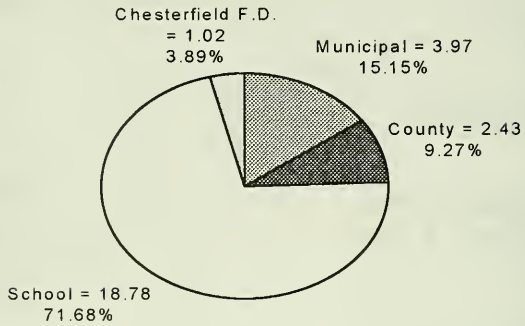
Municipal	3.97
County	2.43
School	<u>18.78</u>
TOTAL	25.18

Spofford Fire District	0.35	TOTAL = 25.53
Chesterfield Fire Department	1.02	TOTAL = 26.20

Chesterfield/W. Chesterfield

Tax Rate = 26.20

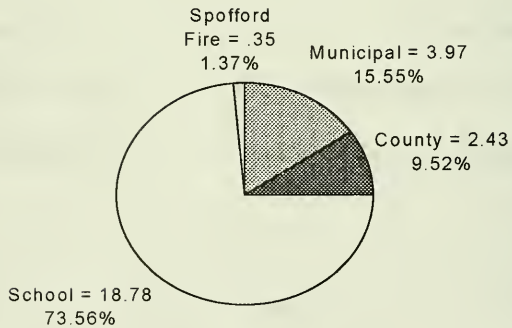
1998



Spofford

Tax Rate = 25.53

1998



COMPARATIVE STATEMENT OF EXPENSES - 1998

ITEMS	98 Approp.	Expended	Unexpended (Overdraft)
Executive	86,294	82,387	3,907
Elections/Registration/Vital Statistic	22,752	24,271	(1,519)
Financial Administration	39,780	35,038	4,742
Legal	25,000	10,437	14,563
Personnel Administration	143,964	131,609	12,355
Planning Board	11,100	5,115	5,985
Zoning Board	3,815	2,732	1,083
General Government Buildings	22,550	23,497	(947)
Cemeteries	40,925	28,222	12,703
General Insurance	37,000	33,282	3,718
Regional Association	3,582	3,582	0
Police	229,761	244,819	(15,058)
Ambulance	17,000	16,867	133
Chesterfield Fire Department	56,800	46,240	10,560
Building Inspection	10,000	8,952	1,048
OEM/Emergency Management	10,000	2,555	7,445
Forest Fires	2,300	1,660	640
Town Road Maintenance	523,221	396,894	126,327
Street Lighting	19,700	18,555	1,145
Solid Waste	137,117	115,154	21,963
Health Officer	1,875	2,601	(726)
Hepatitis B Shots	200	0	200
Animal Control	3,000	2,946	54
General Assistance	25,000	21,404	3,596
Parks & Recreation	45,068	47,680	(2,612)
Library	51,027	51,027	0
Patriotic Purposes	300	293	7
Conservation Commission	1,325	729	596
Debt Service	88,571	85,194	3,377
Town Buildings/Drain & Code Reno	10,000	10,000	0
Parking Lot Paving	12,355	0	12,355
Construction/Reconstruction	25,002	25,002	0
Tarring	84,600	84,503	97
Bridges	44,490	1,468	43,022
Guard Rails	6,000	6,000	0
35000 GVW Truck	7,896	7,831	65
26000 GVW Truck	25,122	22,659	2,463
Backhoe Financed	66,500	9,095	57,405
Parks & Rec/General Renovations	10,000	9,971	29
New Library Construction	166,100	137,091	29,009
Chesterfield Senior Meals	500	500	0
Home Health/M.O.W.	7,678	7,244	434

COMPARATIVE STATEMENT OF EXPENSES - 1998

Monadnock Fam. Serv./Mental Heal	3,203	3,203	0
Keene Community Kitchen	3,000	3,000	0
Youth Services	140	140	0
The Gathering Place	350	350	0
CFD Fire Truck CRF	13,000	13,000	0
CFD Fire Truck CRF from surplus	7,686	7,686	0
Revaluation CRF	25,000	25,000	0
Highway Heavy Equipment CRF	29,586	29,586	0
Police Cruiser CRF	13,000	13,000	0

TOTALS	2,220,235	1,860,071	360,164
---------------	------------------	------------------	----------------

Liabilities to Carry Over - 1999		Excess Appropriations:	360,164
* Mountain Road Bridge	43,022	Liabilities to Carry Over	(43,022)
		Revenues In Excess of Est.	(10,406)

Revenues Received:	1,010,146	Balance:	306,736
Revised Estimated Revenues:	1,020,552		
Revenues In Excess of Estimate:	(10,406)		

These figures are based on the Town portion of the budget only and do no include Tax revenues, discounts & refunds or payments to the School, Spofford Fire District, Cheshire County or the State of New Hampshire.

STATEMENT OF ESTIMATED AND ACTUAL REVENUES FOR 1998

<u>SOURCE</u>	<u>ESTIMATED</u> (Oct. 1998)	<u>ACTUAL</u>
TAXES		
Land Use Change Tax	3,500	3,616
Yield Tax	15,000	17,780
Interest & Penalties on Taxes	55,000	56,067
Excavation Tax	1,400	0
Excavation Activity Tax	5,500	4,712
LICENSES, PERMITS & FEES		
Business Licenses & Permits	7,000	6,608
Motor Vehicle Permit Fees	450,000	475,502
Building Permits	6,000	9,957
Other Licenses, Permits & Fees	12,000	12,750
FROM FEDERAL GOVERNMENT		
Police COPS FAST Grant	15,000	15,665
FROM STATE		
Shared Revenues	18,310	11,072
Meals & Rooms Tax Distribution	48,920	48,919
Highway Block Grant	99,288	99,018
State & Fed. Forest Land Reimb.	6,448	6,448
Other	3,000	1,409
FROM OTHER GOVERNMENTS	4,000	3,222
CHARGES FOR SERVICES		
Income From Departments	35,000	38,891
Other Charges	38,000	37,324
MISCELLANEOUS REVENUES		
Sale of Municipal Property	18,000	7,500
Interest on Investments	50,000	50,611
Other	35,000	40,736
INTERFUND OPERATING TRANSFERS IN		
From Special Revenue Funds	0	0
From Capital Reserve Funds	10,000	9,719
Trust & Agency Funds	30,000	15,762
OTHER FINANCING SOURCES		
Proceeds from Long Term Bonds	46,500	29,172
Amounts Voted from Surplus	7,686	7,686
TOTALS	1,020,552	1,010,146

STATEMENT OF BONDED DEBT 1998

MUNICIPALITY:	Chesterfield, NH		
TYPE OF NOTE (BOND OR LONG-TERM):	Bond		
AMOUNT OF BOND OR LONG-TERM NOTE:	267,750		
PURPOSE OF ISSUE:	To Erect Chesterfield Fire Station		
AUTHORIZED BY:	Annual Meeting	DATE:	3/8/94
DATE ISSUED:	8/15/94	DATE DUE:	8/15/09
AMOUNT:	\$267,750	INTEREST RATE	7.00%
PRINCIPAL PAYABLE DATE:	8/15/98		
INTEREST PAYABLE DATES:	2/15/98 & 8/15/98		
INITIAL PAYMENT DUE:	8/15/95		
ANNUAL PRINCIPAL AMOUNT:	\$20,000		
BANK(S):	New Hampshire Municipal Bond Bank		

TYPE OF NOTE (BOND OR LONG-TERM):	Bond		
AMOUNT OF BOND OR LONG-TERM NOTE:	263,935		
PURPOSE OF ISSUE:	For Construction & Original Equipping of a New Library		
AUTHORIZED BY:	Annual Meeting	DATE:	3/11/97
DATE ISSUED:	8/15/97	DATE DUE:	8/15/04
AMOUNT:	\$263,935	INTEREST RATE	4.70%
PRINCIPAL PAYABLE DATE:	8/15/98		
INTEREST PAYABLE DATES:	2/15/98 & 8/15/98		
INITIAL PAYMENT DUE:	8/15/98		
ANNUAL PRINCIPAL AMOUNT:	Variable		
BANK(S):	New Hampshire Municipal Bond Bank		

SCHEDULE OF TOWN PROPERTY
(As of 4/1/98)

GENERAL GOVERNMENT BUILDINGS & LANDS:

4-A05	Highway Garage	199,100
4-A05	Recycling Center	69,300
4-A05	Land	136,700
5DB35	North Shore L&B	222,300
5MA11	Wares Grove L&B	861,000
12-B01	Friedsam Forest	187,000
12-B03	Friedsam Memorial Park	135,900
12BB04	New Library L&B	490,300
12BB05	Town Hall & Historical Society Bld	285,800
12BC09	Town Office L&B	228,400
12BC09	Police Station	29,100
12BC09	Chesterfield Fire Station	334,700
13CA11	W. Chesterfield Fire Station	83,000

LANDS & BUILDINGS ACQUIRED BY TAX COLLECTOR'S DEED:

2BB17	Poocham Rd	1.56 acres	22,700
5ED05& 6	Pine St.	7,670 sf	19,400
5ED12&13	Pine St.	6.78 acres	81,100
5ED19	N. Shore Rd.	12,231 sf	22,900
5ED22	Pierce St.	16,406 sf	31,300
5JD02 & 3	Pine Crest Dr.	2.17 acres	40,400
5JD04 & 7	Pine Crest Dr.	1.62 acres	44,100
5JE06	Pine Crest Dr.	1.16 acres	20,300
5KA04	Off Canal St.	1,800 sf	33,700
8-C03	Off Rte. 9	3.00 acres	32,700
8-C23	Off Forestview Dr.	8.00 acres	7,600
11AB06	Old Chesterfield Rd.	7,313 sf	16,600
11AB07	Old Chesterfield Rd.	10,000 sf	12,100
13-D10	Route 9	3.60 acres	31,600
13BA12	Main St.	8,750 sf	7,400
15-A15.4	Gulf Rd.	5.00 acres	24,800
20-A12	Ebon Brown Rd.	7.66 acres	4,600
21-A03	Carlton Rd.	18,000 sf	8,300
21-A03.1	Winchester Rd.	4.75 acres	13,400

OTHER PROPERTIES:

5CC09	Wheeler lot- N. Shore	176,800
6-A32.1	Westmoreland Rd.	26,100
7-A07	Blodgett/Ricci Donation	3,000
12BA12	Rte. 63 – Sunset Strip	16,200
12BC08	Route 63 – adjoin Fire Station	56,200
12BD03.1	Fire Pond – Old Chesterfield Rd.	8,100
14CD05	Gulf Rd. Green Belt	37,800
16-A05	Route 63 & Stage (old hwy lot)	52,300
24-A01	Off Gulf Rd.	40,700
24-A02	Off Gulf Rd	27,300

Total: 4,182,100

REPORT OF TOWN CLERK

FOR THE YEAR 1998

RECEIPTS

Dog Licenses		
5 Issued 1997	\$	59.00
Dog Licenses		
688 Issued 1998		<u>4,814.50</u>
Total Dog Licenses	\$	4,873.50
Vehicle Permits: 4740 Issued	\$475,502.00	
Penalty Fees	125.00	
Filing Fees	13.00	
Parking Fines	1,200.00	
Marriage Licenses	950.00	
Voided Marriage Licenses	90.00	
Vital Record Fees	255.00	
Civil Forfeiture Fines	75.00	
Aqua-Therm Permits	1.50	
Copies of the Checklist	<u>20.00</u>	
		<u>478,231.50</u>
Total Receipts		<u>\$483,105.00</u>

PAYMENTS

Clerk's Fee for Issuing:		
693 Dog Licenses	\$	693.00
Paid to Treasurer:		
Dog Licenses	4,180.50	
Vehicle Permits	475,502.00	
Penalty Fees	125.00	
Filing Fees	13.00	
Parking Fines	1,200.00	
Marriage Licenses	950.00	
Voided Marriage Licenses	90.00	
Vital Record Fees	255.00	
Civil Forfeiture Fines	75.00	
Aqua-Therm Permits	1.50	
Copies of the Checklist	<u>20.00</u>	
Total Payments		<u>\$483,105.00</u>

**TAX COLLECTOR'S REPORT
FISCAL YEAR ENDING 12/31/98**

	Levies of 1998	1997	Prior
Uncollected Taxes			
Beginning of Year:			
Property Taxes		458,170.63	
Land Use Change			
Yield Taxes		1,565.49	258.25
Taxes Committed This Year:			
Property Taxes	6,124,125.00	3,322.00	
Land Use Change + Fee	3,616.30		
	49.28		
Yield Taxes	19,797.75		
Excavation Tax	4,712.00		
Overpayment:			
Property Taxes			
Bad Check Fees			
Interest Collected			
On Delinquent Tax:			
(Property)	4,569.09	25,690.61	
(Yield)	17.27		
TOTAL DEBITS	6,156,886.69	488,748.73	258.25
Remitted to Treasurer			
During Fiscal Year:			
Property Taxes	5,673,024.24	246,144.28	
Land Use Change + Fee	3,616.30		
	49.28		
Yield Taxes	17,780.69		
Interest			
(Property)	4,569.09	12,392.13	
(Yield)	17.27		
(Land Use Change)			
Conversion to Lien		202,645.69	
Excavation Tax	4,712.00		
Fees - Cost of Lien			
Discounts Allowed:			
Abatements Made:			
Property Taxes	28,459.00	26,001.14	
Yield	553.01		
Current Levy Deeded			
Adjustments			
Uncollected Taxes End of Year			
Property Taxes	422,641.76		
Yield Taxes	1,464.05	1,565.49	
Land Use Change			
TOTAL CREDITS	6,156,886.69	488,748.73	0.00

**TAX COLLECTOR'S REPORT FOR CHESTERFIELD
SUMMARY OF TAX LIEN ACCOUNTS**

On Levies of

Debit	<u>1997</u>	<u>1996</u>	<u>1995</u>	<u>1994 & Prior</u>
Unredeemed Taxes Balance				
At Beginning of Fiscal Year:		136,806.94	73,881.37	15,422.54
Liens Executed During				
Fiscal Year:	202,645.69	12,359.87	21,982.14	
Interest & Cost Collected After				
Sale/Lien Execution:	4,746.53			
TOTAL DEBITS	\$207,392.22	\$149,166.81	\$95,863.51	\$15,422.54
Credit				
Remittance to Treasurer:				
Redemptions	76,325.87	52,257.23	69,446.35	
Interest/Cost (After Lien				
Execution)	4,746.53	12,359.87	21,982.14	
Adjustment	(1.98)			
Abatements of Unredeemed Taxes				
Liens Deeded to Municipality	1,180.46	1,100.17	1,083.50	
Unredeemed Liens Balance				
End of Year	125,141.34	83,449.54	3,351.52	15,422.54
TOTAL CREDITS	\$207,392.22	\$149,166.81	\$95,863.51	\$15,422.54

TOWN OF CHESTERFIELD

TREASURERS REPORT

FISCAL YEAR 1998

BEGINNING BALANCE FISCAL YEAR 1998

2198577.44

REVENUE FROM TAXES

Property Taxes	6307726.17
Land Use Change Tax	3616.30
Yield Tax	17780.96
Excavation Tax	4712.00
Penalties & Interest	74576.87

TOTAL REVENUE FROM TAXES

6408412.30

REVENUE FROM LICENSES, PERMITS AND FEES

Business Licenses & Permits	6608.82
Motor Vehicle Permit Fees	475502.00
Building Permits & Renewals	9957.08
Other Licenses, Permits & Fees	12460.96

TOTAL REVENUE FROM LICENSES, PERMITS & FEES

504528.86

REVENUE FROM THE FEDERAL GOVERNMENT

Police Officer Grant	15665.00
----------------------	----------

TOTAL REVENUE FROM THE FEDERAL GOVERNMENT

15665.00

REVENUE FROM THE STATE OF N.H.

Shared Revenue - Block Grants	75679.98
Room & Meals	48919.67
Highway Block Grants	99018.23
Forest Land Grants & Reimb.	6448.44
Other State Grants & Reimb.	1409.30

TOTAL REVENUE FROM THE STATE OF N.H.

231475.62

REVENUE FROM CHARGES, SERVICES AND REIMBURSEMENTS

Income From Departments	20497.30
Garbage & Refuse Charges	22342.21
Recreational Services	37324.50

TOTAL REVENUE FROM CHARGES, SERVICES & REIMB.

80164.01

REVENUE FROM MISCELLANEOUS SOURCES

Sale of Town Property	7500.00	
Interest on Investments	50611.17	
Rents	1920.00	
Fines and Forfeits	9271.00	
Ins. Dividends & Reimb.	11793.84	
Contributions & Donations	4996.67	
TOTAL REVENUE FROM MISCELLANEOUS SOURCES		86092.68

REVENUE FROM OTHER MISC. SOURCES

Unspent Appropriations Returned	31764.15	
Other Misc. Revenue	4918.77	
Reimbursements	6409.73	
Revenue Adjustments	179939.68	
TOTAL REVENUE FROM OTHER MISC. SOURCES		223032.33

INTERFUND OPERATING TRANSFERS IN

Transfers from Capital Reserves	10710.34	
Transfers from Trust Funds	15762.32	
Proceeds from Notes & Bonds	300000.00	
TOTAL REVENUE FROM INTERFUND TRANSFERS		<u>326472.66</u>

TOTAL FUNDS AVAILABLE - FISCAL YEAR 1998 10074420.90

TOTAL DISBURSEMENTS - FISCAL YEAR 1998 (8209452.42)

ENDING BALANCE - FISCAL YEAR 1998 1864968.48

Edward Cheever
Treasurer

TOWN OF CHESTERFIELD

RECONCILIATION OF CASH BOOK AND BANK BALANCES

FISCAL YEAR 1998

Beginning Balance	2198577.44	
Receipts	7875843.46	
Total Funds Available		10074420.90
Disbursements		(8209452.42)
<u>BALANCE END OF FISCAL YEAR</u>		<u>1864968.48</u>

PROOF OF BALANCE

Balance per Granite Bank Statements		
Acct. #602000123	(2643.65)	
Acct. #604000626	2414693.74	
Acct. #602000110	40000.00	
Deposits in Transit:		
12/31/98	41647.34	
12/31/98	14823.10	
12/31/98	16936.92	
Total Funds per Statements & in Transit		2525457.45
Outstanding Checks:		
Acct. #602000123	(9984.69)	
Acct. #602000110	(650504.28)	
<u>BALANCE END OF FISCAL YEAR</u>		<u>1864968.48</u>

Edward Cheever

Treasurer

TOWN OF CHESTERFIELD
MISC. ACCOUNT BALANCES
FISCAL YEAR 1998

GRANITE BANK

CONSERVATION COMMISSION ACCOUNTS

#603008713	12/31/98	293.46
#605005354	12/31/98	29705.10

LIBRARY BUILDING ACCOUNT

#604001007	12/31/98	3858.94
------------	----------	---------

DRUG FORFEITURE ACCOUNT

#602000961	12/31/98	125.14
------------	----------	--------

June 21, 1998

AUDITORS SUMMARY REPORT
Town of Chesterfield, N.H. 03443

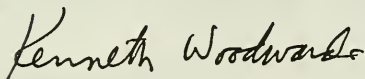
re: 1998 Audit of the 1997 Records

TOWN TAX COLLECTOR THESE RECORDS WERE IN GOOD ORDER. AUDIT CONFIRMATIONS WERE SENT WITH NO DIFFERENCES EXCEPT FOR SMALL AMOUNT OF ADDRESSING DIFFERING FROM THE WARRANT. TIMELINESS OF REMITTANCES WERE MAINTAINED. RECORDS AGREED BACK TO TOWN TREASURER'S BOOKS.

TOWN TREASURER: WEEKLY MANIFESTS WERE SIGNED PROPERLY BY SELECTMEN WITH THE EXCEPTION OF WEEK ENDED ON 12/31/97. ACCOUNTS WERE RECONCILED AND TIED INTO BANK CHECKBOOK STATEMENTS. OVERALL GOOD RECORD KEEPING.

PARKS / RECREATION : THE RECORDS FOR MAY AND JUNE DID NOT AGREE AND LACKED A GOOD SYSTEM (THIS ACCOUNTED FOR 34% OF THE SEASON'S REVENUES). JULY AND AUGUST HAD NOTICEABLE IMPROVEMENTS AND DID TIE OUT TO THE FINISHED REPORTS. HAD A DIFFICULT TIME IN OBTAINING ALL THE RECORDS. THIS GROUP STILL DOES NOT SEEM TO BE AWARE OF AUDIT REQUIREMENTS AND THEIR NEED TO BE COMPLIANT.

TOWN OFFICERS BOND POLICY IS VERIFIED.



Kenneth Woodward Chesterfield, N.H.

JOHN W. PANEK
PUBLIC ACCOUNTANT
P.O. BOX 731
KEENE, NH 03431

JUNE 8, 1998

OFFICE OF SELECTMEN
TOWN OF CHESTERFIELD
CHESTERFIELD, NH 03443

RE: AUDIT OF 1997 RECORDS
PERFORMED IN 1998

TOWN CLERK: THE RECORDS OF THE TOWN CLERK WERE FOUND TO BE IN ORDER. VARIOUS TESTS WERE PERFORMED TO VERIFY THE ACCURACY OF THE CASH WHICH WAS RECEIVED AND SUBMITTED TO THE TREASURER. THE STATISTICAL DATA RELATING TO THE NUMBER OF THE VARIOUS LICENSES AND PERMITS ISSUED WERE ALSO VERIFIED AND FOUND TO BE CORRECT AS REPORTED.

TRUSTEES OF TRUST FUNDS: THE RECEIPTS, DISBURSEMENTS, AND BALANCES OF THE VARIOUS FUNDS WERE RECEIVED AND FOUND TO BE CORRECT AS STATED. THE COMPUTERIZED SYSTEM UTILIZED BY THE TRUSTEES GREATLY SIMPLIFIED THE VERIFICATION PROCESS OF BOTH INCOME AND INVESTMENTS.

SPOFFORD FIRE DISTRICT: RECEIPTS AND DISBURSEMENTS WERE VERIFIED AND FOUND TO BE CORRECT. UTILIZATION OF THE ONE-WRITE SYSTEM GREATLY DECREASES THE TIME REQUIRED TO COMPLETE A REVIEW OF TRANSACTIONS FOR ANY PERIOD OF TIME. IT IS SUGGESTED THAT THE ANNUAL REPORT CONTAIN A MORE DETAILED BREAKDOWN OF EXPENSES FOR THE TAXPAYERS' BENEFIT.

LIBRARY TREASURER: ALL MONIES RECEIVED BY THE TREASURER WERE ACCOUNTED FOR. RECEIPTS WERE TRACED TO BANK STATEMENTS AND SUMMARY OF RECEIPTS AND DISBURSEMENTS TIED IN TO THE BEGINNING AND ENDING BALANCES.

CEMETARY TREASURER: THE FUNDS SUBMITTED BY THE CEMETARY TREASURER EQUALLED THE FUNDS RECEIVED AS REPORTED BY THE TRUSTEE OF TRUST FUNDS.

BOAT PERMITS: FEES COLLECTED INCREASED SLIGHTLY OVER THE PRIOR YEAR. REMITTANCES OF FEES COLLECTED CONTINUE TO BE SEVERAL WEEKS LATER THAN REQUIRED BY STATUTE. SEVERAL ERRORS WERE MADE IN ADDITION OF RECEIPTS AS SUBMITTED TO THE TREASURER. THE NET DIFFERENCE AMOUNTED TO PENNIES.



DETAILED STATEMENT OF RECEIPTS 1998

ACCT #	SOURCE	1998 REC'D	
	TAXES:		
3120	Land Use Change Tax	3,616	
3185	Timber Taxes	17,780	
3190	Interest & Penalties on Taxes	56,067	
	Excavation Activity Tax	4,712	
			\$82,175
	LICENSES, PERMITS, FEES:		
3210	Business Licenses & Permits	6,608	
3220	Motor Vehicle Permit Fees	475,502	
3230	Building Permits	9,957	
3290	Other Licenses, Permits & Fees		
	Dog Licenses	4,181	
	Marriage Licenses	950	
	Town Clerk Penalties	290	
	Vital Records	255	
	Aqua Therm Permits	2	
	Boat Registrations	6,690	
	Pistol Permits	370	
	Filing, Recording Fees	13	\$504,817
	FROM FEDERAL GOVERNMENT:		
3319	Police COPS FAST Grant	15,665	
			\$15,665
	FROM STATE:		
3351	Shared Revenues	11,072	
3352	Meals & Rooms Tax Distribution	48,919	
3353	Highway Block Grant	99,018	
3356	Forest Land Reimbursement	6,448	
3359	Other:		
	Container Grant	545	
	Police Training Grant	864	
			\$166,866
	FROM OTHER GOVERNMENTS		
3379	Public Works from Library	284	
	OEM/Emergency Management	1,800	
	Misc Transfers	1,138	
			\$3,222
	CHARGES FOR SERVICES:		
3401-3406	Income from Departments		
	Police Department Revenues	966	
	Police Special Details	7,668	

DETAILED STATEMENT OF RECEIPTS 1998

	Witness Fees	2,680	
	Planning Board	615	
	Zoning Board	420	
	Cemetery/Burials	3,931	
	Misc Revenue	270	
3404	Solid Waste/Recycling Fees	22,341	
3409	Other Charges		
	Parks & Rec/Admissions, etc	37,324	
			\$76,215
	MISCELLANEOUS REVENUES:		
3501	Sale of Town Property	7,500	
3502	Interest on Investments	50,611	
3503	Rents	1,920	
3504	Court Fines	7,681	
	Parking Fines	1,275	
	Misc. Fines & Forfeitures	25	
3506	Health Insurance Reimb.	7,236	
	Workers Comp. Dividends/Reimb	3,224	
	Insurance Reimbursements	2,810	
3508	Contributions & Donations	2,000	
	Cemetery Trust Funds	2,996	
3509	Copies	635	
	Sales	500	
	Refunds	3,757	
	Misc Outside Reimbursements	2,953	
	Welfare Reimbursements	848	
	Legal Reimbursements	100	
	Fire Department Reimbursements	861	
	Ambulance Reimbursements	1,915	
			\$98,847
	TRANSFERS IN:		
3912	From Capital Reserve Funds	9,719	
	From Trust Funds	15,762	
			\$25,481
	OTHER FINANCING SOURCES		
	Proceeds From Notes & Bonds	29,172	
			\$29,172
	Amounts Voted From Surplus	7,686	
			\$7,686
	TOTAL REVENUES AND CREDITS		\$1,010,146

Detailed Statement of Expenditures 1998

Executive/General Government

Selectmen's Salary	4,973	
Meetings & Conferences	1,619	
Mileage	322	
General Services	6,379	
Tax Map Updating	0	
Telephone	2,449	
Advertising	2,194	
Printing Town Rept/Inv. Bks	2,543	
Dues	3,475	
Selectmen's Expense	1,557	
Office Supplies	4,283	
Postage	3,410	
Town Car Maintenance	84	
Office Equipment	1,209	
Equipment Repairs	456	
Town Administrator Salary	26,327	
Selectmen's Secretary	17,903	
Supervisor of Checklist	1,105	
Trustees of Trust Funds	2,023	
Trustees Expense	78	
Possible Merit Increase	0	
		\$82,387

Elections, Regs,Vital Stats

Town Clerk Salary	11,646	
Motor Vehicle	6,213	
Deputy Town Clerk	4,869	
Election Payroll	1,023	
Election Supplies	11	
Election Meals	356	
Election Ballots	134	
Election Advertising	19	
		\$24,271

Financial Administration

Bookkeeper Salary	3,531	
CPA Services	1,658	
Auditors Salary	2,060	
Auditors Expense	0	
Property Appraisal	4,652	
Deputy Tax Collector Salary	0	
Tax Collector Fees	4,512	
Tax Collector Salary	8,901	
Tax Collector Expense	1,418	
Treasurer Salary	7,207	
Deputy Treasurer	625	
Treasurer's Expense	364	
Project Clerk	81	

Detailed Statement of Expenditures 1998

Budget Committee Secretary	30	
		\$35,038
Legal	10,437	
		\$10,437
Personnel Administration		
Health Insurance	63,241	
Life Insurance/Long Term Disability	4,053	
Dental Insurance	7,479	
FICA/Medicare	37,405	
Employees Retirement	10,292	
PD Retirement	6,481	
Unemployment Compensation	2,659	
		\$131,609
Planning Board		
Part-time Secretary	2,788	
Technical Assistance	0	
Services	104	
Printing	713	
Meetings & Conferences	200	
Office Supplies	165	
Advertising	455	
Secretary Expense	190	
Postage	501	
		\$5,115
Zoning Board		
Part-time Secretary	1,891	
Meetings & Conferences	0	
General Supplies	144	
Advertising	363	
Secretary's Expense	71	
Postage	263	
		\$2,732
General Government Buildings		
Janitor	1,672	
Electricity	3,304	
Fuel Oil	7,662	
Repairs & Maintenance	6,558	
Supplies	410	
Lawn Care	3,229	
Alarm Contract	661	
		\$23,497
Cemeteries		
Full-time Salaries	13,687	
Part-time Salaries	6,020	
Subcontract	450	

Detailed Statement of Expenditures 1998

Admin Expense	0	
Meetings & Conferences	0	
Transportation	303	
Electricity	73	
Dues	10	
Supplies	125	
Materials & Equipment	1,160	
Equipment Maintenance	358	
Maintenance	3,975	
CM CWC Maintenance	2,060	
		\$28,222
General Insurance	33,282	
		\$33,282
SWRPC Regional Association	3,582	
		\$3,582
Police		
Chief Salary	39,589	
Full time Salaries	123,223	
FT/Merit Pool	0	
Salaries- P/T	9,654	
Fulltime Overtime	737	
Uniforms	2,135	
Uniform Cleaning	589	
Telephone/Fax	3,180	
Fleet Maintenance	6,121	
Vehicle Supplies	296	
Printing	1,896	
Dues & Subscriptions	475	
Office Supplies	1,040	
Investigations	1,343	
Photography	444	
Postage	154	
Gas & Oil	3,796	
Building Maintenance	2,411	
Building Supplies	8	
Office Equipment	5,743	
Office Equip. Repair	2,183	
FT/Court	4,323	
PT/Court	308	
Community Policing	2,241	
Meetings/Conferences	15	
Training	3,585	
Secretary	18,939	
FT/Special Detail	4,936	
PT/Special Detail	550	
Janitor	585	
Electricity	1,662	
Fuel Oil	797	

Detailed Statement of Expenditures 1998

Equipment Purchase	885	
Equipment Maintenance	966	
		\$244,819
Ambulance	16,867	
		\$16,867
Chesterfield Fire Department		
Payroll	5,323	
Contracted Services	391	
Rescue Supplies	690	
Telephone	916	
Electricity	1,899	
Fuel Oil	3,050	
Equipment Repair	1,368	
Testing	694	
Insurance	8,019	
Dues	549	
Vehicle Maintenance	4,936	
Gas & Oil	627	
Supplies	2,292	
Equipment	9,920	
Rescue Equipment	1,106	
Fire Prevention Services	235	
Pr Inspections	2,313	
Training	1,364	
Building Maintenance	549	
		\$46,240
Building Inspector		
Building Inspector Salary	8,479	
Meetings & Conferences	10	
Mileage	35	
Telephone	172	
Supplies	181	
Services	74	
		\$8,952
OEM/Emergency Management		
Training	0	
Travel	0	
Telephone	465	
Lease	1,800	
Fuel Oil	0	
Electricity	68	
Supplies/Misc.	128	
Maintenance/Repairs	94	
Equipment	0	
RERP/NH	0	
		\$2,555

Detailed Statement of Expenditures 1998

Forest Fires

Forest Fires/Training	1,660	
Vehicle Maintenance	0	
		\$1,660

Highway

PW Director Salary	8,977	
Meetings & Conferences	45	
Blasting Supplies	36	
Mileage	0	
Uniforms	2,397	
Telephone	1,453	
Electricity	3,062	
Spofford Dam	8,026	
Dues	25	
Supplies	1,722	
Building Maintenance	2,922	
Contracted Services	5,655	
Equip Repair	826	
Rented Equipment	4,252	
Parts/Supplies/Edges	12,099	
Asphalt	3,592	
Gas,Oil,Diesel	12,243	
Equipment Purchase	3,614	
Repair & Upkeep	35,009	
Miscellaneous	1,515	
Salaries - F/T	136,475	
Salaries - P/T	18,262	
Possible Merit	0	
Full Time Overtime	18,128	
Part Time Overtime	0	
Rails,Delins,Posts	1,932	
Chloride	6,552	
Blocks & Covers	6,307	
Sand & Gravel	67,227	
Salt	34,543	
		\$396,894

Street Lighting	18,555	
------------------------	---------------	--

\$18,555

Solid Waste Department

Full Time Salaries	51,745	
Part Time Salaries	6,289	
Possible Merit	0	
Full Time Overtime	333	
Meetings and Conferences	156	
Uniforms	1,066	
Telephone	494	
Electricity	3,062	
Supplies	1,571	

Detailed Statement of Expenditures 1998

Fuel	555	
Miscellaneous	307	
Buildings/Additions	1,077	
Equipment Repair	2,981	
Transportation/Hauling	43,109	
Contracted Services	2,409	

\$115,154

Health Officer

Health Officer Salary	2,471
Mileage	34
Telephone Expense	69
Dues	10
Supplies	15
Miscellaneous Expense	3

\$2,601

Other Health (Hepatitis B Shots)

0

\$0

Animal Control

Salary	1,154
Investigations	200
Mileage	268
Equipment Maintenance	300
Equipment Purchase	400
Supplies/Equipment	263
Animal Containment	362
TOTAL ANIMAL CONTROL	

\$2,946

General Assistance

21,404

\$21,404

Parks and Recreation

COMMISSION

Commission Treasurer	100
Director Salary	6,000
Aquatic Coordinator	656
Recertification	0
Advertising	67
Water Testing	275
Port Toilets	1,031
Tennis Court	0
Supplies	0
T-shirts	295
Miscellaneous	13
Special Programs	0

SUMMER PROGRAM

Prog. Salaries	4,872
Recreation Coord.	1,800
Swim Program	133
Prog Materials	821

Detailed Statement of Expenditures 1998

Prog Transportation	670	
Track/Field/Red	54	
WARES GROVE		
Salaries	13,876	
Concession Salaries	0	
Telephone	495	
Electricity	647	
Maintenance	2,179	
Supplies	713	
Concession Supplies	5,655	
Plumbing/Pumping	371	
Sand	0	
Building Supplies	0	
Rubbish Removal	115	
Fencing	0	
New Equipment	1,168	
NORTH SHORE		
Salaries	4,600	
Telephone	320	
Electricity	243	
Maintenance	135	
Supplies	200	
Septic	118	
Sand	0	
Rubbish	58	
Equipment	0	
		\$47,680
Library		
Payments to Library Trustees	51,027	
		\$51,027
Patriotic Purposes		
	293	
		\$293
Conservation Commission		
Secretary Salary	425	
Supplies	32	
Dues	175	
Meetings/Conferences	0	
Postage	14	
Miscellaneous	82	
Contracted Services	0	
		\$729
Debt Service		
Principal Bond/Note	58,935	
Interest Bond/Note	24,636	
Interest Temporary Loans	1,623	
		\$85,194

Detailed Statement of Expenditures 1998

Capital Outlay/Warrant Articles

Town Buildings/Drain & Code Renovation	10,000
Parking Lot Paving	0
Construction/Reconstruction	25,002
Tarring	84,503
Bridges	1,468
Guard Rails	6,000
35000 GVW Truck	7,831
26000 GVW Truck	22,659
Backhoe Financed	9,095
Parks & Rec/General Renovations	9,971
New Library Construction	137,091
Chesterfield Senior Meals	500
Home Health/M.O.W.	7,244
Monadnock Fam. Serv./Mental Health	3,203
Keene Community Kitchen	3,000
Youth Services	140
The Gathering Place	350

\$328,057

Capital Reserves & Trust Payments

CFD Fire Truck CRF	13,000
CFD Fire Truck CRF from surplus	7,686
CFD Fire Pond Expendable Trust	3,500
Revaluation CRF	25,000
Highway Heavy Equipment CRF	29,586
Police Cruiser CRF	13,000

\$91,772

Unclassified

Tax Liens	202,646
Discounts/Refunds, etc.	361,124
Land Use Change	1,253

\$565,023

Payments to Other Governments

County Taxes	582,856
Spofford Fire District	47,373
School District	4,824,823
Fees to State	2,004

\$5,457,056

TOTAL PAYMENTS FOR ALL PURPOSES

\$7,885,650

REPORT OF THE TRUST FUNDS OF THE TOWN OF CHESTERFIELD
ON DECEMBER 31, 1998

DATE CREATED	NAME OF TRUST FUND	PURPOSE	BENEFICIARY	HOW INVESTED	P BAL BEGIN YEAR	R NEW FUNDS	I BAL END YEAR	A INC BAL BEGIN YEAR	N INCOME AMOUNT	C EXPENDED DUR YEAR	O BAL YR END
1892	INDIVIDUAL CEMETERY FUNDS	LOT CARE	CCC	CFI	\$ 162,971.92	\$ 5,691.87	\$ 168,663.79	\$ 3,033.30	\$ 10,227.96	\$ 12,111.75	\$ 1,149.51
1960	ETTA HUBBARD TOWN	GEN CEM CARE	CCC	CFI	\$ 35,843.27	-	\$ 35,843.27	\$ 200.00	\$ 2,170.13	\$ 2,170.13	\$ 200.00
1941	FRANK C. HAMILTON	POOR CHILD X-MAS	SEL	CFI	\$ 1,886.67	-	\$ 1,886.67	-	\$ 114.22	\$ 114.22	-
1941	FRANK C. HAMILTON	ELDERLY X-MAS	SEL	CFI	\$ 7,157.09	-	\$ 7,157.09	-	\$ 433.32	\$ 433.32	-
1988	HOME HEALTH SERVICES	HOME HEALTH	SEL	CFI	\$ 10,034.00	-	\$ 10,034.00	-	\$ 607.54	\$ 607.54	-
1960	CHESTERFIELD SCHOLARS	SCHOOL	INDIVID	GB	\$ 12,500.00	-	\$ 12,500.00	-	\$ 820.94	\$ 500.00	\$ 1,640.80
1986	P.T. A. SCHOLASTIC AWARD	SCHOOL	INDIVID	GB	\$ 3,817.03	\$ 715.33	\$ 4,532.36	\$ 1,319.86	\$ 561.08	\$ 500.00	\$ 151.34
1989	VOCATIONAL SCHOLARSHIP	VOC SCHOLARSHIP	INDIVID	GB	\$ 8,400.00	-	\$ 8,400.00	\$ 388.63	\$ 518.72	\$ 500.00	\$ 407.35
1960	BONNEY, ELIZABETH F	SUPP SPOFFORD SCHL	CCS	CFI	\$ 2,006.92	-	\$ 2,006.92	-	\$ 121.50	\$ 121.50	-
1992	STOW MILLS FUND	EDUCATION	CCS	GB	\$ 21,365.99	\$ (923.02)	\$ 20,442.97	-	\$ 1,076.98	\$ 1,076.98	-
1935	BECKLEY LIBRARY	PURCHASE BOOKS	LT	CFI	\$ 2,219.80	-	\$ 2,219.80	-	\$ 134.40	\$ 134.40	-
1962	ETTA HUBBARD LIBRARY	GENERAL LIBRARY	LT	CFI	\$ 16,736.43	-	\$ 16,736.43	-	\$ 1,013.31	\$ 1,013.31	-
1944	ETTA HUBBARD LIBRARY	PURCHASE BOOKS	LT	CFI	\$ 9,722.44	-	\$ 9,722.44	-	\$ 586.37	\$ 586.37	-
1941	FRANK C. HAMILTON LIBRARY	PURCHASE BOOKS	LT	CFI	\$ 2,406.36	-	\$ 2,406.36	-	\$ 145.69	\$ 145.69	-
1976	SALLIE FRIEDSAM LIBRARY	PURCHASE BOOKS	LT	CFI	\$ 1,003.46	-	\$ 1,003.46	-	\$ 60.76	\$ 60.76	-
1931	BONNEY, ELIZABETH F	EVAN CHRCH PREACH	EVAN	CFI	\$ 888.73	-	\$ 888.73	-	\$ 53.81	\$ 53.81	-
	TOTAL				\$ 298,460.11	\$ 5,484.18	\$ 303,944.29	\$ 5,032.05	\$ 18,618.73	\$ 20,101.78	\$ 3,549.00

REPORT OF THE TRUST FUNDS OF THE TOWN OF CHESTERFIELD
ON DECEMBER 31, 1998

CAPITAL RESERVE FUNDS

DATE CREATED	NAME OF TRUST FUND	PURPOSE	BENEFICIARY	HOW INVESTED	P	R	I	N	C	I	P	A	L	BAL END YEAR
						BAL BEGIN YEAR	NEW FUNDS	GAINOR LOSS	WITHDRAWALS					
1994	Chesterfield School District	Renovate/Reconstruct	CRF	GB	\$	34,516.83	\$	25,000.00	\$	2,266.02	\$	-	\$	61,782.85
1989	Spofford Fire District	Fire Equip	CRF	GB	\$	1,229.32	\$	17,500.00	\$	62.32	\$	17,318.53	\$	1,473.11
1989	Spofford Fire District	Water Holes	CRF	GB	\$	3,389.87	\$	-	\$	178.48	\$	-	\$	3,568.35
1986	Town of Chesterfield	Cruiser Reserve	CRF	GB	\$	707.97	\$	13,000.00	\$	32.81	\$	-	\$	13,740.78
1964	Town of Chesterfield	Fire Truck	CRF	GB	\$	35,270.96	\$	20,686.00	\$	2,066.35	\$	-	\$	58,013.31
1959	Town of Chesterfield	Highway Equip	CRF	GB	\$	12,105.76	\$	29,586.00	\$	330.02	\$	9,719.24	\$	32,306.54
1989	Town of Chesterfield	Parks & Rec	CRF	GB	\$	18,076.34	\$	-	\$	854.61	\$	991.10	\$	17,939.85
1987	Town of Chesterfield	Parks & Rec. Othr Crd Cnstr	CRF	GB	\$	15,073.16	\$	-	\$	880.27	\$	-	\$	15,953.43
1994	Town of Chesterfield	Revaluation	CRF	GB	\$	17,139.37	\$	25,000.00	\$	1,030.50	\$	-	\$	43,169.87
	TOTAL				\$	137,513.58	\$	130,772.00	\$	7,681.38	\$	28,028.87	\$	247,948.09

EXPENDABLE TRUSTS

DATE CREATED	NAME OF TRUST FUND	PURPOSE	BENEFICIARY	HOW INVESTED	P	R	I	N	C	I	P	A	L	BAL END YEAR
						BAL BEGIN YEAR	NEW FUNDS	GAINOR LOSS	WITHDRAWALS					
1992	Chesterfield School District	HS/SpecEd	EX TRUST	GB	\$	103,900.74	\$	-	\$	5,661.58	\$	-	\$	109,562.32
1994	Town of Chesterfield	Fire Pond	EX TRUST	GB	\$	4,086.18	\$	3,500.00	\$	209.88	\$	325.36	\$	7,470.80
	TOTAL				\$	107,986.92	\$	3,500.00	\$	5,871.56	\$	325.36	\$	117,033.12

REPORT OF THE COMMON TRUST FUND INVESTMENTS
TOWN OF CHESTERFIELD
DECEMBER 31, 1998

DESCRIPTION OF INVESTMENT	P R I N C I P A L		A D D I T I O N S		P R O C E E D S		G A I N / L O S S		B A L		B A L		I N C O M E		E X P E N D		B A L		G R A N D T O T A L	
	BAL BEGIN	YEAR	CASH	PURCHASES	CAP GAINS	FROM SALE	FROM SALE	YEAR END	BEG YR	DUR YR	DUR YR	DUR YR	DUR YR	DUR YR	DUR YR	DUR YR	YEAR END	YEAR END	PRINCIPAL	YEAR END
Common Fund # 1 - Granite Bank	\$ 266,166.67		\$ -	\$ 5,691.87		\$ -	\$ (923.02)	\$ 270,937.52	\$ 3,233.35	\$ 16,261.32	\$ 18,145.16	\$ 1,349.51	\$ -	\$ -	\$ 456.62	\$ -	\$ -	\$ 272,287.03		
Common Fund # 1 - CFX Bank	\$ 7,575.00		\$ -	\$ -		\$ -	\$ -	\$ 7,575.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,575.00		
TOTAL	\$ 273,743.67		\$ -	\$ 5,691.87		\$ -	\$ (923.02)	\$ 278,512.52	\$ 3,233.35	\$ 16,717.94	\$ 18,601.78	\$ 1,349.51	\$ -	\$ -	\$ 456.62	\$ -	\$ -	\$ 279,862.03		

**FINANCIAL STATEMENT
TRUSTEES OF TRUST FUNDS
TOWN OF CHESTERFIELD
JANUARY 1, 1998 THROUGH DECEMBER 31, 1998**

RECEIPTS:

BALANCE JANUARY 1, 1998	\$ 5,032.05
NEW FUNDS AND ADDITIONS	\$ 6,407.20
CAPITAL RESERVE ADDITIONS	\$ 130,772.00
CAPITAL RESERVE WITHDRAWALS	\$ 28,028.87
INVESTMENT DIVIDENDS	\$ 18,618.73

<u>TOTAL RECEIPTS</u>	<u>\$ 188,858.85</u>
------------------------------	-----------------------------

EXPENDITURES:

NEW FUNDS INVESTED	\$ 137,179.20
CAPITAL RESERVES PAID OUT	\$ 28,028.87
CHESTERFIELD CEMETERY COMMISSION	
CHESTERFIELD WEST CEMETERY FENCE	\$ 2,040.96
CEMETERY MAINTENANCE	\$ 12,240.92
LIBRARY TRUSTEES	\$ 1,912.53
SELECTMEN HAMILTON CHRISTMAS FUNDS	\$ 547.54
HOME HEALTH SERVICES	\$ 607.54
E BONNEY FUNDS SCHOOL FUND	\$ 121.50
GRACE COMMUNITY EVANGELICAL FREE CHURCH FUND	\$ 53.81
PTA SCHOLASTIC AWARD	\$ 500.00
VOCATIONAL SCHOLARSHIP	\$ 500.00
CHESTERFIELD SCHOLARS FUND	\$ 500.00
CHESTERFIELD SCHOOL-STOW MILLS FUND	\$ 1,076.98
BALANCE ON HAND DECEMBER 31, 1998	\$ 3,549.00

<u>TOTAL EXPENDITURES</u>	<u>\$ 188,858.85</u>
----------------------------------	-----------------------------

TRUSTEES OF TRUST FUNDS
TOWN OF CHESTERFIELD

DONORS OF NEW FUNDS AND ADDITIONS FOR YEAR ENDED DECEMBER 31, 1998

CHESTERFIELD MAINTENANCE FUNDS

Friedsam Cemetery		
Shield, John & Glendyce	\$	350.00
Seamans, William & Jane	\$	1,800.00
Zarr, Paul & Keith	\$	250.00
		\$ 2,400.00
Spofford Cemetery Annex		
Fosburgh, Timothy A	\$	50.00
		\$ 50.00
Chesterfield West Cemetery		
Bevis, Chester & Ann	\$	350.00
State of New Hampshire	\$	2,891.87
		\$ 3,241.87

TOTAL CHESTERFIELD MAINTENANCE ADDITIONS	\$ 5,691.87
--	-------------

FRIENDS OF CHESTERFIELD SCHOOL/PTA SCHOLASTIC AWARD

Friends of Chesterfield School	\$ 715.33
--------------------------------	-----------

TOTAL NEW FUNDS AND ADDITIONS	\$ 6,407.20
-------------------------------	-------------

DEPARTMENT OF PUBLIC WORKS

REPORT FOR 1998

A 1998 JCB backhoe was purchased this year to replace an ailing 1989 Ford backhoe

Construction/Reconstruction funds were expended on Pinnacle Springs Road and Old Chesterfield Road.

Guard rails were placed on River Road, Joslin Street and High Street.

Thirty three driveway permits were issued in 1998 compared to thirteen in 1997.

Road resurfacing (tarring) was done on the following streets: Streeter Hill, Welcome Hill, Norcross Landing, Careyville Road, Old Swanzey Road, Tuttle Road, Atherton Hill Road, Erbhof Road, Lincoln Road, Edgar Road, Spring Street and Pinnacle Springs Road.

Respectfully Submitted

Bart Bevis
Highway Superintendent

SOLID WASTE \ RECYCLING CENTER
REPORT FOR 1998

1998 saw a drop in market prices mid-year, but not in our efforts to recycle as much as possible.

Josh Michaud filled the position of part-time attendant left by David Plante in the Spring. We also have two fill-in attendants: Russell Maine and Gabriel Grimes.

Some changes we implemented this year were: composting of leaves and organic matter, and the collection of paints and household batteries and fluorescent lights. We also began accepting antifreeze.

Approximately 1216 gallons of used motor oil was collected from residents, saving the town around \$730.00 if we were to have purchased heating oil.

We shipped out 17.18 tons of used tires at a cost of \$1803.90.

Total tons (minus the above mentioned 17.18 tons) of recycled materials sent out was 284.17. At a cost of \$50.00 disposal fee per ton, a total of \$14,208.50 was saved in hauling fees. The following is a breakdown of tons recycled in 1998:

ALUMINUM CANS	2.51	GLASS	46.34
BATTERIES (car)	.61	MAGAZINES/MIX	58.71
BOOKS	1.70	METAL (bulk)	56.82
BROWN BAGS	2.20	NEWSPAPER	51.01
CHIPBOARD	7.26	PLASTIC	11.41
COPPER	.03	RAGS	1.72
CORRUGATED	32.23	TIN CANS	11.61

Total revenue from recycling was \$22,987.96.

Total tons of solid waste (trash) hauled from this facility was 686.36. Total amount paid for disposal at \$50.00 per ton was \$34,318. With that cost added to shipping and rental fees the total cost for solid waste was \$43,108.66.

With the upcoming closure of the Keene Landfill, solid waste disposal fees are sure to go up. So let's all make a conscious effort to do our best to REDUCE, REUSE and RECYCLE.

Respectfully submitted,

Joanne Howard
Lenny Michaud
Jesse Parker
Joshua Michaud

CONSERVATION COMMISSION ANNUAL REPORT FOR 1998

The Conservation Commission highlight for 1998 was the completion and dedication of the ANN STOKES LOOP TRAIL off Gulf Rd near Madame Sherri's. Starting on the familiar trail up to Indian Pond, this well-marked loop of about two miles in length opens up to the hiker a magnificent view across Welcome Hill and into the center of town. About 50 people attended the dedication and trail hike on October 17th. The loop utilizes both town land managed by the Conservation Commission (the "Cook Lots") and land of the Society for the Protection of New Hampshire Forests (The Madame Sheri Forest). The latter was the property donated by Ann Stokes of Welcome Hill Rd. in West Chesterfield, hence the name of the trail. At the dedication Ann was presented with a framed copy of the trail map. Representatives of the Brattleboro and Chesterfield Historical Societies, the Monadnock Conservancy and the Society for the Protection of New Hampshire Forests were in attendance to honor Ann. The art classes at Chesterfield School painted a mailbox for trail maps at the Gulf Rd. parking lot. The need to continue refilling this mailbox with new maps shows the popularity of this new trail! It is interesting to note that the section of the Ann Stokes Loop along the ridge line is the first officially opened section of the Wantastiquet-Monadnock Trail which will eventually connect the Connecticut River with Mount Monadnock.

The Commission was also kept busy with its normal complement of DES Wetlands Permits to act on, as well as an occasional complaint to file or follow up on, or a logging operation to informally observe. Under recent changes in state law, the actions of the Conservation Commission of the town have become the primary recommendation to the DES for most of the wetlands permits. We feel that these actions require us to do an on-site visit and the Commission normally has at least two members do the field work.

Projects in the continuing stage include planning for the California Brook Natural Area, implementation of a plan for wildlife habitat development at the Friedsam Town Forest, continuing work on the Wantastiquet-Monadnock Trail, and developing an ordinance for protection of several larger brooks in town.

The commission wishes to thank town residents for their appreciative response to the Ann Stokes Loop and other commission projects. We also urge all of you to exercise extreme caution when doing any kind of tree work or soil disturbance in the area around wetlands, streams, or Spofford Lake. Check on what the regulations are before you start; it will make all of our lives easy!

Tom Duston, Co-Chair
Fred Szmit, Co-Chair
Lynne Borofsky
Steve Fisher
Jeff Newcomer
Tim Butterworth, Selectman

CHESTERFIELD POLICE DEPARTMENT

1998 ANNUAL REPORT

During 1998, the police department had an interesting and challenging year. We faced some major issues that required some creative thinking and cooperative problem solving which in the end proved to be very successful.

In early May, the septic system at the Police Department failed due to many tree roots that had grown into the tank, a lightning strike, or a combination of both. Then later that same month, the department's main computer system was struck by lightning which resulted in the loss of our entire database. The Town's insurance did cover some of the repair or replacement costs of the hardware and software but some of the lost data could not be retrieved with our existing system. To have it done professionally was cost prohibitive. Therefore, the statistic totals for 1998 which are listed at the end of this narrative are, in some areas, lower than what we actually encountered, or even non-existent. The issues causing these problems have been addressed in order to avoid this type of failure in the future.

Throughout 1998, several members of the department enhanced their abilities as police officers for the Town of Chesterfield. Sgt. Lester Fairbanks graduated from the Command Training Program held at the New England Institute of Law Enforcement Management at Babson College. Officer Jason Graves became certified as a Drug Recognition Expert through training provided by the US Department of Transportation / National Traffic Safety Agency. Officer Stacy McIntire became certified as the Chesterfield Police Department's DARE (Drug Abuse Resistance Education) Officer after graduating from a training course conducted by the New Hampshire State Police.

This year I have been dealing directly with administrative personnel from the NH Department of Transportation in Concord relative to traffic issues on Rte. 9. While I understand that a heavy police presence is needed there to ensure the safety of the motoring public at large, it is my position that the police department's resources are stretched to the limit in that area. I have made it clear that I need their assistance in making Rte. 9 an environment which will be more conducive to voluntary compliance of motor vehicle laws or in some areas, even self - policing to a degree. Thus far, I have had a positive response from these representatives. And while I am on the subject of Rte. 9 traffic, I want to take this opportunity to remind everyone again that this year Rte. 9 will be experiencing some major construction projects not only in Chesterfield at the Connecticut River bridge project but throughout Cheshire County as a whole. When you are crossing or merging into traffic on Rte. 9, use some extra caution and patience. There will be long lines of traffic which may have built up in a construction zone and the drivers of some of these vehicles may be very frustrated and uncooperative to traffic wanting them to yield. Everyone's calm, cool, and collected attitudes when they are behind the wheel will be essential for everyone's safety on Rte. 9 during these next few years.

The renovations to the upstairs portion of the police department were completed this year providing the department with a desperately needed expansion of our evidence room and an officer training / conference room. However, the replacement of the other half of the carpeting downstairs had to be put off until 1999 due to the other necessary repairs that are mentioned above.

I have been approached by residents on several occasions since I have been Chief and asked about the possibility of getting a 4 wheel drive vehicle for the department during bad winter storms. For various reasons, the purchase of one in our usual replacement rotation would not be feasible. But I did feel it would definitely be a nice addition for the department during the winter months but it would also be a big plus for animal control complaints as well. From past experience I knew that there were other options available to provide for this type of equipment. With that in mind, I did some further research. I knew that in order for me to get this vehicle, it would have to be a very good deal as my current operating budget could not support that kind of a purchase through normal channels. In the end, I was very successful.

The results of that research provided the department with an army surplus 1985 4 - Wheel Drive Chevy Blazer - at no cost to the town ! After the vehicle was obtained, it was obvious that it needed some work to get it to pass NH Vehicle Inspection. After explaining the circumstances surrounding the acquisition of this vehicle to Wally Herzig of the Chesterfield Tire Company, he volunteered to provide all required parts at his cost and donate all the labor necessary to get the vehicle roadworthy. After the basic repairs were completed, it needed some cosmetic repairs as well. After hearing about this, Steve Bourgeois of S & H Auto Body in Jaffrey approached me and offered to work with us to get the vehicle looking respectable as well. Members of the police department removed all of the green camouflaged paint and Steve agreed to refurbish the vehicle for his cost of parts and materials. All of his labor costs were donated as well.

I want to take this opportunity to thank both Wally Herzig and Steve Bourgeois for their very generous donations to provide the department with this functional piece of equipment which will enhance our ability to provide it's services to the Chesterfield residents.

John and Rita Chakolas made another donation in the amount of \$ 30,000 to the Chesterfield Police Association for the purpose of providing new digital two-way radio systems and mobile data terminals for our cruisers. In making this donation, they have saved the Town from raising the funds to replace the aging radios we are currently using. But further, they have allowed us to purchase the most up to date equipment available that will allow us to take advantage of some advanced operating systems in the future. Therefore, I would like to take this opportunity to publicly thank them and acknowledge their very generous gift.

Thanks to all the members of the Chesterfield Police Department for their dedicated service over the past year. And a special thank you goes out to the Highway Department,

the Chesterfield and Spofford Fire Departments, and their respective Rescue Squads for their help over the past year. We enjoy a very close working relationship that provides a very high level of service to the residents in Town. I consider myself very fortunate to be part of this organization.

And finally, I would like to thank the townspeople for all their support this past year. If there is ever any issue or concern relative to the police department, please do not hesitate to contact me anytime. There are issues that arise during our day to day duties as police officers in which our actions (or lack thereof) are not always fully understood. If we can talk, many of these issues can be explained and even if we do not agree, we will both have been able to express our views and reach an understanding.

Respectfully submitted,

Chief Earl D. Nelson

Chesterfield Police Department Statistics

Category	1986	1995	1996	1997	1998
Accidents					
Total	72	64	64	74	58
Injury Accidents	17	24	8	13	18
# of injuries	30	45/29*	9	17	27
Summonses Issued	721	1,986	1,920	1,489	1,287
Warnings Issued	N/A	685	582	363	N/A
Vehicles per/day: Rte 9	8,500	11,013	11,236	11,424	N/A
Arrests	65	172	153	155	213
Assaults	8	26	19	21	14
Fraud	1	23	36	18	27
Thefts	33	52	44	57	29
Burglaries	21	13	5	13	12
Liquor Law Violations	3	13	27	20	28
Sexual Assaults	0	2	3	4	3
Animal Complaints	N/A	214	130	121	126
Total Calls for Service	452	1,352	1,135	1,205	1,157

*29 total injuries without the 16 which occurred in the school bus accident.

Health Officer Report

As of December 4, 1998 I officially became the Health Officer for Chesterfield. The position became available quite unexpectedly as Betty Ashworth, the former officer, sold her house and she and her husband moved to Texas. I am looking forward to learning all I can about what the job consists of and will do my best to carry that out with integrity and efficiency.

The responsibilities of the Health Officer and the things I will be dealing with are:

- inspecting day care/foster homes
- conducting lead paint inspections with a state lead inspector
- inspecting septic systems to certify failure
- conducting sanitary investigations into complaints which may endanger public health
- inspecting new or modified health facilities
- testing for public/private water supplies suspected of being unsafe
- smoking issues
- asbestos inspections
- providing public information on the communicable diseases and any other area where the public's health is at stake.

I can be reached by call the town office at 363-4624, please feel free to call me with any questions you may have.

Chesterfield Health Officer
Kristin Grimes

CHESTERFIELD CEMETERY COMMISSION

REPORT 1998

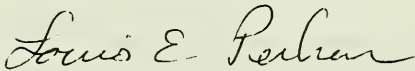
Projects accomplished during 1998 are as follows:

Paving of the Spofford Cemetery roadway and dead tree removal from the Chesterfield West Cemetery.

Total man hours incurred this year in maintaining cemeteries was 1,819. There were 17 internments performed during 1998 at a cost of \$2,453.44. Revenue received for the burials was recorded at \$3,931, creating net proceeds of \$1,477.56. The year-end operating budget variance realized excess funds of \$11,659.09. This amount was returned to the Town's General Fund. The excess fund balance is attributed to labor savings realized due to the purchase of equipment, including an upgraded riding mower, the addition of a leaf blower and gasoline hedge trimmer.

The Commission would like to extend its thanks to the Jenna family for their donation and installation of a hand pump water system at the Friedsam Cemetery.

Respectfully submitted,

A handwritten signature in cursive script, reading "Louis E. Perham".

Louis E. Perham

BUILDING INSPECTOR ANNUAL REPORT

1998 was an active year for the Building Inspector's office. The most important item was the retirement of longtime building inspector Donald Ashworth: good luck Don, on your retirement. On November 20th Patrick Haley, who also serves as the Town of Chesterfield's Fire Inspectors, was appointed by the selectmen to succeed Don. Having Pat serve as both the Building and Fire Inspector allows having building and fire code inspections to be conducted in one inspection.

There were ninety-four building permits issued during 1998. Twenty of the ninety-four permits were for newly constructed residences. Of the twenty new homes, six have received Certificates of Occupancy. Seven additional Certificates of Occupancy were issued in 1998, but the building permits for those new homes were issued in 1997. Following is a break down of permits issued:

		1998	1997	1996
<u>RESIDENTIAL:</u>				
	New	20	09	14
	Additions	12	04	14
	Remodel	17	15	24
	Repair	03	01	05
	Siding	02	03	04
<u>MANUFACTURED HOUSING:</u>				
	New	00	00	00
	Replacement	00	00	01
<u>COMMERCIAL:</u>				
	New	00	02	01
	Expansion	01	00	01
	Remodel	03	01	01
	Repair	00	00	01
<u>GARAGES:</u>		12	09	08
<u>DECKS & PORCHES:</u>		11	07	06
<u>SUNROOMS & GREENHOUSES:</u>		01	01	00
<u>STORAGE SHEDS:</u>		02	06	07
<u>SWIMMING POOLS:</u>		01	01	01
<u>BARNs:</u>		06	04	02
<u>TOWN:</u>				
	New	00	01	01
	Remodel	02	00	00
<u>OTHER:</u>		01	04	00
<u>TOTAL:</u>		94	68	91

Respectfully submitted,
R. Patrick Haley

CHESTERFIELD PUBLIC LIBRARY REPORT - 1998

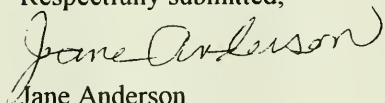
The first year in the new library building has been exciting, as well as a period of growth and adjustment. The move was accomplished with the help of many volunteers. Four additional hours on Wednesdays increase the open hours to 31 per week. Several volunteers have helped at the check out desk and assisted in shelving books. All volunteer hours are greatly appreciated.

Added services include story time every Monday morning at 10:30, which has been warmly received and faithfully attended. Due to the generous gifts from Vermont Yankee Nuclear Power, we now have four public use computers with internet hook-up. Any registered library user in good standing may sign up to use the computers. Children under 18 must have a parent/guardian signature.

Vt. Yankee, also, donated two work computers, two printers, software programs, and many hours of technical support. The Library Friends bought a refrigerator, a VCR/TV and cart, a folding table and other needed items. A microwave came from Sears. Eric Eklof taught a computer class of 30 students. He and the class gave many computer related gifts to the library: a Paperport scanner, zip drive, software programs and more. Many people donated books, videos, and audio materials. All of these generous gifts are valued at more than \$45,000. All of the Library Trustees and staff extend our sincerest gratitude..

In 1998, there was a 91% increase in library attendance, mainly due to the additional programs offered. Registered borrowers increase d by 236, and the circulation of materials went up by 30%.

Respectfully submitted,



Jane Anderson
Library Director

Article 7 on the 1997 Town Warrant appropriated \$604,750.00 for the construction and equipping of a new Chesterfield Library Building. The final cost of the building and equipment was \$576,750.00 The \$28,000.00 balance of the appropriation has been returned to the Town General Fund. The Library Building Fund, \$157,840, The Spaulding Memorial Fund, \$1,172.00 and the Earned Interest on the appropriation, \$7,685.00 further reduced the cost paid by the Town to \$410,053.00.

The Library Trustees thank and congratulate those who contributed in any way to the successful completion of this undertaking.

Report of the Chesterfield Library's Activity in
1998

Circulation of Materials

Books	Fiction	Non-Fict	Total
Adult	3248	1655	4,903
Child	5082	1588	<u>6,670</u>
Total Books			11,573
<u>Non-book</u>			
Video			751
Audio Books/Cassettes			876
Puzzles			23
Mag.			<u>812</u>
Total Non-Book			2462
Total Circulation of Materials			14,035
Interlibrary Loan			
	Rec'd		342
	Sent		208
In-Library Use of Materials			
Reference Questions answered			1020
Directional questions answered			867
Computer users (since 7/98)			252
Total library attendance			1049
			11,203
Registered users			
Days open	202	Hours	1397
Programs held:			
Adult	48	Attendance	615
Children	51		1185

Respectfully submitted,

Jane Anderson

Books and Materials

Added Bks.		Total
Adult	680	
Child	<u>534</u>	
		1214
Withdrawn		
Adult	242	
Child	<u>75</u>	
		317
Book Total 1/1/98		<u>18520</u>
Total Books Held 12/31/98		19417
Non-Book:	Videos	175
	Cassettes	766
	(Audio Books - Adult - 85)	
	(Children - 137)	
	Puzzles	<u>45</u>
Library Holdings		20403
Magazines:		Titles
		96
		Issues
		2318
Copier: public use		
15c copy, 2/25c		
Hours Open		Mon. 10-4
		Tues. 1-8
		Wed. 1-5
		Thurs. 10-8
		Sat. 9-1

Chesterfield Library
Financial Report 1998

Receipts

Balance on hand - 1/1/98	7,961.10
Adjustment to Balance on Hand*	(1,867.30)
1997 Bills paid in 1998	(446.82)
Town Appropriation	51,027.00
Trust Funds	1,976.22
Copier & Printer Revenue	368.00
Lost Books & Media	29.95
Donations:	
Adopt-A-Book Program	69.95
Book Sales	537.90
Misc. Donations	237.67
Memorials	344.75
Interest Earned	101.73
Non-resident Fees	40.00
Unspent balance from previous years	<u>1,629.41</u>
TOTAL INCOME	\$62,009.56

Expenditures

Salaries	32,243.28
Employer Payroll Taxes	2,453.95
Mileage	261.24
Books (from Town Appropriation)	9,000.00
Books (from Book Sales & Misc. Donations)	719.34
Books (from Memorial Donations)	344.75
Periodicals	305.37
Telephone	904.41
Electricity	2,542.79
Fuel	524.61
Insurance:	
Property	552.03
Workmen's Compensation	110.30
Health	1,636.48
Supplies	1,007.15
Postage	241.37
Equipment Maintenance	352.87
Equipment Building	58.00
Dues & Education	239.00
Misc. Expenses	112.36
Fire Alarm System	168.00
IRS Penalties paid for 1997	274.77
Unspent Balance for 1997 (returned to town)	<u>2,592.15</u>
TOTAL EXPENDITURES	\$56,644.22
 Balance on hand 12/31/98	 \$5,365.34

Granite Bank - Savings & Checking Account	
Chesterfield library Building fund	- \$12,701.02

WELFARE DIRECTOR'S REPORT
1998

The summer of 1998 brought about some changes to the Town Administration and one of them was a new Welfare Director. With the resignation of Evelyn Nadeau, I have assumed the position as Welfare Director.

As Evelyn has in past years I want to thank the many non-profit agencies in the region for helping to meet the needs of our local people in their times of need. The Keene Community Kitchen, Salvation Army and Joan's Pantry & Clothing Corner offer food and /or clothing. Southwest Community Services provides some fuel and housing assistance. These organizations are very important to a community in helping those who need it.

I will be attending local Welfare Directors meetings and any others that will assist me in this position.

Penny Cooper
Welfare Director

CHESTERFIELD RETIREES AND SENIORS' PROGRAM
REPORT FOR 1998

We have been pleased this year to have increased attendance at the "55 And Over" luncheon program. This is held at the town hall on the second Wednesday of each month, with the exception of January, February and August. The monthly Home Health clinics are held within the hour before the meal.

We are grateful for the financial aid provided by the Town of Chesterfield that supplements the donations given by our guests. Because of this, we are able to plan an annual outing. In October we took a fun excursion on the train between Bellows Falls and Chester, Vermont.

The Chesterfield School Band and Chorus gave us wonderful entertainment in April and May. (They enjoy the punch and cookies afterwards!)

In July at Ware's Grove, Spofford Lake, we served hotdogs, hamburgers and all the fixings to a record sixty or more people.

Our new town administrator, Mr. Carrier, was our guest in December as everyone enjoyed a delicious potroast meal, a gift exchange and Christmas music.

For more information about these monthly luncheons, please call any one of us. There will be notices in each village and a listing in the Keene Sentinel on Wednesday's Senior Activities page, of upcoming luncheon dates in 1999. It is very helpful to us to have advance reservations.

We look forward to seeing you at the March 10th meal!

Respectfully submitted,

June Rawlings

Rita DeVittori
Audrey Ericson
Neil Jenness
Cathy Jenness

Margaret Johnson
Joanne MacLean
Gail Meyer
Alice Nowill

REQUEST FOR FUNDING PROPOSAL
TO THE
TOWN OF CHESTERFIELD/SPOFFORD, NEW HAMPSHIRE

AGENCY NAME: The Community Kitchen, Inc.

DATE: October 15, 1998

1. Briefly describe the role of the agency:

The Community Kitchen, Inc., is a not-for-profit, direct service agency which provides hot meals, take home boxes containing food and personal care items, information and advocacy to low and moderate income men, women and families with children in the Cheshire County, NH area. Since its founding in 1983, the Kitchen has served and/or distributed over 3,000,000 meals, at no charge, but with donations welcome, to people in need.

2. Identify the services that Town funding will provide:

The Pantry Box Program operates out of a space in our building on Mechanic Street. Each box provides approximately three days' worth of meals for each family member. Computerized and handwritten records are kept of family names, number of people, street addresses, dates of receiving each box, income and age. Each family or individual coming in for the first time must fill out a form required by the USDA, and provide back-up documentation for all of the above information. Many referrals have been made to this program from Town and City Welfare offices, school nurses and other agencies. Almost 85% of the food for this program is donated, and over 950 volunteer hours each month are worked by community members to ensure the success of the program. Take-home boxes of food are available on Wednesdays from 11 am to 4 pm and on Thursdays from 12:30 pm to 5:30 pm, or by special arrangement.

Hot meals are served Monday through Friday from 5:00 to 6:30 pm at our Mechanic Street location. Meals are prepared by a volunteer staff under the supervision of the Hot Meals Coordinator. Menus are planned after donated food is picked up at bakeries, delicatessens, supermarkets and restaurants. Meals consist of two or more entrees, salads, vegetables, fruit, bread, soup, desserts and beverages, and are served by volunteers. Guests/participants make up over 35% of our volunteer crew and help primarily with set-up and clean-up. We are not requesting any funding from your town for our Hot Meal program, but thought you might want to know about it.

3.
 - a) Number of clients served 01/01/98 to 09/30/98 at the Pantry:
 # Unduplicated individuals: 4,841
 # Unduplicated households: 1,873
 - b) Number of those who were Chesterfield/Spoftford residents:
 # Unduplicated individuals: 75
 # Unduplicated households: 21
 - c) Number of Chesterfield/Spoftford clients served in 1998 who were under age 19: 39
 - d) Number of Chesterfield/Spoftford clients served in 1998 who were over age 59: 3
 - e) Number of Pantry boxes distributed 01/01/98 to 09/30/98: 20,181
 - f) Number of those Pantry boxes distributed to Chesterfield/Spoftford residents: 175
 - g) Number of meals in pantry boxes distributed 01/01/98 to 09/30/98:
 461,556
 - h) Number of those meals in pantry boxes distributed to Chesterfield/Spoftford residents: 5,832
 - i) Estimated dollar cost, per client served, 1997: \$35.13
 Calculated using \$320,755 total expenses, 9,131 total clients
 1998 numbers not yet available
 - j) Estimated dollar cost, per meal served, 1997: \$0.42
 Calculated using \$320,755 total expenses, 759,463 total meals
 1998 numbers not yet available
 - k) Cost to Community Kitchen of meals provided to Chesterfield/Spoftford residents, at \$0.42 per meal: \$2,449.44
 - l) Percentage of total meals provided to Chesterfield/Spoftford residents:
 1.26%

4. List major funding sources and their level of funding, 1997:

Our total operating income for 1997 was \$271,120.00. The sources of this income were the following:

Foundation Grants	3% - \$9,250
Fundraising Events	11% - \$29,259
Monadnock United Way	15% - \$39,887
Government Sources (City of Keene, FEMA, Other Towns)	23% - \$62,826
Contributions from Individuals, Businesses, Churches and Civic Groups	47% - \$127,184

5. Are other communities in the area contributing funds?

Yes, the following towns contribute funds: Keene, Winchester, Marlborough, Gilsum, Surry, Hinsdale, Swanzey, Roxbury, Chesterfield, Richmond, Fitzwilliam, Harrisville, Nelson, Dublin, Jaffrey, Sullivan, Walpole, Westmoreland, Rindge and Acworth

Monadnock Family Services
C E N S U S R E P O R T
07/01/97 - 06/30/98
CHESTERFIELD/SPOFFORD

AGE:	Adults	30
	Children	8
	Elderly	5
GENDER:	Female	22
	Male	21
INSURANCE:	Self-Pay	7
	Medicare	4
	Medicaid	10
	Other	22
TOTALS:	Clients Seen	43
	# Visits	579
	Hours of Service	595
BILLING:	Charges	36,205.00
	Payments	28,336.71-
	Discounts Given	1,797.48-
	Contractual Adjustments	1,709.19-
	Uncollectable	468.22-

	Total Outstanding	3,893.40
DIAGNOSIS:		
	4 Disorders of Infancy/Childhood/Adol	
	5 Substance-Related Disorders	
	3 Schizophrenia/Other Psychotic Disor	
	8 Mood Disorders	
	3 Anxiety Disorders	
	1 Impulse Control Disorders Not Class	
	15 Adjustment Disorders	
	4 Non-Mental Disorders	
REFERRAL SOURCES:		
	25 Self	
	2 Other Psych Facility	
	2 Law Enforcement/Correction	
	2 Social/Community Agency	
	1 Non-Psychiatric Physician	
	1 Employee Assistance Program	
	1 Other Health Care Provider	
	5 Other	
	4 Unknown	

The Gathering Place Adult Day Services provides adults who are isolated, frail, or disabled with a safe and supportive day center where they can meet with peers, participate in enriching activities, receive preventative medical care, and remain active in their communities. Participants have diverse needs, from those who suffer from Alzheimer's Disease and other forms of dementia to those who have physical or emotional disabilities. Staffing includes trained activities leaders, a nurse, a social worker and a nursing assistant. The Gathering Place also provides caregivers with respite, support and education. The center is open in Brattleboro on weekdays from 8 am to 5 pm. The center serves most of Windham County as well as southwestern New Hampshire. Since it opened in 1989, the Gathering Place has served Chesterfield residents and has helped these adults remain living at home and connected to their community for as long as possible.

Beth Spicer, Executive Director
The Gathering Place
65 Harris Ave.
Brattleboro, Vt. 05301
Tel. # 254-6559

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES
REPORT TO THE TOWN OF CHESTERFIELD
JANUARY 1, 1998 TO DECEMBER 31, 1998

ANNUAL REPORT

In 1998, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Chesterfield. The following information represents a projection of HCS's activities in your community in 1998. The projection is based on actual services provided from January to September 1998 and an estimate of usage during October, November and December.

SERVICE REPORT

<u>SERVICES OFFERED</u>	<u>SERVICES PROVIDED</u>	<u>SERVICES SUPPORTED PARTIALLY OR TOTALLY BY THE TOWN</u>
Nursing	454 Visits	9 Visits
Child Health Nursing	0 Visits	0 Visits
Continuous Care Nursing	521 Hours	0 Hours
Physical Therapy	232 Visits	0 Visits
Speech Pathology	5 Visits	0 Visits
Occupational Therapy	40 Visits	0 Visits
Medical Social Worker	9 Visits	2 Visits
Homemaker Hours	100 Hours	82 Hours
Adult In-Home Care	24 Hours	0 Hours
Home Health Aide	221 Visits	71 Visits
Home & Community Based Services*	424 Hours	0 Hours
Nutritionist	2 Visits	2 Visits
Meals-On-Wheels	1,631 Meals	1,631 Meals
Health Promotion Clinics	9 Clinics	9 Clinics

*Home and Community Based Care is a Medicaid program which offers extended home care services to individuals who are in need of nursing home level care but can be maintained at home for a lower cost.

Total Unduplicated Residents Served: 135

Regularly scheduled wellness clinics, child health clinics, prenatal and hospice care are also available to residents. Town funding partially supports these services.

FINANCIAL REPORT

The actual cost of all services provided in 1998 with all funding sources is projected to be \$100,930.65.

The total cost of services provided for a partial fee, or at no charge to residents in Chesterfield is projected to be \$6,287.00 for home care and \$1,178.00 for meals-on-wheels.

For 1999, we request a total appropriation of \$7,431.00; \$6,500.00 to continue home care at the current level and \$931.00 for the Meals-On-Wheels program.

Thank you for your consideration.

REPORT TO THE TOWN OF CHESTERFIELD

Youth Services has served Windham County families and youth since 1972. Since that time the agency has dedicated its efforts to providing help to children, youth and family members who many times have needed outside assistance to deal with the issues of growing up and raising families. The Youth Services Board of Directors has remained consistent to the philosophy to help, regardless of people's abilities to pay, in the interest of a dedication to youth and a commitment to the overall community.

Youth Services currently works with youth and their families throughout Windham County in the areas of alcohol and drug prevention and treatment, youth development, counseling and support, family counseling, parenting education and consultation, mentoring programs and alternatives to the judicial system. The agency works in partnership with other providers, with schools, with private and public funding sources, and with community and state groups to develop and deliver services for families and youth, in an efficient and effective manner.

In FY98 we served over 1,500 children, youth and family members. Services ranged from traditional in-office counseling to street outreach by supervised teen peer counselors. We feel that more than ever we responded readily to the unique and changing needs of individuals and communities.

Youth Services requests \$140 from the Town of Chesterfield to support our continued efforts. Town support makes it possible for Youth Services to continue to be responsive to the needs of individuals and families regardless of their ability to pay. In addition, it allows us the flexibility to respond to community needs when they arise without preliminary, financial barriers. Town support can make a significant difference in the lives of Chesterfield families and youth and this, in turn, can be an enrichment for your community.

Respectfully submitted,

Andrea Livermore

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. Early in 1998 we experienced an ice storm, which caused severe damage to forests of New Hampshire. This damage created a greater potential fire hazard as well as safety hazards to many areas of the state. Your local fire warden and Forest Rangers need your assistance in preventing wildfires in these hard hit areas and throughout the State. If you need assistance or information dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1998 FIRE STATISTICS

(All Fires Reported thru December 23, 1998)

FIRES REPORTED BY COUNTY

CAUSES OF FIRES REPORTED

Belknap	44
Carroll	89
Cheshire	67
Coos	18
Grafton	43
Hillsborough	232
Merrimack	108
Rockingham	121
Strafford	64
Sullivan	12
TOTAL FIRES	798
TOTAL ACRES	442.86

Smoking	59
Debris Burning	38
Campfire	29
Power Line	14
Railroad	9
Equipment Use	24
Lightning	16
Children	95
OHRV	6
Miscellaneous	53
Unknown	140
Fireworks	6
Arson/Suspicious	16
Illegal	231
Rekindle	43
Disposal of ashes	19

CHESTERFIELD FIRE DEPARTMENT

REPORT 1998

The Chesterfield Fire Department responded to 98 calls during the course of the calendar year.

The ladder truck was certified during October and placed in service at that time.

The members would like to thank Tom Greeno for scraping and painting the Fire Station located in West Chesterfield. We also want to thank Matt Chickering for installing flagpoles and shrubbery at the Center Station. These projects are yet another example of the Chesterfield Scouts desires to support their community.

The members of the Chesterfield Fire/Rescue would like to recognize the following members:

Steven (Bart) Bevis	25 years
Irvin Bruce	25 years
Wayne Austin	20 years

The members wish to extend their thanks to the community at large.

Respectfully submitted,



Louis E. Perham
Chief
Chesterfield Fire/Rescue

1998 Chesterfield Fire Department Activity

FIRE

Alarm Sounding	5
Brush/Grass	6
Chimney	2
Dryer	0
Dumpster	0
Electrical	0
False Alarm	2
Fatality	0
Furnace	0
Partition	0
Propane	0
Smoke Investigation	0
Stove	0
Structure	1
Vehicle	2
Other	4
<i>Sub-Totals</i>	22

HAZMAT

Chemical Spill	0
Fuel Spill	2
Gas Explosion	0
Other	0
<i>Sub-Total</i>	2

MUTUAL AID

Cover Truck	4
Structure	2
Other	0
<i>Sub-Total</i>	6

MISCELLANEOUS

Carbon Monoxide Det.	2
Power Outage/Wires down	3
Public Assist	0
Service Call	0
Severe Weather	0
Sprinkler	0
Vermont Yankee Alert	0
<i>Sub-Totals</i>	5

RESCUE

Abdominal Pains	3
Assault	0
Bee Stings	0
Bleeding	0
Burn	1
Cardiac	6
Choking	0
Diabetic	1
Difficulty Breathing	6
Dizziness	1
Dog Bite	0
Extrication	0
Fall	9
Fatality (untimely)	1
Fracture	1
Head Injury	1
Ill Subject	6
Lacerations	1
Motorcycle Accident	0
Motor Vehicle Accident	13
Overdose	0
Public Assist	4
Rescue (other medical)	4
Seizures	1
Stroke	0
Suicide	0
Suicide Attempt	3
Water/Boating	1
Other (med. Mutual Aid)	0
<i>Sub-Totals</i>	63

<u>TOTALS</u>	<u>98</u>
----------------------	------------------

Minutes of the 1998 Fire District Meeting

March 17, 1998

The meeting was called to order at 7:30 in the Spofford Village Hall by moderator James Milani. There were 14 people in attendance.

On a motion by Warren Allen and a second by Stephen Buckley, it was voted to dispense with the reading of the warrant.

ARTICLE 1: To choose a moderator for the ensuing year. Motion made by Ronald Guyette and seconded by Stephen Buckley to cast one ballot for James Milani. James Milani was duly elected.

ARTICLE 2: To choose a clerk/treasurer for the ensuing year. Motion was made by Michael Wiggin and seconded by Stephen Buckley to cast one ballot for Catherine Schlichting. Catherine Schlichting was elected.

ARTICLE 3: To choose a Commissioner for three years; 1998-1999-2000. Motion made by Ronald Guyette and seconded by Warren Allen to cast one ballot to reelect Michael Wiggin. Michael Wiggin was reelected.

ARTICLE 4: To see if the District will vote to accept the budget or act thereon. Budget total as presented \$47,525.00. Motion was made by Stephen Buckley and seconded by Ronald Guyette to accept the budget as proposed. After a brief explanation about the building repairs/maintenance line item, the budget was unanimously adopted as read.

ARTICLE 5: To see if the District will vote to appropriate the sum of \$17,500.00 to be added to the Heavy Equipment Capital Reserve Fund. Motion made by Stephen Buckley and seconded by Kevin Greenwood to approve article. There some discussion about the advantage of placing the funds into the Capital Reserve Fund instead of depositing them directly into the general fund. Michael Wiggin explained that it was the intent of the Commissioners to insure that the Heavy Equipment Capital Reserve Fund remain open. The article was passed as written.

ARTICLE 6: To see if the District will vote to authorize the Commissioners to withdraw the sum of \$17,318.53 from the Heavy Equipment Capital Reserve Fund to make the final

payment on the new rescue vehicle. Motion made by Warren Allen and seconded by Stephen Buckley to accept article as read. Vote was in the affirmative.

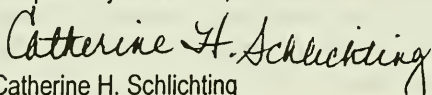
ARTICLE 7: To see if the District will authorize the Commissioners to borrow money in anticipation of taxes to meet current costs. Motion made by Ronald Guyette and seconded by Michael Fuller to accept. Vote was in the affirmative.

ARTICLE 8: To see if the District will authorize the Commissioners to accept any purchases made by the Department during the past year. Motion made by Stephen Buckley and seconded by Kevin Greenwood to approve article as read. Vote was affirmative.

ARTICLE 9: To see if the District will vote to authorize the Commissioners to dispense with any goods as they see fit. Motion made by Stephen Buckley and seconded by Kevin Greenwood to accept. Michael Wiggan explained that the Commissioners planning on donating some property to the Historical Society as soon as the Society is in a position to accept it. Vote was affirmative.

ARTICLE 10: To transact any other business that may legally come before said meeting. Motion was made by Warren Allen and seconded by Kevin Greenwood to adjourn the meeting. Vote was affirmative. Moderator Milani adjourned the meeting at 7:42.

Respectfully submitted,


Catherine H. Schlichting
Clerk/Treasurer

BUDGET REPORT
SPOFFORD FIRE DISTRICT
for the year 1998

Appropriation	Amount	Spent	Remaining
Heating Oil	\$ 2,500.00	\$ 1,500.00	\$ 1,000.00
Phone and Lights	2,000.00	1,882.54	117.46
Workers' Compensation	675.00	655.60	19.40
Fire & Liability Insurance	9,000.00	2,762.00	6,238.00
Janitorial Expenses	100.00	406.00	(306.00)
Treasurer's Expenses	700.00	453.19	246.81
Rescue Supplies	800.00	816.56	(16.56)
Gas & Diesel Fuel	350.00	0	350.00
Equipment Repairs	3,800.00	3,714.39	85.61
Radio Repairs	1,500.00	1,467.92	32.08
Building Repairs	5,000.00	4,276.47	723.53
Training & Dues	1,500.00	1,032.10	467.90
Payroll & Expenses	12,450.00	11,700.00	750.00
Small Equipment	1,500.00	1,444.00	56.00
Hepatitis B/TB Inoculations	1,000.00	0	1,000.00
Breathing Apparatus	2,300.00	2,380.02	(80.02)
Defib Service Contract	900.00	864.00	36.00
Fire Prevention Program	150.00	0	150.00
<u>Hose Replacement</u>	<u>1,300.00</u>	<u>1,230.00</u>	<u>70.00</u>
TOTAL	\$47,525.00	\$36,584.79	\$10,940.21

Spent	\$36,584.79
Remaining	<u>10,940.21</u>
	\$47,525.00

FINANCIAL REPORT
for the year ending December 31, 1998

Cash on hand 1/01/98

\$15,672.82

Revenue:

State of N. H. – revenue sharing grant	\$ 402.72
Town of Gilsum – rescue van sale	6,000.00
Mortenson Insurance – premium refund	206.00
Town of Chesterfield – brush fire	80.00
Town of Chesterfield – tax revenue	47,373.00
Heavy Equipment Capital Reserve – w/d	17,318.53
Interest on checking account	<u>105.00</u>
	<u>\$71,485.58</u>

\$87,158.40

Expenses:

Appropriations	\$ 36,584.79
New rescue vehicle	27,245.76
Heavy Equipment Capital Reserve – dep	<u>17,500.00</u>
	<u>81,330.55</u>

Cash on hand 1/01/99 – remaining to offset taxes

\$ 5,827.85

SPOFFORD FIRE DISTRICT 1998 FIRE COMMISSIONERS REPORT

1998 brought many exciting changes to the Spofford Fire District. Among the most interesting are the following:

1. The new rescue vehicle was placed in service in July. This new HD 4WD 1 ton truck complete with a large complement of medical, rescue, water rescue, haz-mat, air cascade, air bags, emergency lighting, and communications equipment will serve the district for the foreseeable future. This vehicle (29R1) as well as our newest (1994) pumper/ tankner (29M2) brought home first place trophies as best in their division at the N.E. Fire Chiefs Convention last summer.
2. Thru a national loaner program by Kawasaki and their local dealer Zoom City Power Sports of Keene, the department had a Kawasaki Rescue Jet Ski for its use during the summer season. Thankfully it was not needed for water rescue calls but it was our only reliable "boat" for water rescue in 1998. This arrangement will likely occur again this year.
3. The Fire Dept. responded to 101 calls in 1998-- a 12% increase over the previous year.
4. 690 manhours were required for those calls-- a 6% increase.
5. After many fund raisers, the dept finally raised enough money to purchase 12 full dress uniforms for its members. These uniforms were not purchased with tax money but have been something the members have worked towards getting since the last uniforms fell apart over 50 years ago!
6. We have completed phase one of installing new ceilings in the apparatus bay. More work will be done this year.
7. As always, several members participated in various training sessions including several nationally sponsored seminars outside the state.

In 1999 the following is planned:

1. Most all members not currently EMT's will either join the EMT ranks or complete a dept sponsored course to become state and nationally registered First Responders.
2. Replacement of our defibrillator unit. The manufacturer of the current unit will not provide maintenance after this year because it is outdated. This is our most important life saving tool, originally provide to us by the O'neil Estate. We strongly feel that it must be replaced with a comparable unit that will last at least 10 years.
3. Repair to our oldest pumper/tanker 29M1. This very reliable unit is 15 years old and needs some body repair. With proper maintenance this unit should last at least 10 more years.
4. Continuation of required building repairs, specifically completion of the apparatus bay ceilings, interior painting, and continuation of a secured records/computer room on the second floor.
5. Several potential Eagle Scouts from Boy Scout Troop 286 have agreed to design and rebuild the handicap ramp to the second floor meeting area.

We continue to be very concerned about the availability of reliable water sources. More importantly, the continued debate about proper lake levels along with increased building activity makes the need for a fire/rescue boat apparent. The availability of a boat that could pump water to a truck on shore would solve many firefighting concerns for the entire area.

While the dept did get some new members, more volunteers are always needed and welcomed. Please contact any fire dept member for more information.

Finally, In 2002 the SBB Spofford Fire Dept. will be 100 years old. Plans are beginning to be formulated for a Huge Birthday Party. More details next year.

As always, Thank you for your continued support.

Commissioners of the Spofford Fire District.
Chet Greenwood, Chairman
Dave Thomas
Mike Wiøin

WARRANT FOR THE SPOFFORD FIRE DISTRICT FOR THE YEAR 1999

To the inhabitants of the Spofford Fire District qualified to vote on the affairs of the District:

You are hereby notified to meet at the Spofford Village Hall on Tuesday, March 16, 1999 at 7:30pm to vote on the following articles:

ARTICLE 1: To choose a moderator for the ensuing year.

ARTICLE 2: To choose a clerk/treasurer for the ensuing year.

ARTICLE 3: To choose a Commissioner for three years; 1999-2000-2001.

ARTICLE 4: To see if the District will vote to appropriate the sum of \$10,000.00 to be added to the Heavy Equipment Capital Reserve Fund.
(recommended by the Budget Committee)

ARTICLE 5: To see if the District will vote to appropriate the sum of \$7,000.00 to upgrade the defibrillator. (recommended by the Budget Committee)

ARTICLE 6: To see if the District will vote to appropriate the sum of \$8,500.00 to complete the refurbishing of 29M1. (recommended by the Budget Committee)

ARTICLE 7: To see if the District will vote to accept the budget or act thereon:

Heating oil	\$ 2,000.00
Phone and lights	2,000.00
Fire & Liability Insurance	5,500.00
Janitorial Expenses	550.00
Treasurer's Expenses	125.00
Rescue Supplies	800.00
Gas & diesel fuel	700.00
Equipment repairs/maintenance	3,000.00
Radio repairs/maintenance	2,000.00
Building repairs/maintenance	5,000.00
Training & dues	3,000.00
Payroll and other related expenses	11,000.00
Small equipment	1,500.00
Hepatitis B & TB inoculations	1,000.00
Breathing apparatus upgrade	2,300.00
Defib service contract	900.00
Fire prevention program	150.00
Hose replacement	<u>1,300.00</u>

TOTALS \$42,825.00

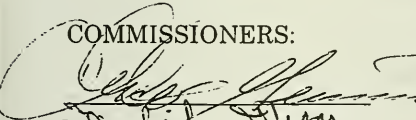
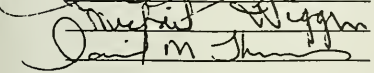
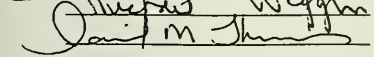
ARTICLE 8: To see if the District will authorize the Commissioners to borrow money in anticipation of taxes to meet current expenses.

ARTICLE 9: To see if the District will authorize the Commissioners to accept any purchases made by the Department during the past year.

ARTICLE 10: To see if the District will vote to authorize the Commissioners to disperse with any goods as they see fit.

ARTICLE 11: To transact any other business that may legally come before said meeting.

COMMISSIONERS:

Chester Greenwood; Chairman
Michael Wiggin
David Thomas

SCHOOL DISTRICT OFFICERS

MODERATOR
Gary Winn

CLERK
Antonina Mann

TREASURER
Anita Barber

MEMBERS OF THE SCHOOL BOARD

	Term Expires
Susan T. Sciuto, Chair	1999
Julie J. Giordano	2000
Cathryn A. Harvey	2001
Fred S. Rowley	2001
Kathryn T. Thatcher	1999

TRUANT OFFICER
Earl Nelson

N.H. SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION

Phillip G. McCormack, Ed.D., Superintendent of Schools
Paul L. Bartolomucci, Assistant Superintendent for Keene
Thomas J. Kane, Assistant Superintendent for Towns
Deane B. Haskell, Assistant Superintendent for Business
Patricia Trow Parent, Manager of Personnel Services
Bruce Thielen, Director of Special Education

PRINCIPAL
Martin F. Mahoney

SCHOOL NURSE
Jane Vincello

SCHOOL DOCTOR
George Idlekope, M.D.

COMPLIANCE STATEMENT

This school district receives federal financial assistance. In order to continue receiving such federal financial assistance, this school district will not discriminate in their educational programs, activities or employment practices on the basis of race, language, sex, age, or handicapping condition, under the provisions of Title IX of the 1972 Educational Amendments; Section 504 of the Rehabilitation Act of 1973.

Complaints regarding compliance with Title IX regulations should be submitted in writing to the Title IX liaison for School Administrative Unit 29, the Personnel Manager, 34 West Street, Keene, New Hampshire.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to the Director of Special Education, 34 West Street, Keene, New Hampshire.

*Phillip G. McCormack, Ed.D.
Superintendent of Schools*

STATE OF NEW HAMPSHIRE

SCHOOL WARRANT

To the inhabitants of the school district in the Town of Chesterfield qualified to vote in District affairs:

You are hereby notified to meet at the Chesterfield Elementary School in said District on the 6th day of March, 1999, at 10:00 in the forenoon to bring in your votes for the election of school district officers. The polls will open not later than 10:00 a.m., nor close earlier than the termination time of the District Meeting (as a minimum, 10:00 a.m. - 7:00 p.m.).

ARTICLE 1. To choose all necessary school district officers:

Two members of the school board for the ensuing three years
A moderator for the ensuing year
A clerk for the ensuing year
A treasurer for the ensuing year from July 1, 1999

Given under our hands at said Chesterfield, this 19th day of February, 1999.

*Susan T. Sciuto, Chair
Julie J. Giordano
Cathryn A. Harvey
Fred S. Rowley
Kathryn T. Thatcher*

STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Chesterfield qualified to vote in District affairs:

You are hereby notified to meet at the Chesterfield Elementary School in said District on the 6th day of March, 1999, at 7:00 p.m. to act upon the following articles:

- ARTICLE 1: To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto.
- ARTICLE 2: To see if the District will vote to accept and be bound by the financial provisions of a four-year collective bargaining agreement between the Chesterfield Support Staff Association and the Chesterfield School Board which calls for the following estimated increases in salaries and benefits: \$10,944 in 1998/99, \$33,910 in 1999/2000, \$15,723 in 2000/2001 and \$21,433 in 2001/2002 and further to raise and appropriate the sum of \$39,275 for the 1999/2000 fiscal year. *(This article is recommended by the Chesterfield School Board and the Chesterfield Budget Committee.)*
- ARTICLE 3: To see if the District, if article 2 is defeated, will authorize the Chesterfield School Board to call one special meeting, at its option, to address article 2 cost items only.
- ARTICLE 4: To see if the District will vote to appropriate the sum of Ten Thousand (\$10,000.00) Dollars for window repair to Chesterfield School and to authorize the withdrawal of said Ten Thousand (\$10,000.00) Dollars from the Capital Reserve Fund established by the voters at the March 5, 1994 District Meeting for the purpose of major renovation/ reconstruction of school buildings and related costs, or to take any other action in relation thereto. *(This article is recommended by the Chesterfield School Board and the Chesterfield Budget Committee.)*
- ARTICLE 5: To see what sum of money the District will vote to raise and appropriate for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto. *(The Chesterfield School Board and the Chesterfield Budget Committee recommend the sum of Five Million, Two Hundred Fifty-Three Thousand, Three Hundred Sixty-Three (\$5,253,363) Dollars.*
- ARTICLE 6: To see if the District will vote to raise and appropriate the sum of Twenty Five Thousand (\$25,000.00) Dollars to be deposited in the Capital Reserve Fund established by the voters at the March 5, 1994 District Meeting for the purpose of major renovation/ reconstruction of school buildings and related costs, or to take any other action in relation thereto. *This article is recommended by the Chesterfield School Board and the Chesterfield Budget Committee.)*

ARTICLE 7: To see if the District will vote to change the purpose of the Capital Reserve Fund established by the voters at the March 5, 1994 District Meeting from major renovation/ reconstruction of school buildings and related costs to the installation of fire sprinklers and related equipment (2/3 vote required). *(This article is recommended by the Chesterfield School Board. This article is not recommended by the Chesterfield Budget Committee.)*

ARTICLE 8: *(By Petition)* To see if the District will vote to allow the School District to provide bus service to the families living on Streeter Hill in West Chesterfield; specifically a feeder bus that would at the very least provide one stop at the top of Streeter Hill. If the District cannot free up a feeder bus by realigning other routes, than to see if the District will raise and appropriate the sum of Twenty Eight Thousand (\$28,000.00) Dollars for an additional bus to serve Streeter Hill and any other unserved families deemed appropriate by the District. *This article is not recommended by the Chesterfield School Board and the Chesterfield Budget Committee.)*

ARTICLE 9: To transact any other business which may legally come before this meeting.

Given under our hands at said Chesterfield, this ____ day of February, 1999.

A True Copy Attest:

**CHESTERFIELD SCHOOL DISTRICT
DISTRICT MEETING
PROPOSED 1999/2000 BUDGET**

			1999/2000
EXPENDITURE ACCOUNTS	1997-98	1998/99	PROPOSED BY
	ACTUAL	BUDGET	SCHOOL BOARD
			& BUDGET COMMITTEE
REGULAR INSTRUCTION			
Salaries	\$1,049,822	\$1,066,491	\$1,125,332
Substitute Salaries	\$26,141	\$17,000	\$17,000
Benefits	\$248,621	\$303,376	\$303,247
Repairs to Equipment	\$286	\$750	\$5,250
High School Tuition	\$1,083,579	\$1,171,179	\$1,414,344
Supplies	\$32,374	\$29,250	\$30,420
Workbooks	\$6,873	\$8,800	\$9,600
Textbooks	\$19,973	\$10,700	\$12,000
Materials/Readers	\$8,008	\$9,300	\$9,500
Equipment	\$20,476	\$21,825	\$37,500
Furniture	\$9,134	\$3,550	\$5,200
Computer Software	\$6,837	\$5,750	\$5,000
TOTAL REGULAR INSTRUCTION	\$2,512,124	\$2,647,971	\$2,974,393
SPECIAL INSTRUCTION			
Salaries	\$295,318	\$323,546	\$324,893
Benefits	\$99,719	\$163,975	\$176,985
OT/PT/Vision Services	\$20,849	\$12,089	\$13,572
Tuition**	\$201,247	\$208,659	\$339,212
Supplies	\$867	\$1,200	\$1,250
Workbooks	\$552	\$750	\$700
Textbooks/Periodicals	\$757	\$850	\$1,680
Equipment	\$2,318	\$1,600	\$900
Furniture	\$135	\$1,200	\$0
Software	\$0	\$0	\$200
TOTAL SPECIAL INSTRUCTION	\$621,762	\$713,869	\$859,392

** 1999/2000 Proposed Tuition Budget includes 37 high school-age Special Instruction students - the \$301,478 cost for whom would be \$281,348 if based on the Regular Instruction Keene High School tuition rate. The net result to Chesterfield taxpayers is an increase of \$20,130 due to these students special needs over the standard cost of educating any Chesterfield high school-age student.

EXPENDITURE ACCOUNTS	1997-98	1998/99	1999/2000
	ACTUAL	BUDGET	PROPOSED BY SCHOOL BOARD & BUDGET COMMITTEE
COCURRICULAR ACTIVITIES			
Salaries	\$9,200	\$8,650	\$8,950
Benefits	\$822	\$984	\$1,014
Assemblies/Officials	\$2,440	\$2,800	\$2,800
Ballfield Maintenance	\$2,513	\$2,000	\$2,000
Student Fees/Special Programs	\$5,660	\$11,175	\$15,585
Odyssey of the Mind	\$1,490	\$2,670	\$2,700
Supplies	\$541	\$650	\$750
Awards	\$779	\$600	\$600
Equipment/Uniforms	\$950	\$1,150	\$1,150
Dues	\$100	\$100	\$100
TOTAL COCURRICULAR ACTIVS.	\$24,495	\$30,779	\$35,649
TOTAL ATTENDANCE SERVICES	\$0	\$1	\$1
GUIDANCE SERVICES			
Salary	\$43,223	\$43,353	\$44,293
Benefits	\$12,964	\$13,570	\$13,668
Testing/Evaluations	\$13,376	\$13,213	\$13,250
Supplies	\$561	\$400	\$400
TOTAL GUIDANCE SERVICES	\$70,124	\$70,536	\$71,611
HEALTH SERVICES			
Salaries	\$34,874	\$37,626	\$39,736
Benefits	\$9,727	\$12,180	\$12,418
Physician Services	\$1,874	\$1,968	\$1,968
Supplies/Materials	\$1,731	\$1,945	\$1,900
Equipment/Software	\$0	\$2,539	\$1,800
TOTAL HEALTH SERVICES	\$48,206	\$56,258	\$57,822

			1999/2000
EXPENDITURE ACCOUNTS	1997-98	1998/99	PROPOSED BY
	ACTUAL	BUDGET	SCHOOL BOARD
			& BUDGET COMMITTEE
PSYCHOLOGY SERVICES			
Salary	\$35,872	\$35,600	\$39,391
Benefits	\$6,667	\$6,779	\$7,171
Psychological Counseling	\$18,410	\$23,200	\$25,440
Supplies	\$761	\$972	\$975
Equipment & Furniture	\$1,719	\$1,596	\$1,140
Software	\$0	\$0	\$450
TOTAL PSYCHOLOGY SERVICES	\$63,429	\$68,147	\$74,567
SPEECH SERVICES			
Salary	\$0	\$53,043	\$54,920
Benefits	\$0	\$12,261	\$8,958
Supplies/Materials	\$0	\$450	\$550
Equipment & Furniture	\$0	\$950	\$700
Software	\$0	\$0	\$0
TOTAL SPEECH SERVICES	\$0	\$66,704	\$65,128
STAFF DEVELOPMENT			
Continuum Salaries	\$3,886	\$8,250	\$7,450
Continuum Benefits	\$407	\$939	\$843
Curriculum/Staff Development	\$9,034	\$11,050	\$11,050
Conference & Workshops	\$2,627	\$1,750	\$1,750
Professional Books	\$265	\$750	\$750
TOTAL STAFF DEVELOPMENT	\$16,219	\$22,739	\$21,843
LIBRARY SERVICES			
Media Generalist Salary	\$36,511	\$37,141	\$37,979
Library Aide Salary	\$5,328	\$5,173	\$5,173
Benefits	\$10,406	\$12,475	\$12,608
Services/Repairs	\$6,902	\$8,073	\$5,159
Supplies	\$3,138	\$4,000	\$3,500
Books/Periodicals	\$9,856	\$10,500	\$9,500
New Equipment/Furniture	\$4,431	\$1,899	\$3,905
Software	\$1,469	\$1,600	\$1,700
Professional Dues	\$140	\$115	\$145
TOTAL LIBRARY SERVICES	\$78,181	\$80,976	\$79,669

EXPENDITURE ACCOUNTS	1997-98 ACTUAL	1998/99 BUDGET	1999/2000
			PROPOSED BY SCHOOL BOARD & BUDGET COMMITTEE
Sped Program Consultation	\$1,383	\$11,100	\$9,500
TOTAL STAFF SPED SUPPORT	\$1,383	\$11,100	\$9,500
SCHOOL BOARD SERVICES			
Salaries	\$4,404	\$5,800	\$6,300
Benefits	\$329	\$445	\$261
Legal/Audit Services	\$20,143	\$14,800	\$15,200
Board Liability Insurance	\$1,807	\$1,900	\$0
Supplies/Expenses	\$2,571	\$3,100	\$3,100
NHSBA Dues	\$2,518	\$2,550	\$2,550
TOTAL BOARD SERVICES	\$31,772	\$28,595	\$27,411
TOTAL SAU #29 SERVICES	\$264,227	\$227,679	\$224,769
SCHOOL ADMINISTRATION			
Salaries	\$94,174	\$90,608	\$136,347
Benefits	\$17,852	\$21,317	\$21,802
Principal Staff Development	\$125	\$500	\$1,000
Repair Equipment	\$4,374	\$7,000	\$4,700
Telephone/Postage/Printing	\$12,261	\$11,200	\$11,700
Travel Reimbursement	\$1,783	\$1,700	\$1,700
Supplies	\$2,882	\$3,300	\$3,600
Equipment/Furniture/Software	\$5,990	\$5,813	\$4,000
Dues	\$1,213	\$1,200	\$1,200
TOTAL ADMINISTRATION	\$140,654	\$142,638	\$186,049

EXPENDITURE ACCOUNTS	1997-98 ACTUAL	1998/99 BUDGET	1999/2000 PROPOSED BY SCHOOL BOARD & BUDGET COMMITTEE
SCHOOL MAINTENANCE			
Salaries	\$75,923	\$73,225	\$73,774
Benefits	\$20,369	\$24,810	\$23,579
Maintenance Services	\$25,113	\$23,780	\$32,727
Insurance	\$9,317	\$10,000	\$11,900
Supplies	\$12,213	\$12,000	\$10,000
Repairs To Building	\$35,869	\$10,700	\$15,000
Electricity	\$29,836	\$31,304	\$31,304
Bottled Gas/Oil	\$15,237	\$18,000	\$18,000
Equipment	\$341	\$500	\$2,000
TOTAL MAINTENANCE	\$224,218	\$204,319	\$218,284
PUPIL TRANSPORTATION			
Regular	\$209,410	\$212,790	\$220,825
Special Needs	\$26,773	\$16,883	\$4,450
TOTAL PUPIL TRANSPORTATION	\$236,183	\$229,673	\$225,275
MANAGEMENT SERVICES			
Fingerprinting Reimbursement	\$0	\$1,700	\$500
Unemployment Compensation	\$105	\$0	\$0
Staff Physicals	\$574	\$500	\$500
TOTAL MANAGEMENT SERVICES	\$679	\$2,200	\$1,000
DEBT SERVICE			
Principal	\$250,000	\$0	\$0
Interest	\$9,063	\$0	\$0
TOTAL DEBT SERVICE	\$259,063	\$0	\$0
TRANSFERS			
Federal Projects	\$0	\$46,000	\$46,000
Capital Projects	\$0	\$55,000	\$0
School Lunch	\$0	\$75,000	\$75,000
Capital Reserve	\$25,000	\$25,000	\$0
TOTAL TRANSFERS	\$25,000	\$201,000	\$121,000
GRAND TOTALS	\$4,617,719	\$4,805,184	\$5,253,363

**CHESTERFIELD SCHOOL DISTRICT
ESTIMATED REVENUES**

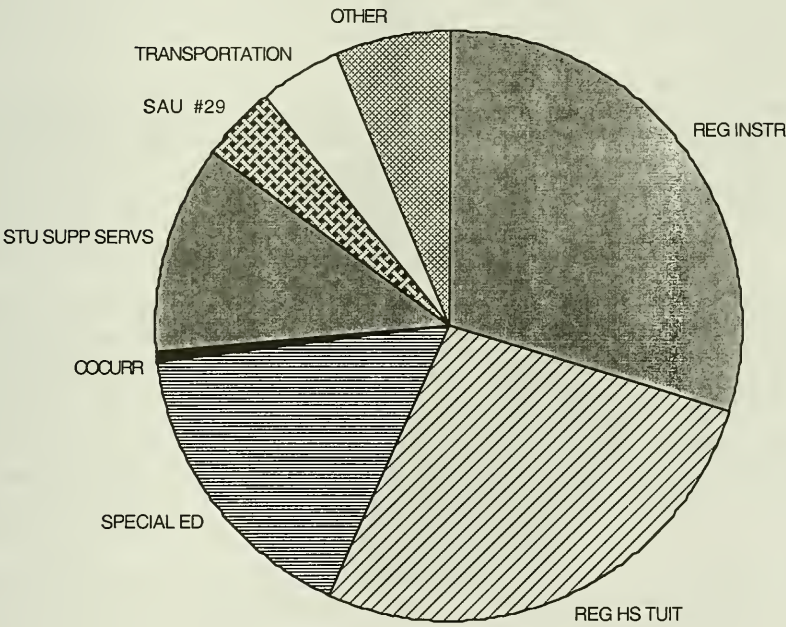
REVENUE ACCOUNTS	1997/98 ACTUAL	1998/99 BUDGET	1999/2000 PROPOSED BY SCHOOL BOARD & BUDGET COMMITTEE
Unreserved Fund Balance	\$71,497	\$63,819	\$63,819
Amt. Raised by Taxes	\$4,374,823	\$4,516,936	\$4,872,252
Interest	\$38,903	\$15,000	\$25,000
Lunch - Local Sales	\$0	\$50,000	\$50,000
Tuition	\$0	\$22,469	\$22,469
Other Local	\$26,777	\$3,460	\$3,460
N.H. Foundation Aid	\$11,092	\$0	\$27,863
N.H. Building Aid	\$110,386	\$15,974	\$15,974
N.H. Handicapped Aid	\$18,125	\$18,026	\$18,026
N.H. Kindergarten Aid	\$21,750	\$31,500	\$31,500
Lunch - State	\$0	\$2,000	\$2,000
Medicaid Reimbursement	\$8,185	\$2,000	\$2,000
Federal Projects	\$0	\$46,000	\$46,000
Lunch - Federal	\$0	\$18,000	\$18,000
Expendable Trust	\$0	\$0	\$55,000
TOTALS	\$4,681,538	\$4,805,184	\$5,253,363

Budget Increase	9.33%
Tax Increase	7.87%
Tax Rate Increase	\$1.49
Tax Increase on \$100,000 house	\$149

PERCENT OF EXPENSE BUDGET BY FUNCTION AREA

REGULAR INSTRUCTION	29.70%	\$1,560,049
REGULAR HIGH SCHOOL TUITIONS	26.92%	\$1,414,344
SPECIAL EDUCATION	16.36%	\$859,392
COCURRICULAR	0.68%	\$35,649
STUDENT SUPPORT SERVICES	11.30%	\$593,601
SAU #29	4.28%	\$224,769
PUPIL TRANSPORTATION	4.29%	\$225,275
OTHER (MAINTENANCE/TRANSFERS)	6.48%	\$340,284
	100.00%	\$5,253,363

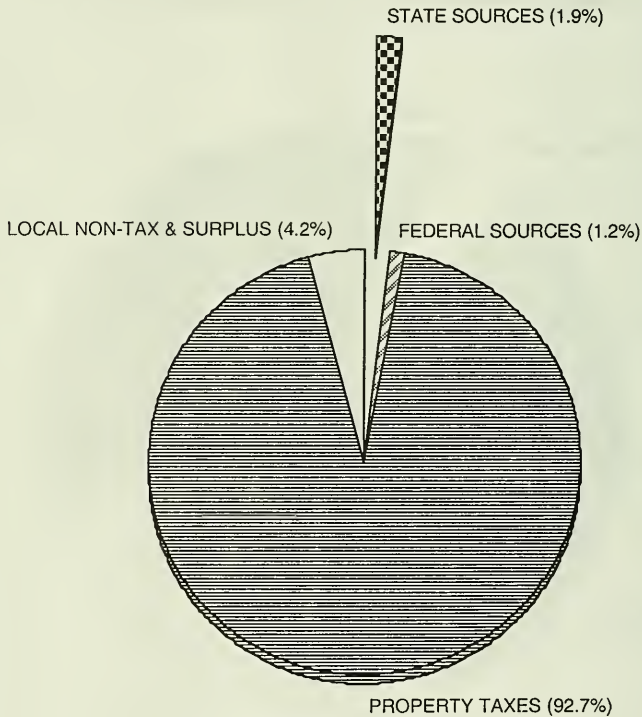
CHESTERFIELD SCHOOL DISTRICT PROPOSED BUDGETED EXPENSES FOR 1999-2000



PERCENT OF REVENUE BUDGET BY FUNDING SOURCE

STATE SOURCES	1.85%	\$97,363
FEDERAL SOURCES	1.22%	\$64,000
PROPERTY TAXES	92.75%	\$4,872,252
LOCAL NON-TAX & SURPLUS	4.18%	\$219,748
	100.00%	\$5,253,363

CHESTERFIELD SCHOOL DISTRICT BUDGETED REVENUE FOR 1999-2000



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Chesterfield School District
Chesterfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Chesterfield School District as of and for the year ended June 30, 1998 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Government Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the year 2000 issue. Chesterfield School District has included such disclosures in Note 5-D. Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support Chesterfield School District's disclosures with respect to the year 2000 issue made in Note 5-D. Further we do not provide assurance that Chesterfield School District is or will be year 2000 ready, that Chesterfield School District's year 2000 remediation efforts will be successful in whole or in part, or that parties with which Chesterfield School District does business will be year 2000 ready.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Chesterfield School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

*Chesterfield School District
Independent Auditor's Report*

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, along with the effects of such adjustments, if any, as might have been determined to be necessary had we been able to examine evidence regarding year 2000 disclosures, as noted above, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Chesterfield School District, as of June 30, 1998, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of Chesterfield School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Chesterfield School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

November 4, 1998

*Plodzik & Sanderson
Professional Association*

Please follow the
accompanying in-
structions carefully.

REPORT OF SCHOOL DISTRICT TREASURER

for the
Fiscal Year July 1, 19 97 to June 30, 19 98

Return Original to State Department of Education Prior to July 15.

SUMMARY

Cash on Hand July 1, 19 <u>97</u> (Treasurer's bank balance)	\$ 597650.29
Received from Selectmen (Include only amounts actually received)	
Current Appropriation	3874823.00
Deficit Appropriation	
Balance of Previous Appropriations	
Advance on Next Year's Appropriation	
Revenue from State Sources	177959.05
Revenue from Federal Sources	56567.25
Received from Tuitions	11934.93
Received as Income from Trust Funds	
Received from Sale of Notes and Bonds (Principal only)	
Received from Capital Reserve Funds	
Received from all Other Sources	124144.03
TOTAL RECEIPTS	\$ 4245428.26
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (Balance and Receipts)	4843078.55
LESS SCHOOL BOARD ORDERS PAID	4742676.38
BALANCE ON HAND JUNE 30, 19 <u>98</u> (Treasurer's Bank Balance)	\$ 100402.17

September 30, 19 98

Ante J. Barber
District Treasurer

AUDITORS' CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of _____ of which the above is a true summary for the fiscal year ending June 30, 19 ____, and find them correct in all respects.

_____, 19 ____

Auditors _____

GIVE DETAILED STATEMENT OF RECEIPTS ON OTHER SIDE

For Office Use Only			
Ct.	U.	Dist.	Loc.

DETAILED STATEMENT OF RECEIPTS

	DATE	FROM WHOM	DESCRIPTION	AMOUNT	OFFICE USE ONLY
1		Granite Bank	Interest	41578 73	
2		State Of NH	Medicaid	8748 54	
3			School Lunch Program	48335 93	
4		State Of NH	Food Program - Federal	17121 00	
5		" "	Food Program - State	2295 00	
6		State Of NH	Catastropic Aid	19980 32	
7		" "	Title 6	8 62	
8		" "	Improvements	3700 00	
9		" "	Block Grant	46 81	
10		" "	Chapter I	39399 44	
11		" "	Sped	1446 42	
12		" "	Foundation Aid	9645 75	
13		" "	Building Aid	110386 40	
14		" "	Kindergarten Aid	21750 00	
15			NH School Board Ins	5051 00	
16			Workman Comp REfund	9573 27	
17			Stow Mills	2000 00	
18			Miscellaneous	29540 03	
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					

NAME:	DIST	LOC	MS 25 1997-98					
CHESTERFIELD	PAGE	LINE	(1)	(2)	(3)	(4)	(5)	(6)
TITLES								(7)
BALANCE SHEET			GENERAL	SPECIAL REV	CAPITAL PROJ	FOOD SERV	CAPITAL RES	
ASSETS								
Current Assets								
CASH	1	1	97,333.36					
INVESTMENTS	1	2						
TAXES RECEIVABLE	1	3				3,168.81	142,238.39	
INTERFUND REC	1	4	3,696.60	2,464.95				
INTERGOVT REC	1	5	1,863.80	3,696.00				
OTHER RECEIVABLES	1	6	2,000.00			1,111.00		
BOND PROCEEDS REC	1	7						
INVENTORIES	1	8						
PREPAID EXPENSES	1	9						
OTHER CURRENT ASSETS	1	10						
Total Current Assets lines 1 - 10	1	11	104,893.76	6,160.95	0.00	4,279.81	142,238.39	
Fixed Assets								
MACHINERY AND EQUIP	1	12						
TOTAL ASSETS lines 11 & 12	1	13	104,893.76	6,160.95	0.00	4,279.81	142,238.39	
LIAB & FUND EQUITY								
Current Liabilities								
INTERFUND PAYABLES	1	14	2,464.95	3,696.00				
INTERGOVT PAYABLES	1	15	27,373.73	2,464.95				
OTHER PAYABLES	1	16	8,080.72			42.99		
CONTRACTS PAYABLE	1	17						
BONDS PAYABLE	1	18						
INTEREST PAYABLE	1	19						
ACCRUED EXPENSES	1	20						
PAYROLL DEDUCTIONS	1	21	2,301.65					
DEFERRED REVENUES	1	22						
OTHER CURRENT LIAB	1	23						
Total Liabilities lines 14 - 23	1	24	40,221.05	6,160.95	0.00	42.99	0.00	
Fund Equity								
UNRES RETAINED EARN	1	25						
RES FOR ENCUMBRANCES	1	26	854.16					
RES FOR SPEC PURP	1	27	25,000.00				142,238.39	
UNRES FUND BALANCE	1	28	38,818.55					
Total Fund Equity lines 25-28	1	29	64,672.71	0.00	0.00	4,236.82	142,238.39	
TOTAL LIAB & FUND EQUITY	1	30	104,893.76	6,160.95	0.00	4,279.81	142,238.39	

**CHESTERFIELD SCHOOL DISTRICT MEETING
MARCH 21, 1998**

School District Moderator Gary Winn opened the polls at 10:00 a.m. for voting. The following persons were appointed as ballot clerks and took the oath of office from Toni Mann, School District Clerk: Margaret Winn, Bruce Lord, Maria Girs, Linda Lord, Audrey Ericson, Bob Yacubian, Carol Sorterup, Jim Milani, Betsy Yacubian, Marcia Esche, Susan Newcomer, Jane Allen, Priscilla Whitford, Craig Hood, Jeff Newcomer, Joan O'Neil.

At 7:00 p.m. the Moderator called the meeting to order for the purpose of acting on the articles in the warrant.

The Moderator introduced the Chesterfield School Board; Antonina Mann, District Clerk; Martin Mahoney, Principal of Chesterfield School; Craig Hood, lead teacher; the officials of SAU 29; Gail Grainger, Librarian of Chesterfield School; and Dean Hollatz, Director, Technology Services, SAU 29.

The Moderator announced that the polls would be open for the duration of the meeting and explained briefly the Parliamentary procedures being used.

Jim Milani made the motion that paper ballots be used only on the final vote on each article; for articles over \$5,000 and voice vote for amendments. Seconded by Anita Barber. Passed by show of hands. Yes - 81; No - 32. Motion carried.

ARTICLE 1: Kathy Thatcher moved that the District receive the reports of agents, auditors, committees and officers chosen as printed in the annual report. Seconded by Sue Sciuto. Article 1 passed on a voice vote.

ARTICLE 2: Julie Giordano moved that the District accept and be bound by the financial provisions of a four-year collective bargaining agreement between the Chesterfield Education Association and the Chesterfield School Board which calls for the following estimated increases in salaries and benefits: \$18,882.00 in 1997-1998, \$45,966.00 in 1998-1999, \$61,657.00 in 1999-2000, and \$61,844.00 in 2000-2001; and further, to raise and appropriate the sum of \$63,839.00 for the 1997-1998 (current) fiscal year and the 1998-1999 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year (1996-1997). In addition, to authorize the use of \$18,882.00 from the June 30, 1998 undesignated fund balance (surplus) to offset the current year (1997-1998) increase. (An additional amount of \$11,092.00 will be forthcoming from Foundation Aid which will be reflected in the surplus amount.) If there is not enough surplus to fund the current year appropriation, the balance will be raised by taxation. Seconded by Kathy Thatcher. Sue Sciuto, Chairman of the Chesterfield School Board, explained that although the amount of \$18,882.00 was mentioned twice in the article, the second time was to explain from where the money was to be appropriated. She also expounded on the rest of the article. Questions followed. David Mousette made the motion to move the question. Terry Wiggin seconded. The motion to move the question was passed in the affirmative by voice vote.

A paper ballot was used to vote on the Article 2. Yes - 108; No - 43. The Moderator declared Article 2 passed by paper ballot.

Terry Wiggin moved to restrict reconsideration on Article 2. Seconded by Julie Giordano. The Moderator declared the voice vote to be in the affirmative.

ARTICLE 3: Sue Sciuto made the motion to pass over Article 3. Seconded by Elaine Rowley. The Moderator declared the voice vote to be in the affirmative.

ARTICLE 4: Cathryn Harvey moved that the District raise and appropriate the sum of \$4,695,656.00 for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District. Seconded by Terry Wiggin. Cathy Harvey moved and Terry Wiggin seconded, to amend the motion by decreasing the number by \$16,429 from \$4,695,656 to \$4,679,227. Final budget adjustments were 3 less KHS students, 2 less KHS students tuitioned for special education, and an additional amount for special education tutors equaling \$16,429. No questions. The Moderator declared the amendment was carried by voice vote.

Sue Sciuto explained the changes in the budget and the need for a new Reading Specialist and Health Curriculum teacher. Discussion followed.

A paper ballot was used to vote on the main motion which states that the District will raise and appropriate the sum of \$4,679,227. Yes - 123, No - 27. The Moderator declared Article 4 passed on paper ballot.

Sue Sciuto moved to restrict reconsideration on Article 4. Seconded by Terry Wiggin. The Moderator declared the voice vote to be in the affirmative.

ARTICLE 5: Fred Rowley moved that the district raise and appropriate \$55,000.00 for technology/networking improvements at Chesterfield School. And further, to specifically authorize the school district to receive and expend any grant funding or donations related to this project. Seconded by Donald O'Connor. Sue Sciuto and Gail Grainger explained the article. Discussion followed. A paper ballot was used to vote on the Article 5. Yes - 118; No - 31. The Moderator declared Article 5 passed by paper ballot.

Terry Wiggin moved to restrict reconsideration on Article 5. Seconded by Ranae O'Neil; The Moderator declared the voice vote to be in the affirmative.

Sue Sciuto called for volunteers from the community to serve on the Community Computer/Networking Technology Committee.

ARTICLE 6: Cathryn Harvey moved that the District raise and appropriate \$1,000.00 for initial cost related to the development of a public education endowment foundation for Chesterfield School. Seconded by Todd Bottomley. Article 6 passed by voice vote.

Cathryn Harvey moved to restrict reconsideration on Article 6. Seconded by Sue Sciuto. The Moderator declared the voice vote to be in the affirmative.

ARTICLE 7: Julie Giordano moved that the District appropriate and authorize the school board to transfer up to \$25,000.00 of its undesignated fund balance (surplus), if any, remaining on hand at the end of fiscal year June 30, 1998 to the Capital Reserve Fund established by the voters at the March 5, 1994 District Meeting for the purpose of major renovation/reconstruction of school buildings and related costs, or to take any other action in relation thereto. If there is an insufficient undesignated fund balance as of June 30, 1998 to fund this appropriation and the appropriation in Article 2 (collective bargaining agreement), Article 2 will be funded first with any additional surplus to be applied to this warrant article. Seconded by Robert Yacubian. Debate followed. A paper ballot was used to vote on the Article 7. Yes - 99; No - 22. The Moderator declared Article 7 passed by paper ballot.

Julie Giordano moved to restrict reconsideration on Article 7. Seconded by Terry Wiggin. The Moderator declared the voice vote to be in the affirmative.

Sue Sciuto asked to have "hand outs" given to the school board at least one day in advance, in order to be able to go over the information beforehand.

Fred Rowley thanked Sue Sciuto, in consideration for her illness, for her "bionic" effort this year in working with the school board and members of the community.

Jim Milani moved to adjourn at 9:30 p.m., seconded by Joan O'Neil. The Moderator declared the voice vote to be in the affirmative.

The official town checklist was used for elections. Two hundred and thirty-one (231) ballots were cast, 229 at the ballot box and 2 absentee ballots.

School Board Member for 3 years:

Fred Rowley	107
Cathryn Harvey	105
Alfred Chesley	88
Phil Hueber	81
James Machleid	63

Fred Rowley and Cathryn Harvey were declared the winners.

Moderator for the ensuing year:

Gary Winn	215
-----------	-----

Gary Winn was declared the elected moderator.

Clerk for ensuing year: Write Ins:

Antonina Mann	29
Joan O'Neil	2
Multiple Others	

Antonina Mann was declared the winner.

Treasurer for the ensuing year, beginning July 1, 1998:

Anita Barber	199
--------------	-----

Anita Barber was declared the elected treasurer.

All elected officials were not all present to take the oath of office and to sign prescribed oath of office. It will be done at a later time.

*Antonina R. Mann, Clerk
Chesterfield School District*

ADMINISTRATIVE REPORT

As I reflect on what has occurred within the Chesterfield School District during the last year, I see a commitment to student success, accountability, a positive and safe learning environment, and strong community involvement. The positive and constructive things that have occurred have not happened by chance but, rather, are the results of a great deal of hard work by all constituencies -- school staff, school board members, parents, students, townspeople -- in the school community.

Student success continues to be a primary focus. The work the Chesterfield School staff has done with respect to curriculum review and revision and effective teaching practices has proven highly valuable as it greatly facilitates efforts to provide challenging and productive activities for students. The addition of a reading specialist to the staff has come at a very opportune time. All districts within SAU 29 have been engaged in the review of its language arts curriculum. Questions being asked as a part of this review relate to things such as the most effective way to teach (reading, writing, speaking and listening) skills to students, the value and use of technology as a learning tool, the alignment with what is taught with respect to the state tests and state curriculum frameworks, and the content of the curriculum as it relates to student motivation and retention. This position also provides direct service to students who require and/or would benefit from supplemental, as well as enrichment, activities.

Students will benefit tremendously from the technology initiative that occurred this year. As teachers work to review all areas of the curriculum, they continue to look at ways in which technology can be used to reinforce their teaching of communication, problem-solving, thinking, and computational skills. Networking the school has greatly enhanced teachers' abilities to integrate and effectively use technology in their classrooms. This initiative reflects two of the goals that were adopted by the school board this year. One relates specifically to the development of a technology plan that will enhance student learning. The other relates to an assessment of the curriculum and instructional practices that will adequately address students' highly diversified needs and learning styles.

Successful learning occurs through the effective implementation of the curriculum. Oftentimes this requires additional training for staff. Many staff members voluntarily participated in technology training that was offered by the SAU over the summer. Others have participated in Best Practices training that was also offered to all teachers throughout the SAU. This training is designed to reinforce teachers' knowledge of, and skills in, effective teaching practices and to enhance their ability to identify and respond to needs of learners. A related long-term goal is to reduce the number of students who are coded with special needs. This training is funded through a federal special education grant that is developed and coordinated by the SAU 29 central office. Other professional development activities in which staff were involved include topics related to learning styles, behavior management, character and citizenship, school safety, technology, and gifted and talented education.

As is the case with all schools within SAU 29, Chesterfield School Board members and staff at the school continue to monitor student performance at the elementary as well as secondary level. Although there is always room for improvement, review of various assessment data (standardized and state-mandated tests, classroom performance, attendance, and involvement in co-curricular activities) indicates that Chesterfield students are performing quite well. Careful analysis of this data helps identify areas in which greater effort needs to be exerted to impact student performance and success. This analysis has facilitated an SAU-wide revision to the science and math curriculum. It is

also influencing an ongoing review of the language arts curriculum. Chesterfield students at Keene High School continue to do well with respect to classroom performance. The overall grade point average of Chesterfield students is at or above the average for all students at Keene High in the areas of science, English, foreign language and social studies. The attendance rate for Chesterfield students exceeds the rate for Keene High School students. Chesterfield is also well represented on a variety of inter-scholastic sport teams, school clubs, and the music program.

Ensuring safe and positive learning environments for all students is a goal established by the SAU 29 School Board. This has become a priority for Chesterfield School. It is an unfortunate set of occurrences throughout the region, state, and nation that have made this a major concern and priority. Representatives from all schools, including Chesterfield, comprise a safety committee that continues to work to improve the safety and security of our children. Staff at the school are working with other teachers, administrators, police, fire and bus company officials to develop safety plans that will specify procedures to deal with natural as well as man-made safety issues. Future plans call for the completion of safety audits at the school. Attention has also been given to preventative measures such as peer mediation, conflict resolution and decision-making that helps students use alternatives to violence as a means of resolving problems. Fortunately, we have begun to see benefits from these measures.

As I have stated in previous district reports, so much of what happens for Chesterfield students is highly contingent upon the level of support, involvement and cooperation the school receives from the community. You should be extremely proud of the commitment that community members have made to the school. The very high level of cooperation and involvement that has become characteristic of Chesterfield was again illustrated through the technology initiative that occurred this year. The formation of a community-wide technology committee provided the leadership needed to move the school forward. This culminated with a volunteer effort to network (wire) the school. As Superintendent of Schools, I was very pleased and enjoyed being part of this effort. Not only did it meet a prioritized need and Board goal, it also brought community members together to work toward a common goal.

Chesterfield students continue to experience success. This will continue as long as quality education is a priority and an expectation. You can assure this through participation in school-related activities and through communication with school personnel and school board members. Please remain informed and involved. I ask that you plan to attend the annual district meeting on Saturday, March 6, at 7:00 p.m.

*Phillip G. McCormack, Ed.D.
Superintendent of Schools*

PRINCIPAL'S REPORT

Although the **district's Kindergarten through grade 8 student population** has remained consistent with our closing numbers in June of last year (476), it has **increased dramatically from that which was originally projected (450/+26)**. Over the summer months, we transferred a total of 15 students/11 families and replaced them with 41 new students/28 families. The latter came to us from as close as Keene and Swanzey, and as far away as Pasadena, CA; Mound City and Wildwood, MI; Rocky Mount and Henderson, NC; Bradenton, FL; Oswego and North Salem, NY; Hamilton and Winchendon, MA; Bradford, VT and Bad Kissengen, Germany. Since October, we have experienced considerable changes to our school population that has impacted a total of 22 students/14 families and has produced an increase in our current enrollment total (480). We are fortunate that these increases have generally impacted the school's K through 4 student population (+19/68%) considering that we still have much larger grade level populations (+21 comparative average) in grades 5 through 8.

Enrollments/Placements - October 1, 1998

Kindergarten	42	Grade 5	64
Grade 1	36	Grade 6	60
Grade 2	45	Grade 7	68
Grade 3	47	Grade 8	68
Grade 4	46	TOTAL	476

As reflected in the proposed school district budget for 1999-2000, this situation **continues to have a rippling effect on enrollment at Keene High School**. Increases in the district's grads 9 through 12 student population (+29) and tuition rate (+\$755) account for 86 percent of the total proposed budget increase for next year.

As is the case almost every year, we experienced a **number of changes** to our **faculty**.

Mr. Jeffrey Fullam was elected to replace Ms. Andrea Biron as the school's **part-time art teacher**. Mr. Fullam holds a Bachelor's degree in Fine Arts from Temple University (1990) and a Master's in Fine Arts from the University of Iowa (1994). His teaching experience involved work with students in Iowa where he also served as an Adjunct Assistant Professor and Teaching Assistant at the University of Iowa. He has also taught at Pinkerton Academy in Derry, NH, and is currently employed part time at Keene Middle School.

Consistent with the district's approval of the middle school (grades 7 and 8) health curriculum, **Mrs. Karen Forrest was selected to fill this part-time position as the school's first health teacher**. Mrs. Forrest received both Bachelor's and Associate's degrees in Health Education and Chemical Dependency from Keene State College (1994) and, since that time, has also earned an Associate's degree in Nursing from the NH Technical Institute (1997). Her varied training and teaching experience at both the secondary (Keene High School) and middle school (Southmeadow, Peterborough) levels make her extremely well qualified to initiate this new program.

Ms. Rosemary Jablonski was selected as the school's first Reading Specialist. The excellent work she has done since the start of school with programs such as Project Read and Young Authors, chairing the school's Literacy Committee, providing reading enrichment to selected/identified groups of students, and initiating new programs have highlighted her brief tenure with us. The latter was never more evident than in the conduct of the recent program that Ms. Jablonski developed and coordinated using grant money from the Stow Mills Fund to involve the residency of acclaimed children's book illustrator Erick Ingraham. Ms. Jablonski received a Master's degree in Reading Education

from the University of Massachusetts (1986) and is certified as a Reading Specialist, Consulting Teacher of Reading and a Reading/Language Arts Consultant in New Hampshire, Massachusetts and Connecticut. Prior to accepting the position in Chesterfield, Ms. Jablonski was employed as a Reading Specialist/Title I Reading Teacher in the Fall Mountain School District. She has also held similar positions at Cutler School in Swanzey, as well as in Gill, Hatfield, Leverett and Shelburne Falls, MA.

For a variety of reasons, the school has required the services of **long-term substitutes to fill a number of positions.**

Mrs. Abby Salamin has been on **maternity leave** since April of last year and, although scheduled to return this month, was granted a leave extension by the school board through June.

The school board approved **Mrs. Jeannette Gardner's** request for a **one-year leave of absence** for the purpose of accepting a **faculty appointment at Keene State College** where she is responsible for teaching selected undergraduate courses and working with methods students.

Just prior to the start of the school year, **Mrs. Powell became ill due to complications from surgery.** Although she put quite a scare into us for a brief period of time, I am happy to report that she has returned to us healthy and exhibiting the same level of energy and enthusiasm that has always characterized her work with children.

The school board has also accepted, with deep regret, the **resignation of Mrs. Suellen Buffum** effective January 29, 1999. Her resignation was necessitated by the family's relocation to Atlanta, GA.

As a result, **Mrs. Kathryn Vanderhoof and Mrs. Helen Ann Kelly have been contracted to serve as long-term substitutes** for Mrs. Gardner/Mrs. Salamin (grade 5) and Mrs. Powell/Mrs. Buffum (grades 4 through 6), respectively. As I commented in my most recent newsletter, the positive personal qualities, training, and experience that Kathryn and Helen Ann have brought to these respective positions have contributed significantly to their success and that of the children. They both positively impact the life of our school in many ways and we are blessed to have them residing in our community.

We continue to experience a significant amount of turnover with our support staff (35 percent), especially as it includes the school's special education tutors (70 percent). To date, these transitions have involved over 20 full, part-time and temporary employees. We are five months into the school year and I am still in the process of filling two vacancies. Many issues have contributed to this problem, e.g., low unemployment, the decreasing number/ availability of substitutes, the highly qualified/certified people we are able to hire, and the lack of competitive salaries. Given the failure of the district to address the latter at last year's annual meeting and the adjustments that have been made since that time by other area school districts, **I feel that it is imperative that we resolve this matter in March and approve the contract ratified by both the Chesterfield Support Staff Association (CSSA) and the school board.**

Despite all the constraints, we have had the good fortune to **hire some very qualified, experienced and devoted people to our staff**, as reflected in the performances of the following new employees: Chad Boswell, Erica Duprey, Barbara Finn, Susan Fox, Stacey Joslin, Julie Moulton, Becky Ouellette, Carol Pelczarski, Christine Santerre, Russell Schilp and James Steelman.

I would be remiss if I did not take this opportunity to **recognize a former member of our support staff** who left the district's employ just prior to the start of the school year. **I am talking specifically about Mrs. Lynne Borofsky.** Lynne's effort and performance during her tenure with us far exceeded the scope of her

job descriptions whether employed as an aide, tutor or substitute. The high level of personal commitment, energy and enthusiasm she brought to the school every day had a positive impact not only on the students she worked with, but on the emotional climate of the school itself. Whether attending FOCS meetings, serving as the faculty advisor to OM or the Outing Club, helping with special events, trips and/or excursions, her contributions were positive and supportive, and they always served the best interests of students and will continue to have a lasting impact.

As reflected in school board goals, agenda items identified by the teachers and support staff, and our continued participation in SAU-wide initiatives, the following **elements of curriculum and programming** have served as the focus of our attention over the past year:

What I consider to be the most significant accomplishment over the past year has involved the district's efforts related to the instructional applications of computer technology. Last March, **the district approved the investment of \$55,000 to network the entire school, begin to upgrade the school's inventory of computer hardware, and provide Internet accessibility to all students/classrooms.** The considerable investment of time and expertise on the part of the district's Technology Committee since that time, the efforts of many volunteers last summer with the networking phase of the project, and the support of Markem Corporation in Keene has allowed us to realize a dream for our children. **Special thanks to Mike Plotczyk, committee chair,** Laurie Blair, Al Boyer, Ray Dunn, Dan Belluscio, Al Chesley, Cheryl Child, Jamie Hallengren, Devon Hubner, Grover Robinson and **especially to Mike Descoteau.** As reflected by the related proposal in next year's budget, we're not finished. We cannot afford to lose this momentum.

As has already been mentioned, this past June the school board **approved the curriculum model** developed by the Middle School Health Curriculum Study and, in August, Mrs. Karen Forrest was **hired as the district's first health teacher.** As a result, we have finally filled a critically important void in our school's curriculum.

The **hiring of Ms. Rosemary Jablonski as the district's first Reading Specialist** allowed to us finally comply with all aspects of the state's minimum standards and, more importantly, begin to address in greater depth this important and vital part of our program of services.

As noted in last year's report, a committee of teachers, parents, and members of the school board was formed this year to review the current and future status of programs that are often referred to as applicable for 'gifted and talented' students. Since that time, **the committee has completed and presented a comprehensive report on the status of current enrichment programs, made a formal staffing/programming recommendation to the school board, and has initiated appropriate training opportunities for teachers and support staff.** The committee will continue to remain active in working with the school board to address the future needs of the school in this area from both philosophical and practical perspectives.

Over the past year, **report cards used in grades 1 through 8 were thoroughly reviewed, revised as needed, and reprinted.** We feel that these new forms appropriately align with current assessment practices and protocols used by teachers, the developmental levels of our students, the recent modifications that have been made in the respective curriculum areas, and the need for parents to glean important, relevant and understandable insights in the personal and intellectual growth of their children.

Teachers in grades 1 through 4 continue to **standardize both teaching and assessment** practices related to the school's spelling curriculum, especially as it involves the use of specific programs and the results of both state (NHEIAP) and standardized (CAT/5) tests. In addition, we are investigating and **evaluating the present writing curriculum** in comparison/contrast to related research and skill development.

Career Awareness Education continues to serve as a major focus of our work with **students in grades 5 through 8**. Not only do our efforts **articulate with School to Work initiatives** currently being implemented at the high school level in consult with local business and community leaders and representatives from the New Hampshire Office of Employment Security, they also remain consistent with **related initiatives** currently being proposed by the **New Hampshire Department of Education**. With regard to the latter, and in accordance with RSA 193-C relative to the New Hampshire Educational Improvement and Assessment Program (NHEIAP), related curriculum frameworks have been developed with specific expectations identified for assessment at the end of grades 4, 8, 10 and 12. **Mr. Powley, the school's Guidance Counselor**, maintains responsibility for this program as it involves both direct classroom instruction and the individual monitoring/review of career planning portfolios.

The school's special education teachers/case managers have worked to ensure the **effective implementation of changes that were made to state/federal regulations and procedures** related to providing appropriate services for identified special needs students. These changes have specifically addressed identifying present levels of performance, establishing measurable goals and determining the extent of nonparticipation in regular education programs. With the **continued growth and reliance on tutor support** for selected special needs children, we are currently involved in discussions at both the local and SAU level with regard to **creating a staffing model that addresses the needs of all children**, not just those who are coded for special education.

The most significant changes being proposed involve those currently being conducted at the middle school level. As a result of careful and thoughtful review of both program and student needs with teachers, support personnel, SAU administrators and program directors, the following changes are being proposed for the 1999 -2000 school year:

1. Boston University's Sargent Camp will be expanded to a five-day program exclusive to the seventh vs. eighth grade.
2. The American Heritage Tour, sponsored by the Cheshire County YMCA for students in grade 8, will be conducted exclusively within SAU 29 for students in the Chesterfield, Westmoreland and Marlborough School Districts.

We feel that these changes will provide enhanced personal and educational opportunities for students and lessen the impact of time away from school.

I would like to continue my practice of formally recognizing the following students for their superior level of personal, academic and/or athletic excellence attained during the 1997 -1998 school year:

Honor Roll -Principal's List -Trimesters I, II and III

Class of 1998 -Lisa Bergeron

Class of 1999 -Jan Boyer, Michael Dunn, Nick Giordano and Nick Pumilia

Presidential Academic Awards for Excellence, Class of 1998

Michelle Davidson, Rebecca Davis, Justin Limberger, Camilla Peach,
Joanna Pfistner, Adam Rauwerdink, Christopher Lord, Colette Mousette,
Sumner Vanderhoof and Leanna Stauder

Presidential Academic Awards for Educational Improvement, Class of 1998
Rachel Falis, Kari Kelly, Brendan Smith, Jeremy Newcomer, Martha Rath,
Crystal Winn, Kevin Kraus and Angela Morrissey

Academic Awards -Subject/Program, Class of 1998
Chelsea Vincent-Art, Michelle Davidson-English
Christopher Lord-Harlan Fiske Stone Medal (Social Studies)
Camilla Peach-Reading, Adam Rauwerdink-Mathematics
Travis Davenport-Physical Education, Colette Mousette-Music/Chorus
Leanna Stauder-Music/Band, Sumner Vanderhoof-Music/Jazz Band
Chelsea Vincent-Science, Michelle Davidson-Spanish

1998 MathCounts Team
Chris Wyland, Stephanie Wright, Nick Pumilia and Michael Dunn

1998 School Spelling Bee Champion
Sean Hurley

1998 Harold T. Martin Athletes-of-the-Year
Lisa Bergeron and Matt Lynch

1998 Doug Sargent Memorial Award
Colette Mousette and Alex Hays

1998 Larry Taylor Citizenship Award
Christine Cargill and Stephen Titus

1998 American Legion Post #86 Citizenship Award
Colette Mousette and Travis Davenport

National Geographic Society -1998 School Geography Bee Champion
Corey Hebert

1998 New Hampshire Junior High Music Festival Participants
Vocalists: Colette Mousette, Camilla Peach, Michael Dunn, Jeremy Newcomer,
Ben Neal, Chris Wyland, Patrick Lord, and Valerie Riele
Instrumentalists: Lisa Bergeron (Clarinet), Leanna Stauder (Alto Saxophone),
Sumner Vanderhoof (Drums), Bethany Kelleher (Trumpet),
Tracy Petrovitch (Clarinet) and Damon Harvey (Trumpet)

1998 Chesterfield Public Library Young Authors' Contest
First Place Winners
Matt Adams, Sally Mitchell and Kim Royer (non-fiction)
Karah Dunn, Stephanie Wright and Rachel Rath (poetry)
Damon Harvey, Molly North and Shawn Wamser (fiction)

New Hampshire Robert Frost Poetry Contest
Tyrel Souza

Lion's Club "Peace and World Harmony" Poster Contest
(School, State, and Northeast Regional Winner)
Kristin Coffin

And to all of the students in our school who, on a daily basis, in their own special and personal way, make a positive and lasting contribution to the excellent image of our school -- thank you!

In closing, I would like to share with you a comment made by Mr. Bruce Whitman, Staff Reporter for *The Keene Sentinel*. In the December 31, 1998 issue of the *Star Spangled Banner*, an article he wrote entitled *New Year's Wishes for the Banner's Towns*, included:

"I hope that all town residents get a chance to take in an event at Chesterfield School and get a chance to see first hand what a great school the town has. The kids, in general, are polite, respectful and smart. Just look at how well they did in last year's Odyssey of the Mind competition."

It was a pleasure to read something that reflects what I see every day. My thanks to the students, parents, teachers, support staff, community, and school board who contribute to making that a reality.

*Martin F. Mahoney
Principal*

REPORT OF THE CHESTERFIELD SCHOOL TECHNOLOGY COMMITTEE

The Chesterfield School Technology Committee formed in April after the passage of the \$55,000 Warrant Article for Technology/Networking Improvements at the March 1998 School District Meeting. Original members included: Dan Belluscio, Laurie Blair, Alan Boyer, Al Chesley, Cheryl Child, Ray Dunn, Gail Grainger, Jamie Hallengren, Devon Hubner, Jeff Newcomer, Mike Plotczyk, Grover Robinson, Teresa Starkey, Cindi Warner, Dean Hollatz, Marty Mahoney, Kathy Thatcher, and Sue Sciuto. The first task of the committee was to plan and carry out the networking of the school. Grover and several of his co-workers designed and drew up the blueprints for the network and a sub-committee prepared equipment lists. Then, at the Chesterfield Net Day in July and over several subsequent Saturdays, about twenty to thirty community members drilled holes, pulled wire, and installed hubs and connectors. Also helping were three Markem employees—Mike Descouteaux, Mark Fish, and Sam Maxwell—as well as Dr. Philip MacCormack and Dean Hollatz from SAU 29. Several members of the committee continued to meet after Net Day to finish the details of the networking project.

The costs of the project were much less than anticipated, due in great part to donations of material (Cheshire Medical Center, Jamie Hallengren, and Ted Salema), grant monies (Bell Atlantic/Cabletron and federal e-rate funds), and volunteer labor. By September, only half (\$27,559) of the original \$55,000 warrant had been spent. At this point, the entire network, the server, software, computer upgrades, Internet access, and contracted services to maintain the network had been paid or budgeted for.

Since September, the technology committee has been working on other tech-based matters. It was decided to recommend to the School Board that Chesterfield School begin to move toward a dual-platform system. To this end, several PC's, additional MAC's, and other hardware and software were suggested for purchase using some of the remaining warrant money. The School Board accepted and acted upon these proposals in January. The committee has also considered current hardware at the school, future availability of replacement parts, and anticipated Y2K problems and has drawn up a long-range technology plan to help guide the school in future decisions, including recommendations for the 1999-00 school budget. An Internet acceptable use policy was also reviewed and sent to the School Board for approval.

Although the original task of the technology committee—the networking of Chesterfield School—has been accomplished, the committee continues to meet. Future tasks include the continued development of the 5-year technology plan and consideration of the educational implications of computer technology upon students and staff. Membership is open to any Chesterfield resident; anyone who is interested in helping the technology committee with its new goals is urged to contact the school.

The Chesterfield Technology Committee

STAFF

Martin Mahoney Principal
 Cindi Warner Secretary
 Patricia Beardsley Multi-Age 1/2
 Audrey Cass Title I
 Jean Condon Physical Education
 Joanne Dexter Special Education
 Darlene Dunn Grade 3
 Marcia Esche Music
 Janet Finesilver Occupational Therapist
 Karen Forrest Grades 7 and 8, Health
 Jeffrey Fullam Art
 Gina Gitchell Grade 6
 Marilyn Goulas Kindergarten/P.M.
 Gail Grainger Media Generalist
 Sharon Hampton Spanish
 Nancy Hardy Grade 2
 Craig Hood Grades 7 and 8, Social Studies
 Earl Horn Grades 7 and 8, Science
 Rosemary Jablonski Reading Specialist
 Helen Ann Kelly Grade 6
 Jean Kennedy Grades 7 and 8, Language Arts
 Nancy Kenney Grade 5
 Bonnieta Kraft Psychologist
 Carla Larson Grades 7 and 8, Math, Science
 Karen LeDuc Grade 1
 Luba Lischynsky Music
 Patricia McPike Speech Therapist
 Emily Mills Special Education
 Mary Morrisette Multi-Age 3/4
 Laurine Parker Physical Education
 David Potter Multi-Age 3/4
 Laurel Powell Grade 4
 James Powley Guidance
 Karen Rydant Kindergarten/A.M.
 Denise Sargent Grade 5
 Mark Sonntag Grades 7 and 8, Math
 Teresa Starkey Grade 6
 Lawrence Ullrich Special Education
 Kathryn Vanderhoof Grade 5
 Cynthia Walsh Art
 Priscilla Whitford Multi-Age 1/2
 Elizabeth Yacubian Grades 7 and 8, Reading
 Marylou Alther Inclusionary Teacher Assistant
 Kathy Casson Instructional Aide - Grades 1-4
 Suzanne Haldane Instructional Aide - Library
 Helen Ann Kelly Instructional Aide - Spec. Ed.
 Lorraine Kornfield Instructional Aide - Kdg.
 Krista Pawloski Instructional Aide - Spec. Ed.
 Lynn Reekstin Instructional Aide - Grades 5-8
 Jane Vincello School Nurse
 Barbara Finn Lunchroom Aide
 Carol Riendeau Lunch Room Director
 Linda Wystup Lunchroom Aide
 Toni Mann P.M. Receptionist
 Jill Wdowiak A.M. Recep./Clerical Nurse's Asst.
 Robert Howard Custodian
 Danny Orr Custodian
 Doug Wrobel Custodian

SCHOOL HEALTH SERVICES REPORT

September, 1997 through June, 1998 Annual Health Services Performed

- Physical appraisals conducted by school physician and nurse practitioner for seventh and eighth graders -- interscholastic sports
- Height and weight -- all students
- Student visits to the health office: first aid, illness, medications, in need of community resources, patient education -- 8,473
- Vision screening -- kindergarten through grade 8
- Hearing screening: Puretone (Acuity) and Impedance (Tympanic Membrane) -- kindergarten through grade 3, and grades 5 and 7
- Daily medications -- average 17 per day for chronic conditions; plus short-term prescription and nonprescription medications -- average 5 to 10 per day
- Scoliosis screening -- grades 5 through 8
- Tuberculin testing -- staff, bus drivers, volunteers
- Accident reports requiring medical referral
- Referrals for community resources to assist students and families: Lions Club, vision, nutritional, counseling, Medicaid/health insurance, Christmas gifts, winter clothing, medical
- Participation in special education (IEP) meetings as needed -- for acute and chronic illness

January through June, 1998 Summary

The newly-created position of Health Office Clerical Assistant was successfully filled by Jill Wdowiak (16 hours per week). She is assisting with recording, collating and entering computerized health data/information, maintaining student health records, and assisting the nurse with school-wide health screenings.

September through December, 1998 Summary

The school nurse broadened her role to include the formation of a playground committee to assess its safety; and is the school representative on the SAU 29 Safety Committee to assess and promote a safe school environment. Also, due to a nationally known high absentee rate of students with asthma, interventions to educate staff and students and the possible purchase of a portable nebulizer (via donations) for in-school treatments, are being pursued. The Cheshire Smiles dental health program of screening, cleanings, and referrals is in process for kindergarten through grade 3 students.

*Jane Vincello, RN, BSN/BA
School Nurse*

SCHOOL LUNCH REPORT

Once again we ask ourselves, "where did the year go?" We have been very busy. We are challenged daily to do our best to nurture our students and staff. We try to keep the menus interesting and nutritional and, yet, what the students will accept. The government continues to be generous with surplus food. This is a tremendous help financially.

We were reviewed in detail last spring by the State Bureau of Nutrition Programs and Services. We were given a rave review. We also scored 100 percent by the State Health Inspector again.

We continue to try to be an integral part of the school. I am fortunate to have Linda Wystup and Barbara Finn join me in all my efforts.

Respectfully submitted,

Carol Riendeau

CHESTERFIELD GRADUATES

1999

GRADE 8

Matthew Adams
Megan Barrows
Matthew Battey
Jan Boyer
Brittany Caisse
Jamie Cormier
Nicole Davis
John Descoteau
Michael Dunn
Kecia Felumb
Nathaniel Ferrin
Joseph Flammia
Bryanne Fleming
Johnathon Foerster
Jacqueline Furlone
Dorissa Gallup
Colin Gammans
Nicholas Giordano
Gretchen Hardy
Alyssa Harlow
Damon Harvey
William Harvey
Sarah Hoag
Casey Hood
Rebecca Horn
Sean Hurley
Amanda Jenna
Kimberly Kempf
Christopher Lake
Joshua LeClair
Joshua Leslie
William Lindsay
Patrick Lord
Erin Macie
John Mann
Michael McElroy
Billy-Jo Michaud
Jesse Miller
Peter Mitchell
David Mousette
James Munn
William Nallett
Benjamin Neal
Trevor O'Brien
David Parker
Tracy Petrovitch
Jonathan Pike
Christopher Plotczyk
Keith Plunske
J. Nicholas Pumilia
Kristen Rauwerdink
Loretta Rhoades
Allyson Robinson

Mark Robinson
Benjamin Rourke
Raeann Sarsfield
Edward Solomon, Jr.
Stephen Titus
Benjamin Trabucco
Amy Wilkinson
Melanie Winn
Stephanie Wright
Christopher Wyland
Joseph Wystup
Amanda Young
Danielle Youngman
Braden Zamore
Melissa Zinn

GRADE 12

Lela Ames
Judson August
Alexander Benjamin
Jillian Buckley
Erin Caveney
Heather Chickering
Michael Davis
Cory Descoteau
Daniel Francis
Meghan Gauthier
Deborah Greaves
Gabriel Grimes
Ryan Harrington
Johnathan Herrick
Timothy Kelly
Daryl Michaels
Abigail Newcomer
Paul O'Day
Melissa Paquette
Ryan Paul
Jessica Perkowski
Signe Peterson
Sarah Plotczyk
Matthew Rancourt
Jason Reekstin
Kristy Slater
Derek Vanoudenhove
Amos Winter
Karen Wolf
Luke Wyland
Katherine Yacubian

MARRIAGES REGISTERED IN THE TOWN OF CHESTERFIELD , NH
FOR THE YEAR ENDING DECEMBER 31, 1998

DATE OF MARRIAGE	PLACE OF MARRIAGE	NAME AND SURNAME OF BRIDE AND GROOM	RESIDENCE OF EACH AT TIME OF MARRIAGE
Feb. 14	Spofford, NH	Daniel Jay Underwood Sheila Ruth Santaw	Chesterfield, NH Chesterfield, NH
Mar. 17	Keene, NH	George Perrin Jean Ann Bassingthwaite	W. Chesterfield, NH Keene, NH
May 16	W. Chesterfield, NH	Lee James Morgan, Sr. Jean M. Therrien	W. Chesterfield, NH W. Chesterfield, NH
July 4	Hanover, NH	Wilfred Henry Richardson III Wendy Dennison Barlow	Chesterfield, NH Chesterfield, NH
4	Jackson, NH	Thomas Edward Colligan, Jr. Kimberly Sue Hartman	Wilmington, VT Wilmington, VT
11	Chichester, NH	Richard J. Weber Lisa A. McFarland	Hoosick Falls, NY Hoosick Falls, NY
12	Chesterfield, NH	Kevin Gerard Kelly Gina Marie Del Sesto	Sandwich, MA Sandwich, MA
17	Spofford, NH	Michael Peter Bentley Leslie Jean Hamlin	Spofford, NH Spofford, NH
26	Spofford, NH	Joshua Daniel Graham Chase Gala Suzanne Holt	Claremont, NH Spofford, NH
30	Hinsdale, NH	Robert C. Shaw Kimberly A. Parks	Hinsdale, NH Hinsdale, NH
31	W. Chesterfield, NH	John A. Herr Antoinette J. Staskunas	W. Chesterfield, NH W. Chesterfield, NH
Aug. 1	Hinsdale, NH	Lawrence P. Jacobson Judith Barbara Aldrich	Chesterfield, NH Hinsdale, NH
1	Chesterfield, NH	Peter Thomas Doyle Barbara Ann Rosenblatt	Spofford, NH Spofford, NH
2	Chesterfield, NH	Paul Conrad Link Kathy Loren Lampel	Chesterfield, NH Chesterfield, NH
8	Chesterfield, NH	Myron Allen Golden Lana Joanne Wender	Brattleboro, VT Brattleboro, VT
22	Rindge, NH	Michael Joseph Edaugal Christina Jacqueline Valenti	W. Chesterfield, NH W. Chesterfield, NH
22	Chesterfield, NH	Bevan John Farnum Wendy Ann Underwood	Brattleboro, VT W. Chesterfield, NH
Sept 5	Chesterfield, NH	Kenneth A. Woodward Alexandra Sharcot	Chesterfield, NH Amherst, NH
10	Chesterfield, NH	Michael Joseph Del Sesto Leslie Ruth Karp	W. Chesterfield, NH Peabody, MA
12	W. Chesterfield, NH	Stephen Donald Bevis Nancy S. Cutting	W. Chesterfield, NH W. Chesterfield, NH
25	Rindge, NH	Aaron N. Holm Patricia A. St Hilaire	Spofford, NH Spofford, NH
Oct. 2	Chesterfield, NH	Peter James Brady III Jill Ann Ratti	Brattleboro, VT Brattleboro, VT

3	Keene, NH	Richard Scott Provencher Beth Marie Stewart	Chesterfield, NH Chesterfield, NH
14	Jackson, NH	William Robert Frobel Michelle Lynne Gargiulo	Ansonia, CT Ansonia, CT

BIRTHS FOR THE YEAR ENDING DECEMBER 31, 1998

DATE OF BIRTH	BIRTHPLACE	NAME OF CHILD	NAME OF FATHER	MAIDEN NAME OF MOTHER
Jan. 6	Brattleboro, VT	Antonio Segundo Terradillos	Omar S. Terradillos	Debra L. Dzikas
17	Keene, NH	Katie Lynn Roy	Ronald Roy	Heather Roy
22	Peterborough, NH	Elyse Grace Chickering	Jeffrey C. Chickering	Janice C. Patterson
Feb. 14	Claremont, NH	Brieanna Lynn Provencher	Stephen M. Provencher	Goldinea Z. Duem
19	Keene, NH	Katie Jean Shippa	Christopher E. Shippa	Anne M. Crepeau
Mar. 13	Peterborough, NH	John David Bisson	Paul N. Bisson	Raquel Gilbo
Apr. 1	Brattleboro, VT	Madison Taylor Barrett	Timothy M. Barrett	Mary Ellen Smith
8	Brattleboro, VT	Kaitlyn Elizabeth Ells	Corey E. Ells	Laverne V. Fowler
26	Brattleboro, VT	Joshua Daniel Doucette	Alphonse L. Doucette	Christina L. Fortier
28	Brattleboro, VT	Andrew Blake Winn	Terry R. Winn	Diane Marie Gupstill
May 2	Keene, NH	Alexander Porter Burt	Arthur L. Burt	Kristie Porter
23	Brattleboro, VT	Derek Ernest Foerster	Michael J. Foerster	Joan May Martel
June 2	Keene, NH	Teagan Gabriella Bissell	Jeffrey J. Bissell	Maria C. Hart
4	W. Chesterfield, NH	Andrew Hamilton Aertker	Richard P. Aertker	Katherine E. Brock
8	Brattleboro, VT	Devon Andrew Russell	Shawn C. Russell	Naomi Beth Rhoades
26	Peterborough, NH	Ashleigh Hannah Brede	Gregory S. Brede	Deborah Ann Petroski
July 1	Brattleboro, VT	Kirsten LeAnne Chickering	Arthur B. Chickering	Kelly Ann Hilliard
6	Keene, NH	Kaitlyn May Wilkinson	Christopher M. Wilkinson	Susan Marie Muzzey
Aug. 21	Keene, NH	Jaden Elizabeth Rancourt	Troy Rancourt	Doreen Kingsbury
26	Keene, NH	Cheyenne Warren Jaimes	Fabian Jaimes	Amie Jaimes
Sept 8	Keene, NH	Samuel Alvin Fairbanks	Lester Fairbanks	Traci L. Boemig
11	Brattleboro, VT	John Patrick Fryberger	Mark Fryberger	Amanda Gorman

23	Brattleboro, VT	Katie Eileen Durant	James B. Durant	Susan Mary Cormack
23	Brattleboro, VT	Mason Charles Belawske Hannah Elaine Belawske	Charles E. Belawske " "	Elaine P. Comfort " "
23	Townshend, VT	William Bruce Towle	Wayne Towle	Melissa Towle
Oct. 5	Brattleboro, VT	Nicole Jewel Barry	Christopher Barry	Alisa M. Schacter
12	Keene, NH	Whitney Shannon Wunsch	Edward Wunsch	Martha Hlood
24	Brattleboro, VT	Urcuna Adel Finnell	Chad J. Finnell	April H. Bishop
Nov. 3	Keene, NH	Samuel Sung Jin Choi	James Choi	Jung Choi
3	Keene, NH	Brittany Elizabeth Lagerberg	Mark Lagerberg	Mary Lagerberg
4	Brattleboro, VT	Luke Henry Nelson	Scott M. Nelson	Diane Lynn Steele
7	Lebanon, NH	Jason Daniel Underwood	Daniel Jay Underwood	Sheila Ruth Santaw
Dec. 13	Keene, NH	Neve Marcella Tyler	Timothy Tyler	Bethany Tyler
15	Keene, NH	Blake William Stockwell	Todd Stockwell	Tammy Stockwell
17	Brattleboro, VT	Grace Marcia Nelson	David Allen Nelson	Grace M. Nelson

TOWN OF CHESTERFIELD
DEATHS FOR THE YEAR ENDING DECEMBER 31, 1998

DATE OF DEATH	PLACE OF DEATH	NAME AND SURNAME OF THE DECEASED	NAME OF FATHER	MAIDEN NAME OF MOTHER
1997				
Dec. 18	Brattleboro, VT	Esther A. Lawton		
28	Westmoreland, NH	Marie E. Joslin		
1998				
Jan. 3	Keene, NH	Roberta Ann Kilbourn	Elmer Patenaude	Sylvia Davis
16	W. Chesterfield, NH	Robert McElroy	George McElroy	Mildred Bates
30	Keene, NH	James H. Beaulieu	Thomas	Teresa
Feb. 3	Winchester	Sandra Davis	Carl Reed	Doris Duprey
Mar. 1	Chesterfield, NH	Thomas A. Pemberton	William Pemberton	Janet Frey
18	Lebanon, NH	Subhash H. Vaidya	Hardevbhai Vaidya	Savita Pandya
23	Peterborough, NH	Virginia S. Hall		
Apr. 2	Lebanon, NH	Hazel R. Cote	Kenneth L. Rounds	Marion I. Pierce
14	Ashuelot, NH	Frank A. Hubner, Sr.		
25	Keene, NH	Ruth Ann Ashworth		
May 14	Westmoreland, NH	Robert H. Calef	Robert Calef	Dorothy Chute
June 16	Chesterfield, NH	Helen M. Sciuto	John J. Martone	Lena Carnevale
19	Keene, NH	Gilbert R. Pinet	Pierre E. Pinet	Marie Kerouac
July 10	W. Chesterfield, NH	Carl A. Pelz	Carl Pelz	Bertha Zeman
10	Chesterfield, NH	Eleanor E. Johndro	Raymond S. Underwood	Corene A. Pike
Aug. 13	Keene, NH	Therese E. O'Brien	Edward Godbout	Bertha Freitag
24	Keene, NH	David S. Creamer	Howard Creamer	Virginia Sigersmith
28	Spofford, NH	Andrew James Zuverino	Alfred Zuverino	
Sept 2	Unity, NH	Helen F. Bridge		

7	Lebanon, NH	Cheryl A. Spaulding	Stanley L. Spaulding	Dorothy Chickering
10	Lebanon, NH	Howard P. Farr	Volney Farr	Gladys Parker
12	Spofford, NH	Jason R. Bonenfant	Raymond H. Bonenfant	Deborah Wilson
29	Switzerland	David N. Coleman, Sr.		
Oct. 2	Keene, NH	May Descoteaux	William Yardley	Grace French
20	Spofford, NH	Billie Joyce Price	Charles Corpening	Hazel Paige
Nov. 11	Westmoreland, NH	Evelyn M. Fletcher	Louis Beteau	Flora Derosier
18	Keene, NH	Elsie A. Fletcher	Edgar Norris	Emily Virgin
29	Lebanon NH	Herta Schoefmann		
Dec. 20	Westmoreland, NH	Virginia M. Jacobson		
24	Keene, NH	Marguerite E. Darling		



